

# EXPORTING TK20 GRADES TO BLACKBOARD

To export grades entered in TK20 to your Blackboard Grade Center:

1. Navigate to the course content area where the TK20 assignment link was created.
2. Click on the **TK20 assignment link**. This will bring you to the Assignment Report.
3. When you're ready to submit grades to Blackboard, click on the green **Submit to Gradebook** button located at the bottom of the page. A confirmation will appear notifying you that all grades were successfully submitted to Blackboard.

The top screenshot shows the Blackboard course interface for EDTC-6320-90L-Spring2017. The navigation menu on the left includes 'Welcome/Start Here', 'Your Professor', 'Announcements', 'Syllabus', 'Course Schedule', 'Discussion Forum', 'EdTech Blog', and 'Modules'. The 'TK20 Assignment Test' link is highlighted with a red circle containing the number 2.

The bottom screenshot shows the 'TK20 Assignment Test' page. The 'Assignment Report' section displays a table with the following columns: Student, Status, Due Date, Submit Date, and Grade. The table contains 13 rows of student data, all with a status of 'Open For Editing' and a due date of '09/29/2017 05:00:00 AM'. At the bottom right of the page, the 'Submit to Gradebook' button is highlighted with a red circle containing the number 3.

Student	Status	Due Date	Submit Date	Grade
Angela, Amanda	Open For Editing	09/29/2017 05:00:00 AM		
Berrios, Maria	Open For Editing	09/29/2017 05:00:00 AM		
Carino, Charles	Open For Editing	09/29/2017 05:00:00 AM		
Carino, Nestor	Open For Editing	09/29/2017 05:00:00 AM		
Coronado, Jesus	Open For Editing	09/29/2017 05:00:00 AM		
Correa, Lisa	Open For Editing	09/29/2017 05:00:00 AM		
Herrera-Lee, Antonio	Open For Editing	09/29/2017 05:00:00 AM		
Higgin, Michelle	Open For Editing	09/29/2017 05:00:00 AM		
Humboldt, Victor	Open For Editing	09/29/2017 05:00:00 AM		
Isidro-Garcia, Carlos	Open For Editing	09/29/2017 05:00:00 AM		
Torres-Hernandez, Mirna	Open For Editing	09/29/2017 05:00:00 AM		

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