

Undergraduate Committee Meeting

Agenda

AY 2022-2023

9:00 am – 11:00 am



AGENDA – October 14, 2022

1) Chairs Call to Order @ 9:02am

2) Roll Call

College	Member	Attendance
Business and Entrepreneurship	Jennifer Welbourne	Present
Engineering and Computer Science	Mounir Ben Ghalia	Present
Education and P-16 Integration	Janine Schall	Absent
Fine Arts	Robert Gilbert	Present
Health Professions	Fidencio Mercado	Present
School of Nursing	Betty John	Present
School of Social Work	Noelia Alonzo	Absent
Liberal Arts	Marcela Hebbard	Present
Sciences	Tatiana Altecór	Late
University College	Marilyn Hagerty	Present
University Library	Justin White	Absent
Ex- Officio	Laura M. Saenz	Present

3) Welcome and Opening Remarks – Laura Saenz, Ex-Officio

4) Nomination and Election of Chair and Vice-Chair -

Dr. Saenz ask for volunteers for the vacant Chair and Vice-Chair positions.

Mounir Ben Ghalia self-nominated himself for the Chair position.

Motion to approve: Fidencio Mercado

Second: Marcela Hebbard

Motion Unanimously Passes

Fidencio Mercado self-nominated himself for the Vice-Chair position.

Motion to approve: Betty John

Second: Marilyn Hagerty

Motion Unanimously Passes

5) Old Business: Review and Approval of Minutes from April 8, 2022, meeting– Consent agenda for next time

Motion to approve: Marilyn Hagerty

Second: Betty John

Motion Unanimously Passes

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6) New Business: Review of Submissions

a) College of Liberal Arts

i) School of Interdisciplinary Programs and Community Engagement – **Presenter: Rosalynn Vega**

(1) New Course

Name	Type	Comments	Effective Catalog Year
MEDH 2311 Introduction to Medical and Health Humanities	New Course	New course in the BA Medical and Health Humanities degree plan.	TBD

Representative: Rosalynn Vega

Motion to approve: Fidencio Mercado

Second: Marcela Hebbard

Motion Unanimously Passes

(2) New Program

Name	Type	Comments	Effective Catalog Year
Medical and Health Humanities, Bachelor of Arts	New Program	New program. Degree plan includes some upper division courses with prerequisites as noted on the degree plan. Program will need external approval.	TBD

Representative: Rosalynn Vega

Motion to approve: Fidencio Mercado

Second: Marcela Hebbard

Motion Unanimously Passes

b) College of Engineering and Computer Science

i) Department of Mechanical Engineering – **Presenters: Samantha Ramirez & Arturo Fuentes**

(1) New Course

Name	Type	Comments	Effective Catalog Year
MECE 3200 Undergraduate Practicum II	New Course	This is a new course in the BSME Mechanical Engineering degree plan. This is a course option in the Prescribed Electives area. This course will be added to the official course inventory and Banner with effective term of Spring 2023. A modification to the degree audit will need to be processed to allow the course on degree plans for AY 22-23 and previous years.	Spring 2023

Representatives: Samantha Ramirez & Arturo Fuentes

Motion to approve: Fidencio Mercado

Second: Marilyn Hagerty

Motion Unanimously Passes

Notes: This course will start Spring 2023.

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(2) Change Course

Name	Type	Comments	Effective Catalog Year
MECE 3100 Undergraduate Practicum I	Change Course	The proposal includes a change to the short and long titles. A new course, MECE 3200 has been created and the name change indicates that MECE 3100 is the first course – Practicum I. This course change will be added to the official course inventory and Banner with effective term of Spring 2023.	Spring 2023

Representative: Samantha Ramirez & Arturo Fuentes

Motion to approve: Fidencio Mercado

Second: Marilyn Hagerty

Motion Unanimously Passes

(3) Change Program

Name	Type	Comments	Effective Catalog Year
Mechanical Engineering, Bachelor of Science Mechanical Engineering	Change Program	Program change includes the updated course MECE 3100 and new course MECE 3200 in the Prescribed Electives area. Prescribed Electives requirements for Option 1 and Option 2 have been revised.	23-24

Representative: Samantha Ramirez & Arturo Fuentes

Motion to approve: Fidencio Mercado

Second: Marilyn Hagerty

Motion Unanimously Passes

7) Announcements/Informational Items – Laura Saenz, Ex-Officio

- a) Next Meeting – November 11th

Dr. Saenz reminded everyone to become familiar with the website for additional information.

8) Adjournment

Motion to adjourn: Marilyn Hagerty

Second: Betty John

Meeting adjourned @10:00am