

# JOSIE GALVAN

(956) 662-4752 | JosieRGalvan@gmail.com | McAllen, TX | www.linkedin.com/in/josiegalvan

## EDUCATION

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**University of Texas at Rio Grande Valley – GPA: 3.8**  
Bachelor of Fine Arts in Graphic Design

*Edinburg, TX*  
*Aug 2021 - May 2024*

**South Texas College – GPA: 3.8**  
Associate in Interdisciplinary Studies

*McAllen, TX*  
*Aug 2018 - May 2021*

**PSJA Thomas Jefferson T-STEM ECHS – GPA: 3.9**  
National Honors Society

*Pharr, TX*  
*Aug 2017 - June 2021*

## WORK EXPERIENCE

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**City of Edinburg Cultural Arts**  
*Graphic Design Internship*

*Edinburg, TX*  
*Jan 2024 - May 2024*

- Created visual content for city events, such as posters, flyers, and social media graphics.
- Managed multiple projects simultaneously and met deadlines in a fast-paced environment.
- Demonstrated proficiency in graphic design software, specifically Adobe Creative Suite.

**Freelance Graphic Designer**  
*Self-Employed*

*McAllen, TX*  
*Jan 2022 - Present*

- Met with clients online to discuss their design needs and convey their brand identity.
- Created unique and eye-catching logos, print media, and digital work for customers.
- Managed multiple projects simultaneously, ensuring timely delivery and client satisfaction.

**UTRGV University Marketing & Communications**  
*Student Graphic Designer*

*Alamo, TX*  
*Aug 2022 - Dec 2022*

- Worked with a small team of graphic designers to create digital content, print media, and online promotions.
- Prepared presentations for my team and assisted with online meetings.
- Worked virtually and communicated with my team through email and Microsoft Teams.
- The job required extensive use of Adobe Illustrator, InDesign, and Photoshop.

**TED Talk X**  
*Volunteer*

*Online*  
*Spring 2020 - Present*

- Translate audio from three different languages into the desired language for accessibility.
- Provided cultural input to help listeners who do not speak the original languages to understand one another.
- Transcribe audio in the correct manner using the provided database.
- Proofreading other volunteer's submitted work to correct and spot errors in punctuation, grammar, and translation for final publication on various social media platforms.
- Maintained the facility by sweeping, mopping, wiping down tables after lunch.

## SKILLS

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- **Software:** Blender, Dimension, Photoshop, Illustrator, InDesign, After Effects, Word, PowerPoint
- **Languages:** English (Fluent), Spanish (Proficient), Korean (Intermediate)
- **Skills:** Working in a high-pressure environment, translation, transcribing