



Pathways for Review

Deadlines & Evaluation Workflow

2026 – 2027

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PATHWAYS OVERVIEW

This document provides key deadlines for completing evaluations at each level of review and is organized by review type. These pathways are applicable to all colleges in Academic Affairs as well as the College of Health Professions, School of Nursing and School of Optometry.

The School of Medicine and School of Podiatric Medicine will follow deadlines established internally by the Division of Health Affairs.

EVALUATION WORKFLOWS & DEADLINES

Use the pathways below to track the end-to-end sequence for each review type. Dates reflect the deadline for that step to be completed/submitted at that level.

Tenure-track Faculty Evaluations

Review Type	Step/Workflow	Deadline
Second-year Review <i>Tenure-track faculty in their 2nd year of the TT probationary period</i>	Faculty dossier submission	September 14, 2026
	Committee (TEAC)	October 6, 2026
	Department Chair/Director	October 16, 2026
	Dean	November 20, 2026
Third-year Review <i>Faculty in 3rd year of the TT probationary period</i>	Faculty dossier submission	September 14, 2026
	Committee (TEAC)	October 14, 2026
	Department Chair/Director	November 20, 2026
	Dean	February 5, 2027
	EVP/Division Head	April 1, 2027
Probationary Reviews 3 & 4 <i>Faculty in 4th and 5th years of the TT probationary period</i>	Faculty dossier submission	September 14, 2026
	Committee (TEAC)	October 14, 2026
	Department Chair/Director	November 20, 2026
	Dean	February 5, 2027
Tenure & Promotion <i>Tenure-track faculty go up for tenure in the 6th year of their probationary period</i>	Faculty dossier submission	September 14, 2026
	Committee (TEAC)	October 6, 2026
	Department Chair/Director	November 6, 2026
	Dean	January 8, 2027
	University Committee	March 1, 2027
	EVP/Division Head	April 19, 2027
	President decision submitted to UTS	Mid-June, 2027
	Board of Regent's Final Decision	August 2027

Tenured Faculty Evaluations

Review Type	Step/Workflow	Deadline
Annual Review	Faculty dossier submission	January 8, 2027
	Department Chair/Director	February 26, 2027
	Dean	April 15, 2027
Comprehensive Periodic Evaluation <i>Comprehensive review of time since last action (i.e., promotion or CPE)</i>	Faculty dossier submission	September 14, 2026
	Peer Review Committee	October 6, 2026
	Department Chair/Director	November 6, 2026
	Dean	February 5, 2027
Promotion to Full Professor <i>Comprehensive review of time as associate professor</i>	Faculty dossier submission	September 14, 2026
	Committee (PFEAC)	October 6, 2026
	Department Chair/Director	November 6, 2026
	Dean	January 8, 2027
	University Committee	March 1, 2027
	EVP/Division Head	April 19, 2027
	President decision	July 1, 2027

Non-Tenure Track Faculty Evaluations

Review Type	Step/Workflow	Deadline
Annual Review/Renewal	Faculty dossier submission	January 8, 2027
	Department Committee	January 29, 2027
	Department Chair/Director	February 26, 2027
	Dean	April 15, 2027
Promotion <i>Comprehensive review of entirety of time at rank</i>	Faculty dossier submission	October 1, 2026
	Department Committee	October 23, 2026
	Department Chair/Director	December 18, 2026
	Dean	February 5, 2027
	EVP/Division Head Decision	June 15, 2027

Key Process Deadlines

Process Name	Deadline	Approver	Notes
Promotion request (all titles and ranks) <i>Includes requests for early promotion</i>	March 1 2027	Chair/Dean	Candidates may apply early if their performance record substantially exceeds the institutional standard; discuss interpretation with chair and/or dean.
Deferral/extension requests	March 1 2027	Chair, Dean, and appropriate Division Head (or designee)	Includes: deferral of evaluation, foregoing years of credit, extension, or extension of the probationary period
Committee formation & changes	March 1 2027	Chair	Deadline covers committee membership changes and action review committee formation. Exemption for new faculty hires starting in the fall.
Required action plans	August 1 2027	Dean/Chair	If an action plan is required as a result of the previous evaluation, plans must be set by the deadline and should be included in future dossiers.

Related Documents

UTRGV Handbook of Operating Procedures, [ADM 06-503: Tenure-track Faculty Evaluations, Reappointments, and Tenure Application](#)

UTRGV Handbook of Operating Procedures, [ADM 06-504: Tenured Faculty Evaluation](#)

UTRGV Academic Affairs: [Guidelines for Selection of External Reviewers](#)

UTRGV Academic Affairs: [Guidelines for Peer Observation of Teaching](#)