

EVACUATION ASSISTANT / FIRE EXTINGUISHER ANNUAL REFRESHER ONLINE TRAINING INSTRUCTIONS

The department of Environmental Health, Safety and Risk Management provides **Evacuation Assistant / Fire Extinguisher Annual Refresher Training** online through Brightspace.

Instructions to complete the UTRGV Evacuation Assistant / Fire Extinguisher Annual Refresher Training:

1. Log on to [myUTRGV](#).
2. Click on the **Brightspace** icon.
3. Select the course **Environmental Health, Safety and Risk Management - 2025**.
 - a. If the EHSRM link does not appear, email EHSRM@utrgv.edu to request this training.
4. Click on **Evacuation Assistant / Fire Extinguisher Annual Refresher Training**.
5. Review all items:
 - a. Evacuation Assistant / Fire Extinguisher Training Presentation (PowerPoint, 46 Slides)
 - b. How to Use a Fire Extinguisher Training Video
 - c. Holiday Decorating Guidelines
 - d. Space Heater Safety Flyer
 - e. Evacuation Assistant / Fire Extinguisher Quiz
6. Take the corresponding **Evacuation Assistant / Fire Extinguisher Training Quiz** until you have earned an **80%** or better.

Note: Do not use a cell phone or tablet to complete this online training. Make sure you have a secure internet connection when viewing the material. Ensure that your browser (Google Chrome, Firefox, etc.) is the latest version and that your browser history has been recently cleared.