

# Undergraduate Committee Meeting

Agenda  
AY 2021-2022  
9:00 am – 11:00 am



**DRAFT – Minutes will not be approved until Fall Semester.**

## AGENDA – April 8, 2022

1) Chairs Call to Order @ 9:01am

2) Roll Call

| College                          | Member            | Term Ending                    |
|----------------------------------|-------------------|--------------------------------|
| Business and Entrepreneurship    | Ahmed Elnahas     | Present (Vacancy for AY 22-23) |
| Engineering and Computer Science | Mounir Ben Ghalia | Present                        |
| Education and P-16 Integration   | Janine Schall     | Present                        |
| Fine Arts                        | Robert Gilbert    | Present                        |
| Health Professions               | Fidencio Mercado  | Present                        |
| School of Nursing                | Betty John        | Present (Vacancy for AY 22-23) |
| School of Social Work            | Noelia Alonzo     | Present (Vacancy for AY 22-23) |
| Liberal Arts                     | Lucas Espinoza    | Present (Vacancy for AY 22-23) |
| Science                          | Nicolas Pereyra   | Present (Vacancy for AY 22-23) |
| University College               | Marilyn Hagerty   | Present                        |
| University Library               | Justin White      | Present                        |
| Ex- Officio                      | Laura M. Saenz    | Present                        |

3) Consent Agenda

a) Minutes from March 11, 2022 – **No changes to the minutes.**

b) Consent Agenda for Non-substantive changes:

**Motion to approve Consent agenda:** Janine Schall

**Second:** Fidencio Mercado

**Motion Unanimously Passes**

4) New Business: Review of Submissions

a) College of Sciences

i) Department of Physics and Astronomy – **Presenter: Nicolas Pereyra**

(1) Change Course

| Name  | Type          | Comments   | Effective Catalog Year |
|---|---------------|--|------------------------|
| <a href="#">PHYS 2425 Physics for Scientists and Engineers I</a>  | Change Course | Change includes update to the prerequisite narrative to remove concurrent enrollment in MATH 2414. | 2022-2023              |
| <a href="#">PHYS 2426 Physics for Scientists and Engineers II</a> | Change Course | Change includes update to the prerequisite narrative to include MATH 2414.                         | 2022-2023              |

**Representative:** Nicolas Pereyra

**Motion to approve:** Mounir Ben Ghalia

**Second:** Janine Schall

**Motion Unanimously Passes**

**Notes:** It was noted that for PHYS 2426, PHYS 2411 was listed as a prerequisite. This course has not been offered and will be removed and the roadmaps will need to be updated.

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### b) College of Health Professions

#### i) Department of Health and Human Performance – **Presenter: Murat Karabulut**

##### (1) New Course

| Name  | Type       | Comments   | Effective Catalog Year |
|---|------------|--|------------------------|
| <a href="#">KINE 3165 Physiology and Techniques of Strength/Power Fitness Lab</a> | New Course | New course option in the Exercise Science Core of the Exercise Science, Exercise Science (OT) and Exercise Science (PT) degree plans.                        | 2022-2023              |
| <a href="#">KINE 3366 Applied Strength and Conditioning</a>                       | New Course | New course not on the degree plan. Students have available free electives on their program of study. This course may fulfill the free electives requirement. | 2022-2023              |
| <a href="#">KINE 4353 Physiology of Exercise II</a>                               | New Course | New course option in the Exercise Science Core of the Exercise Science, Exercise Science (OT) and Exercise Science (PT) degree plans.                        | 2022-2023              |

**Representative:** Murat Karabulut

**Motion to approve:** Marilyn Hagerty

**Second:** Noelia Alonzo

**Motion Unanimously Passes**

##### (2) Change Course

| Name   | Type          | Comments  | Effective Catalog Year |
|--|---------------|---|------------------------|
| <a href="#">KINE 3153 Physiology of Exercise Lab I</a> | Change Course | Change includes updates to the long and short titles. | 2022-2023              |
| <a href="#">KINE 3353 Physiology of Exercise I</a>     | Change Course | Change includes updates to the long and short titles. | 2022-2023              |

**Representative:** Murat Karabulut

**Motion to approve:** Marilyn Hagerty

**Second:** Noelia Alonzo

**Motion Unanimously Passes**

##### (3) Change Program

| Name  | Type           | Comments  | Effective Catalog Year |
|---|----------------|---|------------------------|
| <a href="#">Exercise Science, Bachelor of Science</a> | Change Program | Change includes new courses KINE 3165 and KINE 4353 in the Exercise Science core. | 2022-2023              |

