

**FAST-TRACK 4+1 ACTION REQUEST FORM**

**1. PROGRAM INFORMATION**

College:	
School/Department:	
Undergraduate Program Name:	
Undergraduate Degree Type:	
Undergraduate Degree Total Credit:	
Graduate Program Name:	
Graduate Program Degree Type:	
Graduate Degree Total Credits:	
Projected implementation date:	

**2. JUSTIFICATION FOR NEW PROGRAM**

*Justification for adding new program: Describe how this program contributes to the university mission/strategic plan and how the program benefits students in the department/school.*

***Provide the purpose and objectives of the program.***

***Provide the student learning outcomes for the program.***

***Describe the impact on existing programs. Include, as relevant, financial, curriculum, faculty workloads, staffing, and space needs.***

**3. FAST TRACK GPA ADMISSION REQUIREMENTS**

***The program may implement a minimum overall GPA of 3.5 or higher **and/or** a discipline specific GPA; however, the discipline specific GPA may not be lower than 3.25.***

The program will require a minimum overall institutional GPA of 3.5. \_\_\_\_ Yes \_\_\_\_ No

***Justification Including/Excluding the Overall 3.5 GPA:***

The program will require a discipline specific GPA. \_\_\_\_ Yes \_\_\_\_ No

*The discipline specific GPA will be: \_\_\_\_\_*

**Approach to Discipline-specific GPA Calculation:**

\_\_\_\_ All courses completed in the major based on the approved degree plan.

\_\_\_\_ Foundational/benchmark courses in the major. Please provide course list.

***Course list (not required if using all courses in the major).***

***Justification for the Discipline Specific GPA:***

4. OTHER PROGRAM ADMISSION REQUIREMENTS [only if applicable]

*Identify any additional objective program admission requirements. The additional requirements must be quantitative measures readily available in the university's Student Information System. Programs should only use additional requirements if the GPAs identified above do not provide sufficient evidence of the potential for success in graduate courses.*

*Rationale for additional program requirements.*

Examples:

Must be core complete.

Must have completed specific courses.

Must have completed specific courses with a certain grade (e.g., B or better).

**5. COURSE REQUIREMENTS**

*Identify up to five (5) graduate courses that may be applied to undergraduate degree requirements. These will be the only courses students will be permitted to take to satisfy undergraduate requirements within the fast-track 4+1 program. Students will only be permitted to select up to 4 of these courses (a total of 12 SCH). In addition, identify the undergraduate courses that will be replaced by the graduate courses identified above. This must be a one-to-one replacement and must be justified based on course content and learning outcomes. These will be the only courses that students will be able to replace with the corresponding graduate course. Submit syllabus for each identified undergraduate and graduate course with this proposal.*

	Graduate Course	Corresponding Undergraduate Course
Course 1		
Course 2		
Course 3		
Course 4		
Course 5		

**NOTE: No course substitutions will be permitted. Courses offered in cross-listed format (undergraduate and graduate students co-convened) will not be permitted.**

**6. ASSESSMENT PROCESS**

*Provide the plan for assessing the fast-track 4+1 program as a unique program. This plan must include assessing SLOs for students in the fast-track 4+1 program as a distinct population, separate from students in the traditional undergraduate and graduate programs. The program should describe how fast-track 4+1 students will be tracked as part of the assessment process.*

**7. PROGRAM APPROVALS**

***Provide evidence that this program request has been reviewed and approved by the following (as applicable). Evidence may include meeting minutes, memos acknowledging review/approval, or other written acknowledgement of approval:***

School/Department/Program Committee: \_\_\_\_\_

Date: \_\_\_\_\_

School/Department Chair/Director: \_\_\_\_\_

Date: \_\_\_\_\_

College Curriculum Committee: \_\_\_\_\_

Date: \_\_\_\_\_

College Dean: \_\_\_\_\_

Date: \_\_\_\_\_

Graduate Committee: \_\_\_\_\_

Date: \_\_\_\_\_

Undergraduate Committee: \_\_\_\_\_

Date: \_\_\_\_\_

Graduate Dean: \_\_\_\_\_

Date: \_\_\_\_\_

Vice Provost for Curriculum & Institutional Assessment: \_\_\_\_\_

Date: \_\_\_\_\_

Provost: \_\_\_\_\_

Date: \_\_\_\_\_





Email completed form with signatures to [curriculum@utrgv.edu](mailto:curriculum@utrgv.edu).

For questions, contact Laura Saenz, Vice Provost for Curriculum and Institutional Assessment,  
[laura.saenz@utrgv.edu](mailto:laura.saenz@utrgv.edu).