



2020- 2021

Faculty Senate Meeting VIII
via zoom
Friday, January 15th, 2021
2:00pm - 4:30pm

Minutes

Minutes prepared by Nancy Nadeau, UTRGV Faculty Senate, Secretary

Senator Present:

Amy Cummins, Andrea Schwarzbach, Andrew Anabila, Arnulfo Mar, Ayleen Godreau, Aziza Zemrani, Bruno Arthur, Clarissa Salinas, Charles Olney, Christine Gerin, Cynthia Cripps, Cynthia Paccacerqua, Dae Joon Kim, Dana Shackelford, Dean Kyne, Denise Silcox, Diana Paz, Donald Lyles , Clarissa Salinas, Eleftherios Gkioulekas, Emmy Pérez, Fuat Firat, George Diaz, Grant Benham, Hale Kaynak, Irving Levinson, Jameela Banu, John Luna, John VandeBerg, Jonathan Guist, Jorge Vidal, Junfei Li, Karin Lewis, Karl Berg, Khalid Aada, Kip Austin Hinton, Kyehwan Lee, Linda Belau, Louis Falk, Lucia Carreon, Marcela Hebbard, Michael Machiorlatti, Michiyo Hirai, Dumitru (Micky) Caruntu, Mike Magee, Mircea Chipara, Nancy Nadeau, Narayan Bhat, Owen Temby, Paul Valadez, Punit Ahluwalia, Sam Sale, Rachel Mann, Randall Monty, Raquel Estrada, Rene Gonzalez, Robert Gilkerson, Salma Mahmood, Sandra Atkins, Sergey Grigorian, Sharon Helsley-Mcginley, Sonja Arredondo, Soojin Yoo, Stephanie Atkins Sharpe, Tekla Hawkins, Teri.Pistokache, Ulku Karabulut, Vejoya Viren, Volker Quetschke, William W. Sokoloff, William Yaworsky, Yingchen Yang.

71 faculty

Senators Absent: Abdullah Faiz Rahman, Hansheng Lei, Mark L Dantzker, Michael Persans, Miguel Salazar, Miryam Espinosa-Dulanto, Wendy Innis,

7 faculty

Visitors(s): Laura Saenz, Kurt Martinez

President: Cynthia Paccacerqua

Past President: Volker Quetschke

President-Elect: Karin Lewis

Faculty Senate Liaison: Vanessa Ceballos

I. Convene Meeting Started at 2:02 pm

II. Guests

A. Laura Saenz, Associate Vice President for Curriculum and Institutional Assessment

Topic: Curriculum Hub: Approval, Tracking, and New Program Development Support

1. Presentation on Curriculum and New Program Development Support
 - Undergraduate and graduate changes and approval processes
 - Ensure curricular changes are processed through faculty governance mechanisms.
 - Manages and coordinates the publication of catalogs ensuring accuracy and consistency of information across publications.
 - Coordinates with internal offices to ensure programs and courses are implemented in university systems.
 - Leads the review/approval process for new Articulation Agreements.
2. Working closely with AVP Institutional Accreditation – Christine Chupala
 - Training and support for new program development after review/endorsement by the new Program Development Team
 - Identify and gather key information and data required for new program proposal development.
 - Reviews new degree program and directs proposals through appropriate university personnel for submission to UTSys, THECB and SACSOC.
 - Develops/finalizes and monitors required materials for proposed academic programs, administrative changes, or other related actions requiring external approval.
 - Manages the review/approval process for new memoranda of Understanding educational partnerships and similar agreements.
3. Review of the Curriculum management system: everyone can access/see from the undergraduate and graduate –but cannot EDIT
 - Website: Office of Curriculum and Institutional Assessment/Division of Academic Affairs: SmartCatalog System
 - (1) Discussion on course/program proposals go to the departmental curriculum committee first, then the director, then the dean's office, then the university curriculum. New elective course/special topic course/equivalent course.
 - (2) Discussion on some problems with the exclusion of faculty and department stakeholders in the development of new programs and new concentrations. Evidence of faculty consultation is required.

B. Kurt Martínez, Council of Chairs Chair 2:55 pm

1. Topic: Chair/Director Assessment Instrument (Started 2 year ago/Climate survey)
2. Use to both Health Affairs & Academic Affairs
 1. https://utrgv.co1.qualtrics.com/jfe/form/SV_cSUKQrWtnAnvAWx
 - (1) Sent to faculty for feedback on the instrument
 - (2) Purpose: To allow the faculty to give feedback to the Chair
 - (3) New Features for faculty & Chair to input questions for feedback to tailor to different departments.
 - (4) Sub-Sections:
 - (a) Supporting faculty
 - (b) Student Success
 - (c) Managing and Leading the department

- (d) Making Decisions
- (e) Fostering positive environment
- (f) Strategic Planning

III. Report of the FS President

A. Revisions to SACSCOC Substantive Change Policy and Procedures

Note: The attached document is a draft for us to be aware of the impact of these changes; SACSCOC is not done providing information to the university

Draft – Cynthia is waiting for more information

B. Huron Research Report (see attached under FSEC Update. Huron Report file)

1. Discussion on the structure for the infrastructure/financial/programmatic
2. Opportunities UTRGV's research: mission/strategy/support
 1. Suggestions: working with the Faculty Research Committee to take the lead.
 - (1) Volunteer: Ulku Karabulut
 - (2) Research Senate Committee: to be selected

IV. Old Business

1. Tenure and Promotion Policy - Minor Revisions (Volker Quetschke)
 - A. Department, College, University levels: arrange and clean up to align without contradictions.
 - B. Leave of absence (no change in the policy has been done except grammar correction)
 - C. Evaluation Period Promotion time: No change – leave to the department to accept/ IHOP
 - D. Review the comments with the President for the next meeting – to vote (2nd reading)
2. Cynthia report data: Administrative Costs, Faculty Hiring
 - A. Review the red flag and discussed
3. Teaching Evaluation Senate Committee: feedback welcome until January 15, 2021

V. Adjournment at 4:32 pm by Sharon Mcginley, seconded by Louis Falk

VI. Next Meeting: February 12th, 2021