



HURRICANE RESPONSE ANNEX

Office of Emergency Management
2023

PURPOSE

The purpose of this Annex is to provide a course of action to be used during a Hurricane event to minimize the potential for injury, loss of life and property damage that can result during a Hurricane.

This plan is designed to address response to Hurricane situations. The Office of Emergency Management - Director of Emergency Management and Continuity Planning will be responsible for assessing the situation, briefing the Leadership Team and Incident Management Team, and recommending appropriate action.

Although the plan is primarily focused on The University of Texas Rio Grande Valley (UTRGV) main campuses, it also includes the regional campus locations.

ANNEX REVIEW

The Hurricane Annex will be reviewed annually and will be updated and revised as appropriate. Interim revisions will be made when one of the following occurs:

1. Information changes contained in the plan or materially affects implementation of the Annex contents or the implementation of the plan
2. A material changes in response resources
3. An incident occurs that requires a review
4. Internal assessments, third party reviews, or experience in drills or actual responses that identify significant changes that should be made in the Annex
5. New laws, regulations, or internal policies are implemented that affect the contents or the implementation of the Annex
6. Other changes deemed significant

Annex changes, updates, and revisions are the responsibility of the Office of Emergency Management- Emergency Management Coordinator who will ensure that any plan changes are distributed accordingly.

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A. AUTHORITY

Refer to The University of Texas Rio Grande Valley Emergency Operations Plan: Section A. Authority.

B. DEFINITIONS

Eye: The relatively calm area near the center of the hurricane. Winds are light and the sky is often partly covered.

Hurricane: Tropical cyclone with maximum sustained surface winds of 74 mph or higher.

Hurricane (Major): A tropical cyclone with maximum sustained winds of 111 mph or higher, corresponding to a Category 3, 4 or 5 on the Saffir-Simpson Hurricane Wind Scale.

Hurricane Warning: A Hurricane Warning is issued when sustained winds of 74 mph or higher are EXPECTED somewhere within the specified area of the Warning. Because hurricane preparedness activities become difficult once winds reach tropical storm force, the Warning is issued 36 hours in advance of the onset of tropical storm force winds.

- NOTE: A Hurricane Warning can remain in effect when dangerously high water or a combination of dangerously high water and exceptionally high waves continues...even if the winds have subsided below hurricane intensity.

Hurricane Watch: A Hurricane Watch is issued when sustained winds of 74 mph or higher are POSSIBLE within the specified area of the Watch. Because hurricane preparedness activities become difficult once winds reach tropical storm force, the Watch is issued 48 hours in advance of the onset of tropical storm force winds.

Saffir - Simpson Scale: The Saffir-Simpson Hurricane Wind Scale is a 1 to 5 rating based on a hurricane's sustained wind speed. This scale estimates potential property damage.

- **Category One:** Sustained Winds of 74-95 mph.
- **Category Two:** Sustained Winds of 96-110 mph.
- **Category Three:** Sustained Winds 111 to 129 mph.
- **Category Four:** Sustained Winds 130 to 156 mph.
- **Category Five:** Sustained Winds 157 mph or higher.

Storm Surge: An abnormal rise in sea level accompanying a tropical cyclone. This is the difference in height between observed level of the sea surface and the level that would have occurred in the absence of the storm. Storm surge is usually estimated by subtracting the normal or astronomical tide from the observed storm tide.

Storm Tide: The water level rise resulting from the astronomical tide combined with the storm surge.

Tropical Cyclone: A rotating, organized system of clouds and thunderstorms that originates over tropical or subtropical waters and has a closed low-level circulation.

Tropical Depression: A tropical cyclone with maximum sustained winds of 38 mph (33 knots) or less.

Tropical Disturbance: A tropical weather system with organized convection (generally 100-300 miles in diameter) originating in the tropics or subtropics, having a non-frontal migratory character and maintaining its identity for 24 hours or longer. It may or may not be associated with a detectable perturbation of the wind field.

Tropical Storm: A tropical cyclone with maximum sustained winds of 39 to 73 mph (34 to 63 knots).

Tropical Storm Warning: A Tropical Storm Warning is issued when Tropical Storm conditions, including winds of 39-73 mph, are EXPECTED in a specified coastal area within 36 hours or less.

