## **Undergraduate Committee Meeting**

Agenda October 9, 2020 9:00 am – 11:00 am



- I. Call the Meeting to Order (2020-2021 former Co-chair)
- II. Welcome
  - a. Introduction of new members (all)
  - b. Opening Remarks (Dr. Saenz, Committee Ex-Officio)
    - i. Committee Charge
    - ii. Institutional Structure for Curriculum
- III. Nomination and Election of Officers
  - a. Chair
  - b. Co-Chair
  - c. Secretary
- IV. Review and Approval of Minutes from May 1, 2020
- V. Debrief on 2019-2020 Curriculum Actions and Two-year cycle (Dr. Saenz, Committee Exofficio)
- VI. SmartCatalog
  - a. Curriculum Management System
  - b. Web-based catalog
- VII. Meeting Adjourn