

## **LABORATORY SAFETY ONLINE TRAINING INSTRUCTIONS**

The department of Environmental Health, Safety and Risk Management provides **Laboratory Safety Training** online through Blackboard. This 2-hour mandatory Laboratory Safety Online Training and comprehensive exam must be successfully completed by an employee and/or student prior to working with power tools, heavy machinery or chemicals in a university laboratory environment.

Instructions to complete the UTRGV Basic Laboratory Safety / Hazard Communication Training:

1. Log on to [myUTRGV](#).
2. Click on the Blackboard icon.
3. Select the organization Environmental Health, Safety and Risk Management - 2024.
  - a. If the EHSRM link does not appear, follow instructions below on "How to Self-Enroll".
4. Click on **Laboratory Safety/Hazard Communication (For Fine Arts)**.
5. View the presentation entitled **Laboratory Safety Presentation for Ceramics**.
6. Take the corresponding **Laboratory Safety Quiz for Fine Arts** until you have earned an **80%** or better.

**Note:** Do not use a cell phone or tablet to complete this online training. Make sure you have a secure internet connection when viewing the material. Ensure that your browser (Google Chrome, Firefox, etc.) is the latest version and that your browser history has been recently cleared.

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### **How to Self-Enroll**

1. Locate the Organization Search Box on your Blackboard homepage (right-hand side of screen)
2. Type in "Environmental" (ensure spelling is correct) and press "Go"
3. Enroll in 2024 version (hover mouse cursor over **EHSRM 2024** to see drop down arrow and click on the drop down arrow and then click enroll) and then press the "submit" button