Tropical Storm Watch: A Tropical Storm Watch is issued when Tropical Storm conditions, including winds of 39-73 mph, pose a POSSIBLE threat to a specified coastal area within 48 hours.

Tropical Wave: An inverted trough (an elongated area of relatively low pressure) or cyclonic curvature maximum moving east to west across the tropics. These can lead to the formation of a tropical cyclone. Also known as an easterly wave.

C. ANNEX ASSUMPTIONS

For the university, severe weather hazards (Hurricane and Tropical Storms) pose the most probable threat of emergency conditions. Using the severe weather model, the following planning assumptions were incorporated into this plan:

- Critical lifeline utilities may be interrupted, including water delivery, electrical power, natural gas, telephone communications, microwave and repeater-based radio systems, cellular telephones, and information systems.
- Regional and local services may not be available.
- Major roads, overpasses, bridges, and local streets may be flooded or damaged.
- Buildings and structures, including homes, may be damaged.
- Damage may cause injuries and displacement of people.
- Normal suppliers may not be able to deliver materials.
- Emergency conditions that affect any The University of Texas Rio Grande Valley (UTRGV) campus will likely affect the surrounding community, including the City, County and region.
- The university will not receive outside assistance in rapid damage assessment and will need to conduct its own situation analysis and deployment of on-site resources and management of emergency operations on campus, through the campus EOC while emergency conditions exist.
- Local area airport flight towers will shut down once wind speeds reach 55mph.

D. ANNEX ACTIVATION

This annex is to be activated when a named storm enters the Gulf of Mexico or by order of:

- The University President
- The University Chief of Staff
- The University Executive Vice President for Finance and Business Affairs, Chief Financial Officer
- The University Vice President for Operations Planning & Construction

E. COMMAND AND CONTROL

Refer to The University of Texas Rio Grande Valley Emergency Operations Plan: Section K. COMMAND AND CONTROL.

F. ASSIGNMENT OF RESPONSIBILITIES

Primary responsibility for an emergency function will be assigned to an individual from the department or agency that has responsibility for that function or possesses the most appropriate knowledge and skills. In addition to the general responsibilities listed in this section, refer to The University of Texas Rio Grande Valley Emergency Operations Plan: Section M, sub section 2 ASSIGNMENT OF RESPONSIBILITIES.

- **Office of Emergency Management (OEM):** The Coordinator of the Office of Emergency Management will serve as the overall Emergency Management Coordinator.
- **University of Texas Rio Grande Valley Police Department:** is responsible for minimizing the time required for campus evacuation and once the campus is evacuated - minimizing non-essential traffic and excluding unauthorized people from the campus for the remainder of the “disaster” period. This activity will be coordinated and in consultation with municipal police department(s) as appropriate.
- **Department of Environmental Health, Safety & Risk Management:** is responsible for ensuring that steps are in place to ensure the health and safety of the campus community during all phases of the hurricane plan, including,
 1. Securing all hazardous waste streams (radioactive, chemical, or radiological) prior to hurricane landfall.
 2. Providing input into the decision-making process associated with evacuation of the campus community, and the occupation after hurricane land fall are in place to protect.
 3. Ensuring that safeguards in place to protect workers charged with cleanup activities after hurricane landfall.
- **Department of Campus Facilities Operations:** will coordinate all facilities mitigation and response activities.
- **University Marketing & Communications:** will be responsible for coordinating all public, supplemental, non-urgent communications related to the hurricane, be responsible for notifying local radio and television stations, and for any information passed to the media and the campus community.
- **Dean of Students:** is responsible for ensuring that the protection of the students is incorporated into the emergency response of a hurricane event.

- **Director of Residence Life:** is responsible for ensuring that the protection of residence life and apartment residents are incorporated into the emergency response actions of a hurricane event.

The Director is also responsible for identifying the number of those individuals that will need temporary housing during a storm event.

The Director will also coordinate the evacuation effort for those that are evacuated during an event.

- **Deans & Directors:** will set up their own chain to notify faculty and staff of the emergency and will take appropriate action to safeguard those items of equipment and records subject to damage.

G. ACTIVITIES BY PHASE

PREPARATION PHASE (May 1st –June 1st)

Office of Emergency Management:

Review disaster response plans and procedures and assess “state of readiness”.

