Reference Resources and Training Information

Reconciliation Reports Training

To access training materials and resources for using reconciliation reports, please utilize the following options:

- [Brightspace Portal](#) provides access to the UTRGV PeopleSoft Academy
- [UTRGV Training Services Portal](#) offers training for PeopleSoft - GL - Monthly Financial Reconciliation Process, or
- For individual support or questions, contact David Guerra at AccountingandTimeKeepingTraining@utrgv.edu.

Assistance with MFR Reconciliation

If you need help or have questions regarding the Monthly Financial Reconciliation (MFR), please refer to the appropriate contacts:

- Cost Centers, send an email to AccountingAndReporting@utrgv.edu
- Grant Projects, send email to GrantsAccounting@utrgv.edu and/or GrantsAndContracts@utrgv.edu.

Updates for Cost Center/Project Key Members

If you need to update key members for Cost Centers or Grant Projects, follow these procedures:

- Cost Centers, submit a [key member update](#) request in PeopleSoft.
- Grant Projects, email the [key member update form](#) to GrantsAccounting@utrgv.edu.
- Plant Projects, email the [key member update form](#) to AssetsManagement@utrgv.edu.