



THE UNIVERSITY OF TEXAS RIO GRANDE VALLEY

Tax Withholding Information Form
International Individuals

To be completed by any non-US citizen and non-permanent resident alien who will be receiving any form of payment by Payroll, Accounts Payable, or anyone receiving tuition remission/scholarship.

Student ID _____

Employee ID _____

Immigration documents that must be attached to this form include:

- a. Both sides of I-94 Form "Arrival and Departure Record"
b. United States VISA (from passport)

- c. Form I-20 or DS-2019
d. Social Security (SSN) or Individual Taxpayer Identification (ITIN) card

I. GENERAL INFORMATION

Name: Family Name First (Given Name) Middle Name

Date of Birth

Circle Marital Status: Single Married

Social Security Number / Individual Taxpayer Identification Number

[Empty box for Social Security Number / ITIN]

Disclosure of your social security number (SSN) or Individual Taxpayer Identification Number (ITIN), is requested for compliance in reporting to Federal and State agencies. Disclosure is governed by law under Section 6109 of the Internal Revenue Code and Treasury Regulation 301.6109-1©. It is further governed by the Public Information Act (Chapter 552 of the Texas Government Code) and University policies.

Local Address :

[Empty box for Local Address]

Street Address

City State Zip Code

UTRGV E-Mail Address

[Empty box for UTRGV E-Mail Address]

Other E-Mail Address

[Empty box for Other E-Mail Address]

Foreign Address:

[Empty box for Foreign Address]

Street Address

City Postal Code Providence/Region Country

Telephone-Home

[Empty box for Telephone-Home]

Telephone-Work

[Empty box for Telephone-Work]

Country of Citizenship

[Empty box for Country of Citizenship]

Passport Number

[Empty box for Passport Number]

Country of Tax Residence

[Empty box for Country of Tax Residence]

Passport Expiration Date

[Empty box for Passport Expiration Date]

Current Visa Type

[Empty box for Current Visa Type]

Visa Number

[Empty box for Visa Number]

(Control Number)

Have you ever had another Immigration status in the U.S.? [Empty box]

If J1, circle one type: Student, Professor, Research Scholar, Short-term Scholar, Alien Physician,

PURPOSE of U.S. Visit: Indicate one

- Studying in a Degree Program Consulting
Studying in a Non-Degree Program Conducting Research
Teaching/Lecturing Training

If Student, indicate type of student: Undergraduate Masters Doctoral

Department Issuing Payment

[Empty box for Department Issuing Payment]

Occupation

[Empty box for Occupation]

II. IMMIGRATION ACTIVITY

Date First Entered USA to Live / Study / Work

Detail the number of days your were physically present in the U.S. during the calendar years listed below.
 Note: The term "calendar years" refers to the period of January 1 to December 31.

	List Calendar Year	Period(s) physically present in U.S. (list dates below, for example, 1/1/14 to 12/31/14)	Visa Type while present in the U.S.	Have you taken any treaty benefits?	
				Yes	No
Current Year	2021	to			
		to			
		to			
Last Year	2020	to			
		to			
		to			
2 years ago	2019	to			
		to			
		to			
3 years ago	2018	to			
		to			
		to			
4 years ago	2017	to			
		to			
		to			
5 years ago	2016	to			
		to			
		to			
6 years ago	2015	to			
		to			
		to			

_____ The University of Texas Rio Grande Valley is required to comply with the 20 Hour Work Limit (Immigration Rule).

Students are restricted from working over 20 hours per week. Please contact the office of International Admissions and Student Services for further information. International Admissions and Student Services - STAC 3.128 Telephone No: 956-665-2922

The information above will be evaluated by the Payroll/Tax Compliance Office to determine your exemption from social security and federal income tax withholding based on your residency.

By signing the form I hereby certify that the above information is correct to the best of my knowledge. I understand that if my visa or treaty status changes, it is my responsibility to complete a new Tax Withholding Status Form.

I acknowledge that I am aware of the need to disclose my Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN) for reporting to Federal and State agencies as outlined in page 1 of this form. I further acknowledge that in order to comply with the reporting agencies, the Payroll/Tax Compliance Office may need to have the Registrar's Office update my Student record with SSN.

International Individual's Signature

Date

*******FOR PAYROLL'S PERSONNEL USE ONLY*******

Nonresident Alien for tax purposes		Resident Alien for tax purposes		Salary Basis =
Scholarship, Fellowship, Grant, Stipend Recipient		Employee		Independent Contractor, Lecturer, Other Visitor
		Form W-8BEN		Date Filed
Subject to F/W:	YES or NO		Form 8233	Date Filed
Subject to FICA:	YES or NO		Form W-9	Date Filed
Payroll Office:			Date	