Meet with Incident Management Team (IMT) and review responsibilities relative to disaster response, communications, emergency supplies, transportation, and warning systems.

Ensure the appropriate emergency purchasing procedures are in place for emergency supplies and related equipment. Submit “state of readiness” report to the Leadership Team who will in turn submit a report to the University President.

Coordinate with local Municipal Emergency Management to review Hurricane Preparedness Plans to ensure that they are compatible.

Initiate the preplanning phase of the Mutual Aid Disaster Plan.

All Departments & Components:

Ensure that backup communications, two-way radios and cell phones, are available and have spare batteries.

Campus Facilities Operations:

Inspect, repair or clean:

- roof coverings and edges
- roof drains
- plant drains
- storm sewers

Ensure there is an adequate supply of sandbags on hand and that the burlap hasn’t deteriorated. Test and ensure that all sump pumps are in working order.

Ensure ongoing agreements are updated with contractors for supplies and repairs that may be needed before and after the storm.

Ensure the following equipment are available and in working order:

- emergency generators
- portable pumps
- auxiliary power sources

Ensure that straps or other appropriate means are on hand to brace/anchor yard storage, signs, cranes, and other roof mounted equipment.

Ensure the following emergency supplies are available in adequate numbers. The supplies include, but are not limited to:

- Flashlights
- Flashlight batteries
- Lumber (plywood sheets and fasteners).
- Water containers
- Raincoats
- Rubber boots

Ensure that cleaning equipment is adequate including, but not limited to:

- Booms
- Squeegees
- Absorbents
- Disinfectants

Identify key or vital equipment and stock that should be protected with tarpaulins or waterproof covers in the event of a hurricane event and ensure that an adequate number of tarpaulins are available.

Identify and clear any trees or loose limbs that could fall on a building or break windows.

University Marketing & Communications:

Promote and share instructions and information regarding personal hurricane preparations to The University of Texas Rio Grande Valley (UTRGV) community (staff, faculty, and students).

Make the necessary preparations to ensure that hurricane information and storm data can be effectively and accessibly disseminated to the campus community in the event of a hurricane event.

Make the necessary preparations with the local media (newspaper, radio, and television news stations) to ensure that hurricane information and storm data can be effectively and accessibly disseminated to the local community in the event of a hurricane event.

Residence Life:

Conduct an assessment of those students in The University of Texas Rio Grande Valley (UTRGV) housing to determine the number of persons that do not have an opportunity or the means to get home safely during the event of a hurricane. These may include students with disabilities, international students, those students that have permanent residence outside the state, or those students that may have permanent residence in those coastal areas (Willacy and Cameron) impacted by the storm. This number will be used to estimate the housing and transportation (including accessible housing and transportation) needs required in the event that the University is evacuated. This number will be included with the assessment of those persons that are temporarily housed on campus for academic or sports camps during the summer hurricane months.

In the event that a “Hurricane Warning” is issued, those students will collectively evacuate the campus in transportation provided by the university to shelters pre-arranged by the university.

in the event that campus evacuation is necessary, Resident Life, in conjunction with Fleet Services and Auxiliary Services, will identify buses, vans, and other vehicles that can be used to evacuate students that do not have transportation.

Department of Environmental Health, Safety & Risk Management:

Coordinate with UT system to ensure that CPP policy has been updated.

University of Texas of Texas Rio Grande Valley Police:

Ensure plans are in place for onsite security in the event of a hurricane.

Ensure that the appropriate emergency equipment is available. This includes, but is not limited to:

- Portable radios
- Batteries
- Flashlights
- Radios
- First Aid Kit (include oxygen tank and mask if available)
- Lighting (flashlights, lamps)
- Rubber boots and rain gear

Division of Research:

Ensure that all academic and sponsored research labs housing refrigerated materials are properly backed up.

Ensure that a list of PI's entitled "Essential Personnel" are provided to the University Police Department and the office of Emergency Management.

Once the National Weather Service names a storm which is heading into the Gulf of Mexico The University of Texas Rio Grande Valley (UTRGV) will enter the following response phases.

H-120 to H-96 (Alert Situation)

Office of Emergency Management:

Evaluate the status of the named storm.