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|--|----------------|---|-----------|
| <a href="#">Exercise Science (Occupational Therapy), Bachelor of Science</a> | Change Program | Change includes new courses KINE 3165 and KINE 4353 in the Exercise Science core. | 2022-2023 |
| <a href="#">Exercise Science (Physical Therapy), Bachelor of Science</a>     | Change Program | Change includes new courses KINE 3165 and KINE 4353 in the Exercise Science core. | 2022-2023 |

**Representative:** Murat Karabulut

**Motion to approve:** Marilyn Hagerty

**Second:** Noelia Alonzo

**Motion Unanimously Passes**

c) College of Engineering and Computer Science

i) Department of Informatics and Computer Science – **Presenter: Fitra Khan**

(1) New Course

| Name  | Type       | Comments  | Effective Catalog Year |
|---|------------|---|------------------------|
| <a href="#">CYBI 4301 Independent Certification</a> | New Course | New course added to department inventory not part of a degree plan. Students have available free electives on their program of study. This course may fulfill the free electives requirement. | 2022-2023              |

**Representative:** Fitra Khan

**Motion to approve:** Mounir Ben Ghalia

**Second:** Betty John

**Motion Unanimously Passes**

(2) Change Course

| Name                                    | Type          | Comments  | Effective Catalog Year |
|---|---------------|---|------------------------|
| <a href="#">CYBI 3101 Certification</a> | Change Course | Change includes an update to the long/short titles, course description, maximum number of credits allowed and prerequisite narrative. | 2022-2023              |

**Representative:** Fitra Khan

**Motion to approve:** Mounir Ben Ghalia

**Second:** Betty John

**Motion Unanimously Passes**

**Notes:** Dr. Saenz asked Letty to review both course forms to make sure that the repeat code is MC (Multiple Course) and update if needed.

(3) New Program

| Name | Type | Comments | Effective Catalog Year |
|------|------|----------|------------------------|
|------|------|----------|------------------------|

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|   |             |   |           |
|---|-------------|---|-----------|
| <a href="#">Cyber Security Basics Certificate</a>   | New Program | New stackable certificate towards earning a BS in Cyber Security. | 2022-2023 |
| <a href="#">Cyber Security Systems Certificate</a>  | New Program | New stackable certificate towards earning a BS in Cyber Security. | 2022-2023 |
| <a href="#">Cyber Security Advanced Certificate</a> | New Program | New stackable certificate towards earning a BS in Cyber Security. | 2022-2023 |

**Representative:** Fitra Khan

**Motion to approve:** Mounir Ben Ghalia

**Second:** Betty John

**Motion Unanimously Passes**

**Notes:** Rosie asked to clarify how the certificates will be awarded. Dr. Saenz stated that currently in the Undergraduate catalog, certificates are not scribed in DegreeWorks or declared. Once the student has completed the certificate, the department reaches out to the Office of the Registrar to be posted on the transcript. In addition, certificates are not covered by Financial Aid.

### (4) Change Program

| Name  | Type           | Comments   | Effective Catalog Year |
|---|----------------|--|------------------------|
| <a href="#">Cyber Security, Bachelor of Science</a> | Change Program | <p>This proposal was previously approved, and a new form is not needed. Updated change to include CYBI 3101 to be completed 2 times instead of 3. Please see the attachment.</p>  <p>BS_Cyber_Security_C<br/>YBI_3101_Instance_tc</p> | 2022-2023              |

**Representative:** Fitra Khan

**Motion to approve:** Mounir Ben Ghalia

**Second:** Betty John

**Motion Unanimously Passes**

### d) College of Fine Arts

i) Department of Music – **Presenter: Jason Mitchell**

#### (1) New Course

| Name   | Type       | Comments  | Effective Catalog Year |
|--|------------|---|------------------------|
| <a href="#">MUAP 1221 Applied Guitarron - Mariachi I</a> | New Course | New course option in the Applied Instrument Electives group of the Music (Mariachi, Teacher Certification). A change program form will not be submitted since any MUAP courses can be taken in this category. | 2022-2023              |
| <a href="#">MUAP 1222 Applied Vihuela – Mariachi I</a>   | New Course | New course option in the Applied Instrument Electives group of the Music (Mariachi, Teacher Certification). A   | 2022-2023              |

