EXPORTING TK20 GRADES TO BLACKBOARD

To export grades entered in TK20 to your Blackboard Grade Center:

1. Navigate to the course content area where the TK20 assignment link was created.
2. Click on the **TK20 assignment link**. This will bring you to the Assignment Report.
3. When you're ready to submit grades to Blackboard, click on the green **Submit to Gradebook** button located at the bottom of the page. A confirmation will appear notifying you that all grades were successfully submitted to Blackboard.