Evaluate the state of readiness on the part of each of the specific members of the Incident Management Team and their respective responsibilities.

Evaluate and submit a “situation report” to the Leadership Team who will in turn submit a report to the University President.

Notify Auxiliary Services to ensure that vehicles are ready in the event that an evacuation of the campus is necessary.

Campus Facilities Operations:

Review all items referenced in the Preparation Phase of the hurricane plan to ensure that they are adequately addressed.

University Marketing & Communications:

In conjunction with the President’s office, will in the event of an alert situation:

Effectively and accessibly advise The University of Texas Rio Grande Valley (UTRGV) community (faculty, staff, and students) that the specific hurricane is being tracked and that the Institution has initiated the Hurricane Preparedness Plan.

Help to advise The University of Texas Rio Grande Valley (UTRGV) community of the methods that the institution will use to communicate emergency information as the hurricane approaches landfall. At a minimum, the following modes of communication should be utilized:

- The University of Texas Rio Grande Valley (UTRGV) main website
- The University of Texas Rio Grande Valley (UTRGV) social media sites
- The University of Texas Rio Grande Valley (UTRGV) EMAIL and other forms of communications

Residence Life:

In conjunction with University Marketing & Communication, will ensure that all students housed in Casa Bella, The Village, Troxel, Unity, and Heritage Hall are notified that the Hurricane is being watched which may require them to evacuate if necessary.

Advise residence hall occupants to review hurricane preparedness procedures outlined in their respective handbook.

Department of Environmental Health, Safety & Risk Management:

Ensure that all hazardous materials (chemical, radiological and biological) are moved to a location above ground level.

Academic Affairs:

Academic Affairs will advise all professors to prepare for a possible shut down of the institution in the event of a Hurricane impacting The University of Texas Rio Grande Valley (UTRGV) campuses. Advise instructors to:

Ensure all lecture materials are placed on Blackboard or whatever mechanism is available for offsite learning.

Information Technology:

I.T. is in standby monitoring the approaching storm.

Division of Research:

Ensure tarps are available to cover computers and other electronic equipment, as needed.

Ensure water, food, vehicles are filled with gasoline, medications, flashlights and batteries are ready at home and at the office as needed.

Ensure contact information is updated.

Understand communication expectations between staff before, during and after the threat.

H-96 to H-72 (Hurricane Watch)

Office of Emergency Management:

Evaluate the status of the storm. Specific criteria to consider include the following:

- Expected hurricane strength (Category 1, 2, 3, 4, 5)
- Relative location of the Hurricane to The University of Texas Rio Grande Valley (UTRGV) campuses
- Probability of the storm impacting The University of Texas Rio Grande Valley (UTRGV) campuses

Make a recommendation regarding The University of Texas Rio Grande Valley (UTRGV) actions and submit to the Leadership Team. The committee will in turn submit this recommendation to the President

Campus Facilities Operations:

Ensure that all vehicles are fully fueled.

Ensure that all five-gallon cans are filled and stored.

All trash cans, container plants, outdoor patio furniture, and other loose items should be collected and stored inside. Remove shade cloth from the shade stand behind the Grounds Shop and store inside. Move container plants inside.

University Marketing & Communications:

Help to advise The University of Texas Rio Grande Valley (UTRGV) community of any decision rendered by the President regarding cancellation of classes or closure of the University.

Help to advise The University of Texas Rio Grande Valley (UTRGV) community of accessible methods that will be used to communicate emergency information as the hurricane approaches landfall.

Apprise The University of Texas Rio Grande Valley (UTRGV) community of alternate accessible communication methods in the event that normal methods for communication are not available.

Residence Life:

Alert all residents that they will be required to evacuate the residence halls using their own transportation once a "Hurricane Warning" is issued.

Inform residents that if a "Hurricane Warning" is issued, they should go to their permanent home or to a friend or relative to a safe facility.

Identify the number of students that will be relocating in the event of a hurricane. Forward the information to The University of Texas Rio Grande Valley (UTRGV) Office of Emergency Management.

Instruct residents to begin packing their favorite belongings, any emergency-type equipment that belongs to them, and all medicines that are required for them to take as required by their physician.

Contact occupants that have been previously identified as not able to leave the university and provide them specific instructions regarding meeting time and location in the event that a "Hurricane Warning" is issued.

