

FY2027 Semi-Monthly Timecards:

Timecards for wage employees (hourly rate) are due on the last day of the pay period. Payday is the 5th business day after the end of the timecard pay period.

Supervisors:

Please ensure that your employees' timecards are submitted and approved by the Due Dates indicated below; timecards not approved will delay your employees' pay until the next payroll cycle.

Click to view the [HR Monthly Payroll Calendar and Timeline for all ePAF Forms and Hiring Proposals](#).

Semi-Monthly Timecard Deadlines and Payroll Schedule

*If this due date falls on a weekend, submit your timecard on the Friday before.

****Any changes to direct deposit information submitted after the stated deadline will be applied to the following payroll cycle.**

Pay Period Start Date	Pay Period End Date & Timecard Due Date*	Supervisor Approval Due by 3pm	Direct Deposit Update Deadline**	Payday
9/1/2026	9/15/2026	9/16/2026	9/16/2026	9/22/2026
9/16/2026	9/30/2026	10/1/2026	10/1/2026	10/7/2026
10/1/2026	10/15/2026	10/16/2026	10/16/2026	10/22/2026
10/16/2026	10/31/2026	11/2/2026	11/2/2026	11/6/2026
11/1/2026	11/15/2026	11/16/2026	11/16/2026	11/20/2026
11/16/2026	11/30/2026	12/1/2026	12/1/2026	12/7/2026
12/1/2026	12/15/2026	12/16/2026	12/15/2026	12/21/2026
12/16/2026	12/31/2026	1/4/2027	1/4/2027	1/8/2027
1/1/2027	1/15/2027	1/19/2027	1/15/2027	1/22/2027
1/16/2027	1/31/2027	2/1/2027	2/1/2027	2/5/2027
2/1/2027	2/15/2027	2/16/2027	2/16/2027	2/22/2027
2/16/2027	2/28/2027	3/1/2027	3/1/2027	3/5/2027
3/1/2027	3/15/2027	3/16/2027	3/16/2027	3/22/2027
3/16/2027	3/31/2027	4/1/2027	4/1/2027	4/7/2027
4/1/2027	4/15/2027	4/16/2027	4/16/2027	4/22/2027
4/16/2027	4/30/2027	5/3/2027	5/3/2027	5/7/2027
5/1/2027	5/15/2027	5/17/2027	5/17/2027	5/21/2027
5/16/2027	5/31/2027	6/1/2027	6/1/2027	6/7/2027
6/1/2027	6/15/2027	6/16/2027	6/16/2027	6/22/2027
6/16/2027	6/30/2027	7/1/2027	7/1/2027	7/8/2027
7/1/2027	7/15/2027	7/16/2027	7/16/2027	7/22/2027
7/16/2027	7/31/2027	8/2/2027	8/2/2027	8/6/2027
8/1/2027	8/15/2027	8/16/2027	8/16/2027	8/20/2027
8/16/2027	8/31/2027	9/1/2027	9/1/2027	9/8/2027