

JOSIE GALVAN

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EDUCATION

University of Texas at Rio Grande Valley – GPA: 3.8
Bachelor of Fine Arts in Graphic Design

Edinburg, TX
Aug 2021 - May 2024

South Texas College – GPA: 3.8
Associate in Interdisciplinary Studies

McAllen, TX
Aug 2018 - May 2021

PSJA Thomas Jefferson T-STEM ECHS – GPA: 3.9
National Honors Society

Pharr, TX
Aug 2017 - June 2021

WORK EXPERIENCE

City of Edinburg Cultural Arts
Graphic Design Internship

Edinburg, TX
Jan 2024 - May 2024

- Created visual content for city events, such as posters, flyers, and social media graphics.
- Managed multiple projects simultaneously and met deadlines in a fast-paced environment.
- Demonstrated proficiency in graphic design software, specifically Adobe Creative Suite.

Freelance Graphic Designer
Self-Employed

McAllen, TX
Jan 2022 - Present

- Met with clients online to discuss their design needs and convey their brand identity.
- Created unique and eye-catching logos, print media, and digital work for customers.
- Managed multiple projects simultaneously, ensuring timely delivery and client satisfaction.

UTRGV University Marketing & Communications
Student Graphic Designer

Alamo, TX
Aug 2022 - Dec 2022

- Worked with a small team of graphic designers to create digital content, print media, and online promotions.
- Prepared presentations for my team and assisted with online meetings.
- Worked virtually and communicated with my team through email and Microsoft Teams.
- The job required extensive use of Adobe Illustrator, InDesign, and Photoshop.

TED Talk X
Volunteer

Online
Spring 2020 - Present

- Translate audio from three different languages into the desired language for accessibility.
- Provided cultural input to help listeners who do not speak the original languages to understand one another.
- Transcribe audio in the correct manner using the provided database.
- Proofreading other volunteer's submitted work to correct and spot errors in punctuation, grammar, and translation for final publication on various social media platforms.
- Maintained the facility by sweeping, mopping, wiping down tables after lunch.

SKILLS

- **Software:** Blender, Dimension, Photoshop, Illustrator, InDesign, After Effects, Word, PowerPoint
- **Languages:** English (Fluent), Spanish (Proficient), Korean (Intermediate)
- **Skills:** Working in a high-pressure environment, translation, transcribing