- Only service animals will be evacuated. Students who use service animals will be asked to bring all necessary animal equipment and supplies.
- Because of space limitations, students will be instructed to limit the number of items they take during the evacuation of the campus.
- Students with disabilities will be asked to bring medically necessary durable medical equipment and supplies.

Department of Environmental Health, Safety & Risk Management:

Ensure that all hazardous materials, including any hazardous wastes are secure and if necessary, transported from the ground floor to a location that is secure Hazardous material and hazardous waste locations include, but are not limited to the:

- Radioactive materials (ESCN Bldg.)
- Biological waste (ESCN Bldg.)
- Chemical waste (EASFC Facility)
- Chemical waste (ESCN Bldg.: EASFC Container Storage Area)
- Auto shop waste area
- Paint shop area

Notify laboratory supervisors that in the event a “Hurricane Warning” is issued the need for them to store hazardous materials and secure experiments. This specific notification is referenced in (appendix IV) and will be sent via email or posted in a specific location.

Academic Affairs:

Academic Affairs will begin implementation of Academic Continuity Plan. Ensure all students in classes are prepared for possible shutdown of classes and can continue studies during an extended shutdown of the institution. Includes the dissemination of class materials and/or the use of Blackboard connect.

Information Technology:

Begin back-ups of servers.

Office of the President:

Executive Team will make a decision, based, on the Incident Management Team recommendations to close the campus.

Division of Research:

Will Provide via email a list of authorized personnel to University Police and the Office of Emergency Management.

Identify which personnel can work from home and plan to implement modified activities as needed.

Start electronic data back-up, if needed. May require ticket with IT.

Ensure paper copies are captured electronically for storage.

H-72 to H-48 (HURRICANE WARNING)

Office of Emergency Management:

Evaluate the status of the storm. Items to consider include the following:

- Hurricane strength (Category 1, 2, 3, 4, 5)
- Relationship of the Hurricane to The University of Texas Rio Grande Valley (UTRGV) campuses.
- Probability of Hurricane hitting The University of Texas Rio Grande Valley (UTRGV) campuses.
- Estimated time the hurricane is to strike the campuses. Submit a recommendation to the Leadership Team.

Coordinate with local Emergency Management Coordinators

President will make a decision regarding campus closure or class cancellations.

Campus Facilities Operations:

Notify by telephone, radio, beeper, or courier the persons who need to be placed on emergency call. Ensure that protective and safety equipment is issued.

Secure all loose lumber, sheet metal, drums, patio furniture and other materials and equipment that might be blown away. This could include moving the items indoors.

Ensure that the windows on the 'old section' of the Edinburg campus Education Complex and the glass elevator tower on the 'new section' of the Edinburg campus Education Complex is protected against the impact from the loose gravel on the roofs or removal of all loose gravel. "To delete, reword and add to Facilities prep stage"

Check the roofs of all buildings for loose debris and to ensure that drain heads are clear.

Begin to sandbag those low-level locations where water might enter the buildings, doors, and floor drains.

Arrange for all the university vehicles to be stored in the Physical Plant compound.

Assign vehicle and two-way radio to lead personnel for each group and ensure that vehicle assignments are understood, and vehicles are fueled.

Ensure that adequate custodial supplies (mops, buckets, and squeegees are on hand.) Ensure that fresh water is available for any overnight stay. Suggested 250-gallon minimum.

Secure all access areas as strongly as possible including doors and windows. Use heavy tape to reduce water leaks. Board up stained-glass window at the Chapel.

Consider shutdown of air conditioning, gas, water, and appropriate electrical systems. If electrical is shut down, we may want to shut down the auto-start feature of some of the backup generators and verify that they start as planned.

Department of Environmental Health, Safety & Risk Management:

Continue to monitor hurricane progress.

University Marketing & Communications:

Issue an accessible formal statement to the University community (faculty, staff and students) advising them that a “Hurricane Warning” has been issued and that an update will be issued every four hours thereafter.

Help to advise the campus community on whether a decision has been made to evacuate the campus and maintain the appropriate follow-ups to the campus community in order to ensure that they are aware of the specific situation.

