AGENDA – April 14, 2023

1) Chairs Call to Order @9:02am

2) Roll Call

College	Member	
Business and Entrepreneurship	Jennifer Welbourne	Present
Education and P-16 Integration	Janine Schall	Absent
Engineering and Computer Science	Mounir Ben Ghalia	Present
Fine Arts	Robert Gilbert	Absent
Health Professions	Fidencio Mercado	Present
Liberal Arts	Marcela Hebbard	Present
School of Nursing	Dalia Paul	Present
School of Social Work	Noelia Alonzo	Present
Sciences	Tatiyana Altecor	Absent - Late
University College	Marilyn Hagerty	Present
University Library	Justin White	Present
Ex- Officio	Laura M. Saenz	Present

Old Business: Approval of Minutes from March 10, 2023, meeting
 Please respond via Teams regarding any revisions needed to the minutes by noon on April 13, 2023.

 <u>Motion to approve</u>: Noelia Alonzo
 <u>Second</u>: Marcela Hebbard

 <u>Motion Passes</u>

4) New Business: Review of Submissions

a) Institutional Action Items

i) Local Credit by Exam – Presenter: Jonikka Charlton

Name	Current Policy	Changes to Policy	Effective Catalog Year
	CREDIT BY EXAMINATION AND EVALUATION	CREDIT BY EXAMINATION AND EVALUATION	
	UTRGV offers college credit by examination to qualified students through a variety of approved examinations. A student may receive up to 30 hours of undergraduate credit by examination through the following programs or methods:	UTRGV offers college credit by examination to qualified students through a variety of approved examinations. A student may receive up to 30 hours of undergraduate credit by examination through the following programs or methods:	
	CEEB Advanced Placement (AP) Tests	CEEB Advanced Placement (AP) Tests	
<u>Local</u> <u>Credit</u>	If you are a high school student anticipating course credit through CEEB AP Tests, you should make arrangements to take the proper examination(s) with your high school	If you are a high school student anticipating course credit through CEEB AP Tests, you should make arrangements to take the proper examination(s) with your high school	
by Exam	counselor or AP coordinator. This should be	counselor or AP coordinator. This should be	AY23-24

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done in time for your scores to be received and evaluated by UTRGV before you begin your first semester. Course credit or exemptions may be obtained in the subjects listed in the website.

International Baccalaureate (IB) Tests

The International Baccalaureate (IB) tests are offered worldwide to students enrolled in programs affiliated with the IB program. The University of Texas Rio Grande Valley will grant credit on IB higher-level tests for the courses listed. Please contact the Office of Undergraduate Admissions for additional information.

College-Level Examination Program (CLEP)

Students can earn course credit at UTRGV in a wide variety of subject areas through CLEP Subject Examinations, which are standardized 90-minute, multiple-choice tests.

UTRGV does not grant CLEP credit for a class in which the student has received a letter grade. Letter grades do not include courses in which a student has dropped or withdrawn. These exams are administered by the UTRGV Testing Center several times a month throughout the academic year.

Local Advanced Standing Examinations-For Credit

Students may acquire college credit through local departmental examinations at UTRGV. Local examinations may not be taken for courses for which an approved CLEP subject examination exists. Students are encouraged to contact the individual academic departments for more information regarding the availability of local examinations, requirements and fees. Credit earned through these exams dose not count toward earned credit hour requirements for academic residency.

Other Exams

In addition to the exams listed above, COLLEGE BOARD also offers the following exams: College Composition, College Composition Modular, Natural Science, Humanities, Human Growth & Development, Social Sciences & History. done in time for your scores to be received and evaluated by UTRGV before you begin your first semester. Course credit or exemptions may be obtained in the subjects listed in the website.

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Local Advanced Standing Examinations-For Credit

Students may acquire college credit through local departmental examinations at UTRGV. Local examinations may not be taken for courses for which an approved CLEP subject examination exists. Credit earned through these exams does not count toward earned credit hour requirements for academic residency. Only institutionally approved local exams may be taken for credit.

