



Environmental Health, Safety and Risk Management
Facilities and Fire Safety Program
Fire and Life Safety Inspection

Building: _____

1. Occupant Issues	3. Fire Protection Systems (EHSRM)
a. Egress is unobstructed (minimum 42 inches)	a. Fire Panel is accessible.
b. Pull stations are unobstructed	b. Fire Alarm System inspected within the last 12 months.
c. Appropriate clearance to the ceiling (18/24 inches). Sprinkler heads are unobstructed.	c. Fire Alarm system components (panel, detectors, pull stations, audible, visuals) are functioning properly.
d. Electrical panels accessible	d. Wet sprinkler System inspected within the last 12 months.
e. Exit doors unlocked	e. Wet sprinkler system components are in in good working order.
f. No storage of materials in the stairwell	f. Dry suppression system has been inspected within the last 6 months.
g. Door coverings do not exceed 50% of the door area. Wall coverings do not exceed 20% of the aggregate wall area.	g. Dry suppression system components are in in good working order.
h. Flammable and combustible liquids stored properly	h. Fire Extinguishers have been visually inspected monthly and Maintained annually by an approved contractor.
i. No visible circuit overloading	i. Exit signs illuminated
j. No use of extension cords as permanent wiring.	j. Emergency lighting and functioning.
k. No damage to electrical outlets and cover plates are in place.	k. Evacuation signs present and unobstructed.
l. No open flames (or evidence of) present	
m. General housekeeping acceptable	
n. Area free of excessive combustibles	
o. Doors open easily, self-closing doors operable	
2. Fire Evacuation Procedures	4. Facilities Issues
a. Exit drills conducted regularly (Indicate date of last drill)	Electrical panels labeled, clearance maintained
b. Occupants familiar with drill procedure and location of fire extinguishers	Knockouts are present
c. Evacuation training provided on an annual basis.	Electrical cover plates present
	Ceiling tiles in place

Non-Compliant Items

Item	Comments

This report outlines items that are non-compliant with local, state, federal rules, regulations and best work practices pertaining to occupational health and safety and the environment. Non-compliant items shall be addressed within seven (7) days.

EHSRM Representative: _____ Signature: _____