Help to advise The University of Texas Rio Grande Valley (UTRGV) community the methods that will be utilized to communicate hurricane information in the event that the campus is closed.

If closure of the University is warranted, University Marketing & Communications will notify the campuses community of the precautions to take prior to exiting their offices.

Notify the Rio Grande Valley Community of the status for University Closure. The following channels may be used:

- Local news channels
- Local radio stations
- Local newspapers
- Social media sites

Residence Life:

Accessibly advise students to evacuate residence halls and campus housing.

Notify resident students about the precautions to take prior to exiting their respective rooms or apartments.

All residents who vacate the university will be expected to keep in touch for further updates from the head resident or the housing office. Residents will be advised on the mechanisms to be utilized (emergency channel, television, radio etc.) for further instructions on when or if to return to the residence halls.

Students will receive information pertaining to storm preparations from their Resident Assistant (RA) and through information posted on their floor and in the lobby of the respective halls.

On-campus residents from the Rio Grande Valley area who want to go to their homes may do so. Please inform your Resident Assistant.

Students should contact their parents prior to the storm to advise them of their location and then again shortly after the storm to inform them of their status. It will be easier for students to contact their parents than for parents to locate students.

Notify students who are vacating as part of the University plan of the time and location to assemble for evacuation.

Assemble at the prearranged location at the designated time. Failure to assemble by a student should not result in an assumption the student has vacated the premises unless verified.

Prior to vacating the university:

A population count will be taken to account for all persons who are evacuated.

No persons will be allowed to leave once the evacuation takes place. All persons who evacuate with the University will be required to be transported back to the University.

University of Texas Rio Grande Valley Police:

Coordinate with local emergency authorities to ensure seamless emergency response.

When the campus is evacuated:

Initiate security procedures necessary to ensure that campus looting in the event of a storm is minimized.

Information Technology:

Continue back-ups of servers and back up network configurations. If shut down is required, begin shutdowns and migrate email and redundant services to Arlington Data Center (ARDC)

President's Office:

Executive team will make a decision to close the campus based on Incident Management Team recommendation.

Division of Research:

Move electronic equipment up off the floor.

Move items away from windows. Submit work order to have windows boarded-up.

Ensure critical items are plugged into generator supported outlets (UPS etc.) making sure outlets are not overloaded.

Communicate to the research community that responses to their submissions, questions etc. will resume after the storm passes and may not be as rapid as they are accustomed.

H-48 to H-0 (During Storm)

Office of Emergency Management:

Continue to monitor hurricane progress

Coordinate with Incident Management Team and local Emergency Management Coordinators.

University of Texas Police:

In the event of a Category 3 Hurricane or above – the campus will be evacuated. In the event of a Category 1 or 2 Hurricane:

Conduct patrols of the campus to discourage campus looting.

Conduct patrols on the campus to identify any potential hazards and report them to the appropriate parties. Approve and escort any visitors that may need to gain access to the campus

Coordinate with local emergency authorities Respond to medical emergencies.

The ability for the UT-Police to conduct these operations may be dependent on the relative strength of the hurricane.

Division of Research:

Power off electronics, as needed.

Emergency Response Team:

In the event of a Category 3 and above – the campus will be evacuated. In the event of a Category 1 or 2 Hurricane:

Non-essential personnel will not be allowed on campus during a storm event.

No personnel will be allowed on campus during the storm unless they are

- A member of the Incident Management Team (IMT).
- A member designated by the Executive or Vice President of the specific division.

Those persons who are not a member of the IMT team who needs to be on campus will be required to first obtain approval from the Incident Commander and will be required to be escorted by University Police.

Caution should be used during the “eye” to avoid being caught out when the winds return.

Extreme care should be taken to avoid downed wires.

Personnel on duty during storm should remain under cover during winds of hurricane velocity to avoid injury by flying debris.

H. RECOVERY

Office of Emergency Management:

Depending on the time and severity of the storm, the members of the IMT will meet at its earliest convenience, to:

- In conjunction with Campus Facilities and Environmental Health, Safety and Risk Management evaluate the extent of damage that occurred on the campus.
- Submit a recommendation to the Leadership Team regarding the re-opening of the campus.

Campus Facilities Operations:

After the survey has been completed, the survey team will meet with Campus Facilities Operations to evaluate the results of the visual inspection take the appropriate steps to:

Make buildings and facilities secure, safe, sanitary and watertight.