Other Exams

In addition to the exams listed above, COLLEGE BOARD also offers the following exams: College Composition, College Composition Modular, Natural Science, Humanities, Human Growth & Development,

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Accounting. Although these exams are not currently accepted at UTRGV they may still be administered at our campus and transferred to another institution.	Social Sciences & History, College Mathematics, and Financial Accounting. Although these exams are not currently accepted at UTRGV they may still be administered at our campus and transferred to another institution.
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<u>Representative</u>: Jonikka Charlton

Motion to approve: Marilyn Hagerty

Second: Justin White

Motion Passes

Note: Peter-James Ehimika recommended removing the word "departmental" from the Local Advanced Standing Examinations-For Credit paragraph.

			Effective Catalog
Name	Current Policy	Changes to Policy	Year
	REPEATING COURSES	REPEATING COURSES	
	Repeating Coursework Completed At UTRGV	Repeating Coursework Completed At UTRGV	
	Students may repeat (i.e., take a second or subsequent time) a previously completed course under two circumstances: (a) repeating the course for additional credit and (b) repeating the course to improve the course grade. These two types of repeats are explained further below.	Students may repeat (i.e., take a second or subsequent time) a previously completed course under two circumstances: (a) repeating the course for additional credit and (b) repeating the course to improve the course grade. These two types of repeats are explained further below.	
	Before repeating any course, students should contact their academic advisor to determine the application of credits from the second or subsequent enrollment in the course toward meeting program requirements. Students are also advised to check with the Office of Financial Aid to determine how grades earned from repeated coursework may impact their financial aid eligibility status.	Before repeating any course, students should contact their academic advisor to determine the application of credits from the second or subsequent enrollment in the course toward meeting program requirements. Students are also advised to check with the Office of Financial Aid to determine how grades earned from repeated coursework may impact their financial aid eligibility status.	
	The University of Texas Rio Grande Valley's policy for repeating coursework is stated below.	The University of Texas Rio Grande Valley's policy for repeating coursework is stated below.	
<u>Repeat</u> <u>Course</u> <u>Policy</u>	Repeating Courses for Additional Credit Certain courses in the catalog have been approved and marked in the student registration system (ASSIST) as repeatable for additional credit beyond the first successful	Repeating Courses for Additional Credit Certain courses in the catalog have been approved and marked in the student registration system (ASSIST) as repeatable for additional credit beyond the first successful	AY23-24

ii) Repeat Course Policy – Presenter: Jonikka Charlton

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completion of the course. Examples of these courses are special topic courses, performance courses, research experiences, internships and similar courses approved by the program and institution to be repeated for additional credit. All semester credit hours and grade points from each completion of the course taken are included in the student's record, in the number of hours earned at UTRGV, and the student's grade point average (GPA) calculation when appropriate. These courses have been approved to be repeatable for additional credit but have limited repeatability. It is important for students to acquaint themselves with the number of repeats allowed for a specific course and the number of credits applicable to their program of study.

Repeating Courses to Improve Grades

Most courses in the catalog are nonrepeatable and can only satisfy program requirements once. Students may enroll in non-repeatable courses to improve their course grade and grade point average; however, students may only complete (drops and withdrawals are excluded) a nonrepeatable course two times without special approval. Students who have taken a nonrepeatable course two times must seek special approval from the department chair/school director and the Dean (or designee) of the student's major or minor (if the repeated course is fulfilling a minor requirement) to enroll in a non-repeatable course for a third time. Students will also need special approval for any enrollment beyond the third.

A student cannot enroll in a non-repeatable course for which he or she has an unresolved grade of I (incomplete). Courses taught under two different prefixes (i.e., cross listed in the catalog and course registration), but have the same or similar title and course descriptions are considered the same course for repeat counting. completion of the course. Examples of these courses are special topic courses, performance courses, research experiences, internships and similar courses approved by the program and institution to be repeated for additional credit. All semester credit hours and grade points from each completion of the course taken are included in the student's record, in the number of hours earned at UTRGV, and the student's grade point average (GPA) calculation when appropriate. These courses have been approved to be repeatable for additional credit but have limited repeatability. It is important for students to acquaint themselves with the number of repeats allowed for a specific course and the number of credits applicable to their program of study.