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|  |            |   |           |
|--|------------|---|-----------|
|  |            | change program form will not be submitted since any MUAP courses can be taken in this category.   |           |
| <a href="#">MUAP 1271 Applied Guitarron – Mariachi II</a>  | New Course | New course option in the Applied Instrument Electives group of the Music (Mariachi, Teacher Certification). A change program form will not be submitted since any MUAP courses can be taken in this category. | 2022-2023 |
| <a href="#">MUAP 1272 Applied Vihuela – Mariachi II</a>    | New Course | New course option in the Applied Instrument Electives group of the Music (Mariachi, Teacher Certification). A change program form will not be submitted since any MUAP courses can be taken in this category. | 2022-2023 |
| <a href="#">MUAP 2221 Applied Guitarron – Mariachi III</a> | New Course | New course option in the Applied Instrument Electives group of the Music (Mariachi, Teacher Certification). A change program form will not be submitted since any MUAP courses can be taken in this category. | 2022-2023 |
| <a href="#">MUAP 2222 Applied Vihuela – Mariachi III</a>   | New Course | New course option in the Applied Instrument Electives group of the Music (Mariachi, Teacher Certification). A change program form will not be submitted since any MUAP courses can be taken in this category. | 2022-2023 |
| <a href="#">MUAP 2271 Applied Guitarron – Mariachi IV</a>  | New Course | New course option in the Applied Instrument Electives group of the Music (Mariachi, Teacher Certification). A change program form will not be submitted since any MUAP courses can be taken in this category. | 2022-2023 |
| <a href="#">MUAP 2272 Applied Vihuela – Mariachi IV</a>    | New Course | New course option in the Applied Instrument Electives group of the Music (Mariachi, Teacher Certification). A change program form will not be submitted since any MUAP courses can be taken in this category. | 2022-2023 |
| <a href="#">MUAP 3221 Applied Guitarron – Mariachi V</a>   | New Course | New course option in the Applied Instrument Electives group of the Music (Mariachi, Teacher Certification). A change program form will not be submitted since any MUAP courses can be taken in this category. | 2022-2023 |
| <a href="#">MUAP 3222 Applied Vihuela – Mariachi V</a>     | New Course | New course option in the Applied Instrument Electives group of the Music (Mariachi, Teacher Certification). A   | 2022-2023 |

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|  |            | change program form will not be submitted since any MUAP courses can be taken in this category.   |           |
| <a href="#">MUAP 3271 Applied Guitarron – Mariachi VI</a>  | New Course | New course option in the Applied Instrument Electives group of the Music (Mariachi, Teacher Certification). A change program form will not be submitted since any MUAP courses can be taken in this category. | 2022-2023 |
| <a href="#">MUAP 3272 Applied Vihuela – Mariachi VI</a>    | New Course | New course option in the Applied Instrument Electives group of the Music (Mariachi, Teacher Certification). A change program form will not be submitted since any MUAP courses can be taken in this category. | 2022-2023 |
| <a href="#">MUAP 4221 Applied Guitarron – Mariachi VII</a> | New Course | New course option in the Applied Instrument Electives group of the Music (Mariachi, Teacher Certification). A change program form will not be submitted since any MUAP courses can be taken in this category. | 2022-2023 |
| <a href="#">MUAP 4222 Applied Vihuela – Mariachi VII</a>   | New Course | New course option in the Applied Instrument Electives group of the Music (Mariachi, Teacher Certification). A change program form will not be submitted since any MUAP courses can be taken in this category. | 2022-2023 |
| <a href="#">MUEN 3199 New Music Ensemble</a>               | New Course | New course in the Applied Music and Ensemble (Music Ensemble Coursework) section of the new Music Technology program.   | TBA       |
| <a href="#">MUSI 1102 Fundamentals of Piano</a>            | New Course | New course that allows entering students, who are theory deficient, to complete leveling coursework and meet the "stay on track" requirements. Not on a program of study.                                     | 2022-2023 |

**Representative:** Jason Mitchell  
**Motion to approve:** Ahmed Elnahas  
**Second:** Marilyn Hagerty  
**Motion Unanimously Passes**

### (2) New Program

| Name   | Type        | Comments  | Effective Catalog Year |
|--|-------------|---|------------------------|
| <a href="#">Bachelor of Music in Composition</a> | New Program | This program is seeking planning approval from NASM and will still have | TBA                    |

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|   |             | to be submitting to UT System, Coordinating Board and SACSCOC.   |     |
| <a href="#">Bachelor of Music in Music Technology</a> | New Program | This program is seeking planning approval from NASM and will still have to be submitting to UT System, Coordinating Board and SACSCOC. | TBA |

**Representative:** Jason Mitchell

**Motion to approve:** Ahmed Elnahas

**Second:** Marilyn Hagerty

**Motion Unanimously Passes**

**Notes:** Jason asked for proof of the approved proposals to send to NASM. Dr. Saenz asked if a memo, in addition to the minutes, would suffice which could be drafted by the Office of the Provost to which Jason agreed.