- Undertake emergency repairs. Mitigate/contain damage to facilities and contents from Rain, flooding, vandalism, theft, etc.
- Remove health and safety hazards, make roads passable, remove debris, undertake work and repairs needed for the resumption of classes.
- Set minimum conditions necessary for re-opening the institution.
- Restore essential support services necessary for resumption of classes. Undertake work necessary to restore normal University operations and administrative services. Complete permanent restoration of buildings and facilities.
- Undertake other long-term replacement and mitigation, i.e. facilities vulnerable to windstorm damage.
- If necessary, the UT-System Disaster Recovery Contractor will be contacted

Emergency Response Team:

will conduct a visual inspection of the campus to identify potential hazards associated with the impact of storm. They include, but are not limited to:

- The presence of downed electrical wires.
- Flooding of any buildings.
- Water infiltration into the buildings.
- Water, gas, or other broken utility lines.
- Broken windows.
- Detached roofs.
- Other hazards that may impact the safety and health of personnel.

If any are found, the appropriate barricade will be set up.

Priority will be given to residence halls to expedite the removal of students from temporary housing.

Any damage from the hurricane will be placed on the hurricane damage log.

EHSRM will facilitate the completion of the log and submit it to the UT-System for reimbursement of any expenses associated with damage recovery from the storm.

Non-essential personnel are not allowed on campus until the survey has been completed and approval has been granted from the University Police Department.

University Marketing & Communications:

In conjunction with the President, will issue a Weather Advisory Update statement to the local news entities regarding the status of the campus reopening.

Notify students, faculty and staff that the campus will be reopened.

Department of Environmental Health, Safety & Risk Management:

EHSRM will aid in the assessment of the campus prior to access by campus and emergency personnel or the public to ensure the campus conditions do not pose any significant health threats.

EHSRM will conduct any necessary industrial hygiene monitoring required to ensure that conditions are acceptable for access by campus and emergency personnel or the public.

Will facilitate the completion of the Hurricane Damage log and submit it to the UT-System for reimbursement of any expenses associated with damage recovery from the storm.

Coordinate with University of Texas System representatives for any risk management processes associated with reimbursement for expenses through the Comprehensive Property Protection (CPP)

Academic Affairs:

In conjunction with the IMT, will coordinate with the host institution for the relocation of students back to the University.

Academic Affairs will evaluate the impact of the storm in terms of the number of classes missed determine the amount of time necessary to make up the classes.

Academic Affairs in conjunction with the Ad Astra (scheduling) will evaluate which classes are impacted by the shutdown

Information technology:

Will begin the reinstatement of information technology services on The University of Texas Rio Grande Valley (UTRGV) campus.

President's Office:

Will decide, based on IMT recommendations, when the campus will "re-open" and will make a determination, based on Academic Affairs recommendations, when to re-schedule classes if necessary.

Division of Research:

Employees report back to the office with an update on their home situation. Assess any office, equipment or data loss or damage.

Identify areas that require additional support due to staff at-home or office issues.

Communicate any anticipated delays in processing or responding to issues to the research community, based on staff shortages or physical damage.

I. TEMPORARY HOUSING

The University will not provide shelter for the outside community in the event that campus is closed. Only essential personnel will be allowed on campus and Resident students who need temporary housing.

Persons under temporary housing will require supportive services, and food, during the storm.

Category 1 and 2 Hurricane

During a Category 1 or 2 Hurricane, those persons will be sheltered in place and/or in:

Edinburg Campus housing facilities.

Category 3 Hurricane and above or a Mandatory Evacuation

In the event of a Category 3 Hurricane or greater, the residence hall students who need temporary housing will be housed at the following institution.

The University of Texas – San Antonio
6900 North Loop 1604 West
San Antonio, TX 78249

Contact:

**The University of Texas- San Antonio
Business Continuity and Emergency Management
6900 N. Loop 1604 West
San Antonio, TX 78249
(210) 458-6756**

The students will be bused three days prior to the storm hitting landfall. Transportation will be provided by Parking and Transportation.

The contact for transportation is:

**Director of Parking and Transportation
Business & Admin Services
956-665-2036**

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