Repeating Courses to Improve Grades

Most courses in the catalog are nonrepeatable and can only satisfy program requirements once. Students may enroll in non-repeatable courses to improve their course grade and grade point average. Students who have earned a grade of C or higher in the first attempt of a course should consult with an advisor before repeating a course to discuss the potential impact of earning a lower grade on a second or subsequent attempt.

A student cannot enroll in a non-repeatable course for which he or she has an unresolved grade of I (incomplete). Courses taught under two different prefixes (i.e., cross listed in the catalog and course registration), but have the same or similar title and course descriptions are considered the same course for repeat counting.

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According to Texas Education Code 54.014, a resident undergraduate student attempting the same class, excluding designated repeatable courses, for the third time will be charged tuition at the nonresident undergraduate student rate for the same number of semester credit hours. See catalog section on Three-Attempt Course Fees.

Impact Of Repeating Non-Repeatable Courses on Grade Point Average

If a student has completed a non-repeatable course to improve his or her grade more than once, then the last or most recent grade from all completions will be used in the GPA calculation. This is the case even if the last grade is lower than a prior grade. Course completions prior to the last one will be marked on the transcript with "E" (excluded).

Repeating Coursework Transferred to UTRGV

Repeating Transferred Course Work for Additional Credit at UTRGV

Courses transferred for credit as equivalent to UTRGV course work from another institution may not be repeated at UTRGV for additional credit under any circumstance.

Repeating Transferred Courses to Improve <mark>Grades</mark>

Students who have previously completed a course at another institution may enroll in the equivalent course at UTRGV to improve his or her grade. Students are limited to two completions at UTRGV to improve his or her grade without special approval. To enroll in a course a third time at UTRGV, students may request approval from the department chair/school director and the Dean (or designee) of the student's major or minor (if the repeated course is fulfilling a minor requirement). Students will also need special approval for any enrollment beyond the third enrollment at UTRGV. According to Texas Education Code 54.014, a resident undergraduate student attempting the same class, excluding designated repeatable courses, for the third time will be charged tuition at the nonresident undergraduate student rate for the same number of semester credit hours. See catalog section on Three-Attempt Course Fees.

Impact Of Repeating Non-Repeatable Courses on Grade Point Average

If a student has completed a non-repeatable course to improve his or her grade more than once, then the last or most recent grade from all completions will be used in the GPA calculation. This is the case even if the last grade is lower than a prior grade. Course completions prior to the last one will be marked on the transcript with "E" (excluded).

Repeating Coursework Transferred to UTRGV

Repeating Transferred Course Work for Additional Credit at UTRGV

Courses transferred for credit as equivalent to UTRGV course work from another institution may not be repeated at UTRGV for additional credit under any circumstance.

Repeating Transferred Courses to Improve Grades

Students who have previously completed a course at another institution may enroll in the equivalent course at UTRGV to improve his or her grade. Students who have earned a grade of C or higher in the first attempt of a course should consult with an advisor before repeating a course to discuss the potential impact of earning a lower grade on a second or subsequent attempt.

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on Grade Point Average for Transferred	on Grade Point Average for Transferred
Course <mark>s</mark>	<mark>Courses</mark>
If a student completes an equivalent non-	If a student completes an equivalent non-
repeatable course at UTRGV <u>after</u> previously	repeatable course at UTRGV <u>after</u> previously
completing it at another institution, then the	completing it at another institution, then the
last grade from all completions at UTRGV will	last grade from all completions at UTRGV will
be used in the GPA calculation. Course	be used in the GPA calculation. Course
completions prior to the last one will be	completions prior to the last one will be
marked on the transcript with "E" (excluded).	marked on the transcript with "E" (excluded).
Any grades from an equivalent course	Any grades from an equivalent course
completed at another institution <u>after</u> the	completed at another institution <u>after</u> the
completion of the course at UTRGV will not	completion of the course at UTRGV will not
replace the UTRGV course grade.	replace the UTRGV course grade.

