

# ADDING A TK20 ASSIGNMENT IN BLACKBOARD

To add a TK20 assignment link in Blackboard:

1. Navigate to the Blackboard Course in which you want to create a TK20 Assignment link.
2. Open a content area where the assignment link will be added.
3. From the **Assessments** menu, select **TK20 Assignment**.
4. Name the assignment.
5. If you wish to grade at the same time as assessing and want the grade to be exported to the Blackboard gradebook, select **'Yes'** for Enable Evaluation and enter the number of **points possible**.
6. Click **Submit**

The screenshot shows the Blackboard interface for a course. The course name is "TK20". The "Assessments" menu is open, and the "TK20 Assignment" option is selected. The "INFORMATION" dialog box is open, showing the following fields:

- Name:** TK20 Demo Assignment
- Color of Name:** Black
- Description:** (Rich text editor with various formatting options)
- ATTACHMENTS:** (Section with instructions and "Attach File" buttons: "Browse My Computer" and "Browse Content Collection")
- GRADING:** (Section with "Enable Evaluation" radio buttons (Yes/No), "Points Possible" input field (100), "Visible to Students" radio buttons (Yes/No), and "Due Date" input field with a calendar icon)

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