 Representative:
 Jonikka Charlton

 Motion to approve:
 Marcela Hebbard

 Second:
 Marilyn Hagerty

 Motion Passes
 Notes:

 Peter-James Ehimika recommended adding the word "academic" in front of advisor.

	Туре	Comments	Effective Catalog Year
		The B3 Scholar Seal develops undergraduate students' bilingualism, biculturalism, and biliteracy through relevant coursework and formally acknowledges these skills through a certificate program. To fulfill the B3 Scholar Seal requirements and graduate with the B3 Scholar Seal, students complete courses that are taught in Spanish or bilingually and courses that incorporate culturally relevant pedagogy. Students also have the option of completing two Spanish classes as part of the Seal requirements. For details about these tracks, visit the <u>B3 Scholar Seal website</u> . Students must also complete all degree requirements to receive the B3 Scholar Seal.	
B3 SCHOLAR SEAL GRADUATION REQUIREMENTS	New Catalog Language	Students who graduate as B3 Scholars will have this designation recorded on their transcripts. They will also have the distinction recognized upon graduation and receive a certificate which will be provided after the degree is awarded.	AY23-24

iii) B3 Scholar Designation - Presenter: Katherine Christoffersen

Representative: Katherine Christoffersen Motion to approve: Justin White Second: Jennifer Welbourne Motion Passes

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b) College of Fine Arts

i) Department of Theatre - Presenter: Trey Mikolasky

(1) Change Course

Туре	Comments	Effective Catalog Year
Change	Changes include updates to the long/short	
Course	titles and the course description.	AY23-24
Change	Changes include updates to the long/short	
Course	titles and the course description.	AY23-24
	Change Course Change	Change CourseChanges include updates to the long/short titles and the course description.ChangeChanges include updates to the long/short

<u>Representative</u>: Trey Mikolasky

Motion to approve: Marilyn Hagerty Second: Jennifer Welbourne Motion Passes

ii) Department of Music – Presenter: Jason Mitchell

(1) New Course

Name	Туре	Comments	Effective Catalog Year
Name	туре	New course for students who wish to enroll	
		in one of the Music Ensembles without	
	New	declaring a major or minor in Music. This is	
MUEN 1001 Music Ensemble	Course	a Non-Credit Course.	AY23-24

Representative:Jason MitchellMotion to approve:Justin WhiteSecond:Noelia AlonzoMotion Passes

c) College of Engineering and Computer Science

i) Department of Civil Engineering - Presenter: Jungseok Ho, Jorge Vidal

(1) Approval of permanent cross-leveling

CIVE 6311 Open Channel Flow	CIVE 4350 Open Channel Flow
CIVE 6326 Advanced Asphalt Pavement Materials	CIVE 4340 Advanced Asphalt Pavement Materials

Representative: Jungseok Ho Motion to approve: Justin White Second: Jennifer Welbourne Motion Passes

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			Effective
Name	Туре	Comments	Catalog Year
		The course description has been corrected	
		to include CIVE 4190 instead of CIVE 4391	
		which was effective catalog year 2017.	
		Catalogs 2019-2022 have been updated.	
		Catalogs 2017 & 2018 will need to be	
		updated in Banner. Change also includes	
		an update to the Prerequisite Narrative.	
		Update includes: A grade of C or better in	
CIVE 4392 Civil Engineering	Change	CIVE 4391, and maximum 15 credit hours	
Senior Project	Course	enrolled in the term.	AY23-24

Representative: Jorge Vidal Motion to approve: Jennifer Welbourne Second: Justin White Motion Passes

ii) Department of Electrical and Computer Engineering – Presenter: Andres Medina

(1) Change Course

		Effective
Туре	Comments	Catalog Year
	Change includes adding the new approved	
Change	Major Specific Core Curriculum course	
Course	CSCI 1381 to the Prerequisite Narrative.	AY23-24
	Change includes adding the new approved	
Change	Major Specific Core Curriculum course	
Course	CSCI 1381 to the Prerequisite Narrative.	AY23-24
	Change Course Change	ChangeChange includes adding the new approvedChangeMajor Specific Core Curriculum courseCourseCSCI 1381 to the Prerequisite Narrative.Change includes adding the new approvedMajor Specific Core Curriculum courseChangeMajor Specific Core Curriculum course

Representative: Andres Medina Motion to approve: Marilyn Hagerty Second: Justin White Motion Passes

(2) Change Program

Name	Туре	Comments	Effective Catalog Year
		Change includes an update to the Program	
		Overview and the Major Specific 090	
		Section of the Core Curriculum to remove	
Electrical Engineering, Bachelor	Change	CSCI 1380 and add the new CSCI 1381	
of Science Electrical Engineering	Program	course.	AY23-24

Representative: Andres Medina Motion to approve: Marilyn Hagerty Second: Justin White

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Motion Passes

d) College of Sciences

i) Department of Mathematical and Statistical Science – Presenter: Tim Huber

(1) Change Course

Name	Туре	Comments	Effective Catalog Year
		Change includes adding the new approved	
MATH 2346 Mathematics for		Major Specific Core Curriculum course	
Electrical and Computer	Change	CSCI 1381 to the Prerequisite Narrative	
Engineers	Course	and removing CSCI 1380.	AY23-24

Representative: Tim Huber Motion to approve: Marcela Hebbard Second: Marilyn Hagerty Motion Passes

e) School of Nursing

- i) Department of Nursing Presenter: Lilia Fuentes
 - (1) Change Course

			Effective
Name	Туре	Comments	Catalog Year
		Changes include updates to the Schedule	
		Type from Practicum to Lab, Weekly	
NURS 3212 Mental Health	Change	Lecture hours from 2 to 0 and Weekly Lab	
<u>Clinical</u>	Course	hours from 0 to 8.	AY23-24
		Changes include updates to the Schedule	
		Type from Practicum to Lab, Weekly	
NURS 3304 Fundamentals of	Change	Lecture hours from 3 to 0 and Weekly Lab	
Nursing Clinical/Lab	Course	hours from 0 to 12.	AY23-24
		Changes include updates to the Schedule	
		Type from Practicum to Lab, Weekly	
NURS 3311 Adult Health I	Change	Lecture hours from 3 to 0 and Weekly Lab	
<u>Clinical</u>	Course	hours from 0 to 12.	AY23-24
		Changes include updates to the Schedule	
		Type from Practicum to Lab, Weekly	
NURS 4202 Community Health	Change	Lecture hours from 2 to 0 and Weekly Lab	
<u>Clinical</u>	Course	hours from 0 to 8.	AY23-24
		Changes include updates to the Schedule	
		Type from Practicum to Lab, Weekly	
NURS 4301 Adult Health II	Change	Lecture hours from 3 to 0 and Weekly Lab	
<u>Clinical</u>	Course	hours from 0 to 12.	AY23-24

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		Changes include updates to the Schedule	
		Type from Practicum to Lab, Weekly	
NURS 4305 Family Health	Change	Lecture hours from 3 to 0 and Weekly Lab	
Clinical	Course	hours from 0 to 12.	AY23-24
		Changes include updates to the Schedule	
		Type from Lecture to Lab, Weekly Lecture	
NURS 4307 Leadership in	Change	hours from 3 to 0 and Weekly Lab hours	
Nursing Clinical	Course	from 0 to 12.	AY23-24

Representative: Lilia Fuentes Motion to approve: Marilyn Hagerty Second: Marcela Hebbard Motion Passes

f) College of Business and Entrepreneurship

i) Department of Information Systems – Presenter: Bin Wang

(1) New Course

Name	Туре	Comments	Effective Catalog Year
		New course in the Business Analytics	
INFS 3385 Data Wrangling and	New	Foundation area of the new BBA Business	
Warehousing	Course	Analytics major for AY24-25.	TBD
		New course option in the Advanced	
	New	Business Analytics Core area of the new	
INFS 4360 Healthcare Analytics	Course	BBA Business Analytics major for AY24-25.	TBD
		New course in the Business Analytics	
QUMT 4370 Big Data Analytic	New	Foundation area of the new BBA Business	
Platforms and Applications	Course	Analytics major for AY24-25.	TBD

Representative: Bin Wang Motion to approve: Noelia Alonzo Second: Justin White Motion Passes

(2) New Program

Name	Туре	Comments	Effective Catalog Year
Business Analytics, Bachelor of Business Administration	New Program	New BBA major for AY24-25. Proposal will require external approval.	TBD
<u>Representative</u>: Bin Wang <u>Motion to approve</u>: Justin White			
Second: Marcela Hebbard Motion Passes			

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g) College of Liberal Arts

i) School of Interdisciplinary Programs and Community Engagement – Presenter: Cathryn Merla-Watson
 (1) Change Program

			Effective
Name	Туре	Comments	Catalog Year
		Change includes the addition of CRIJ 3327,	
Gender and Women's Studies,	Change	CRIJ 3350 & REHS 3320 to the Gender and	
Minor	Program	Women's Studies Electives group.	AY23-24
		Change includes the addition of CRIJ 3327,	
Gender and Women's Studies,	Change	CRIJ 3350 & REHS 3320 to the Certificate	
<u>Certificate</u>	Program	Requirements group.	AY23-24

Representative: Cathryn Merla-Watson Motion to approve: Marilyn Hagerty Second: Justin White Motion Passes

Informational Items

			Effective
Name	Туре	Comments	Catalog Year
		Correction from February 10, 2023, UG Meeting.	
ADST 3303 Case		Removed statement "Credit cannot be earned for	
Management in Addiction	New	ADST 3303 and REHS 3303" and will be managed	
<u>Studies</u>	Course	through a Modification to Degree Audit (MDA).	AY23-24
		Correction from February 10, 2023, UG Meeting.	
		Removed statement "Credit cannot be earned for	
ADST 4301 Assessment in	New	ADST 4301 and REHS 4301" and will be managed	
Addiction Studies	Course	through a Modification to Degree Audit (MDA).	AY23-24
		Correction from February 10, 2023, UG Meeting.	
		Removed statement "Credit cannot be earned for	
ADST 4302 Job Placement in	New	ADST 4302 and REHS 4302" and will be managed	
Addiction Studies	Course	through a Modification to Degree Audit (MDA).	AY23-24
		Correction from February 10, 2023, UG Meeting.	
ADST 4303 Case		Removed statement "Credit cannot be earned for	
Management II in Addiction	New	ADST 4303 and REHS 4303" and will be managed	
<u>Studies</u>	Course	through a Modification to Degree Audit (MDA).	AY23-24
		Correction from February 10, 2023, UG Meeting.	
		Removed statement "Credit cannot be earned for	
ADST 4330 Practicum I in	New	ADST 4330 and REHS 4330" and will be managed	
Addiction Studies	Course	through a Modification to Degree Audit (MDA).	AY23-24
		Correction from February 10, 2023, UG Meeting.	
		Removed statement "Credit cannot be earned for	
ADST 4602 Practicum II in	New	ADST 4602 and REHS 4602" and will be managed	
Addiction Studies	Course	through a Modification to Degree Audit (MDA).	AY23-24

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Bachelor of Business	Request	The Bachelor of Business Administration (BBA) in Information Systems at UTRGV has a highly technical curriculum with required coursework in business IT infrastructure, Java programming, networking and the Internet, database, systems analysis, and IT project management. In addition, it has technical and quantitative elective coursework in Python programming, data mining and machine learning, health computer information systems, ERP implementation, data visualization, data wrangling and data warehousing, big data analytics, and so on. Given the highly technical nature of the program, we request to change the program CIP code to 11.0401 similar to the following information	
Administration (BBA) in	change	systems programs offered in business schools in	
Information Systems	CIP Code	other Texas public higher education institutions.	AY23-24

5) Announcements – Laura Saenz, Ex-Officio

- a) Chair remarks Dr. Ben Ghalia
- b) Members and Colleges with Expiring Terms
 - i) Mounir Ben Ghalia Engineering and Computer Science
 - ii) Janine Schall Education and P-16 Integration
- c) Next Meeting September 2023
- d) Change of Committee Meeting Dates
- 6) Adjournment @10:36am <u>Motion to adjourn</u>: Marilyn Hagerty <u>Second</u>: Justin White