- ii) Department of Art & Design – **Presenter: Elizabeth Berger**  
(1) **New Course**

| Name   | Type       | Comments   | Effective Catalog Year |
|--|------------|--|------------------------|
| <a href="#">ARTS 2331 Visual Communication Design I</a>              | New Course | New course in the VCDG Core. <b>This course is replacing ART 3331. Will be built as an equivalent.</b>   | 2022-2023              |
| <a href="#">ARTS 4312 Sustainable Product Design</a>                 | New Course | New course in the advanced electives group of the new BFA Visual Communication Design program.   | 2022-2023              |
| <a href="#">ARTS 4313 User-Centered Design: UX/UI Fundamentals</a>   | New Course | New course in the advanced electives group of the new BFA Visual Communication Design program.   | 2022-2023              |
| <a href="#">ARTS 4314 Advertising Design</a>                         | New Course | New course in the advanced electives group of the new BFA Visual Communication Design program.   | 2022-2023              |
| <a href="#">ARTS 4315 Advanced Publication and Editorial Design</a>  | New Course | New course in the advanced electives group of the new BFA Visual Communication Design program.   | 2022-2023              |
| <a href="#">ARTS 4342 Animation 3D</a>                               | New Course | New course in the advanced electives group of the new BFA Visual Communication Design program.   | 2022-2023              |
| <a href="#">ARTS 4343 Animation: Hard-Surface Modeling</a>           | New Course | New course in the advanced electives group of the new BFA Visual Communication Design program.   | 2022-2023              |
| <a href="#">ARTS 4344 Animation: Visual Story Development</a>        | New Course | New course in the advanced electives group of the new BFA Visual Communication Design program.   | 2022-2023              |
| <a href="#">ARTS 4390 Internship for Visual Communication Design</a> | New Course | New course in the advanced electives group. <b>ARTS 4390 will replace ARTS 3335. Will be built as an equivalent. ARTS 3335 was only on the 2015-2016</b> | 2022-2023              |

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|--|------------|--|-----------|
|  |            | <b>&amp; 2016-2017 catalog, but never offered.</b>   |           |
| <a href="#">ARTS 4399 Independent Study in Visual Communication Design</a> | New Course | New course in the advanced electives group of the new BFA Visual Communication Design program. | 2022-2023 |

**Representative:** Elizabeth Berger

**Motion to approve:** Marilyn Hagerty

**Second:** Noelia Alonzo

**Motion Unanimously Passes**

### (2) Change Course

| Name   | Type          | Comments  | Effective Catalog Year |
|--|---------------|---|------------------------|
| <a href="#">ARTS 2313 Design Communications I</a>        | Change Course | Change includes title change, short title, course description, schedule type, weekly lecture/lab hours and prerequisite narrative.          | 2022-2023              |
| <a href="#">ARTS 2314 Design Communications II</a>       | Change Course | Change includes title change, short title, course description, weekly lecture/lab hours and prerequisite narrative.                         | 2022-2023              |
| <a href="#">ARTS 2363 Typography I</a>                   | Change Course | Change includes title change, long/short titles, course description, scheduled type, weekly lecture/lab hours and prerequisite narrative.   | 2022-2023              |
| <a href="#">ARTS 3330 Image and Illustration</a>         | Change Course | Change includes course description, scheduled type, weekly lecture/lab hours and prerequisite narrative.                                    | 2022-2023              |
| <a href="#">ARTS 3333 Print Design and PrePress</a>      | Change Course | Change includes title change, long/short titles, course description, scheduled type, weekly lecture/lab hours and prerequisite narrative.   | 2022-2023              |
| <a href="#">ARTS 3337 Typography II</a>                  | Change Course | Change includes title change, long/short titles, course description, weekly lecture and lab hours, prerequisite narrative and when offered. | 2022-2023              |
| <a href="#">ARTS 4309 Game Design</a>                    | Change Course | Change includes title change, course description, scheduled type, weekly lecture/lab hours, prerequisite narrative and when offered.        | 2022-2023              |
| <a href="#">ARTS 4330 Animation 2D</a>                   | Change Course | Change includes title change, long/short titles, course description, scheduled type, weekly lecture/lab hours and prerequisite narrative.   | 2022-2023              |
| <a href="#">ARTS 4333 Visual Communication Design II</a> | Change Course | Change includes title change, long/short titles, course description,  | 2022-2023              |

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|   |               |   |           |
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|   |               | weekly lecture/lab hours and prerequisite narrative.  |           |
| <a href="#">ARTS 4334 Visual Communication Design III</a>           | Change Course | Change includes title change, long/short titles, course description, scheduled type, weekly lecture/lab hours and prerequisite narrative. | 2022-2023 |
| <a href="#">ARTS 4336 Multimedia and Emerging Media Design</a>      | Change Course | Change includes title change, long/short titles, course description, scheduled type, weekly lecture/lab hours and prerequisite narrative. | 2022-2023 |
| <a href="#">ARTS 4338 Interactive Design</a>                        | Change Course | Change includes scheduled type, weekly lecture/lab hours and prerequisite narrative.  | 2022-2023 |
| <a href="#">ARTS 4339 Portfolio for Visual Communication Design</a> | Change Course | Change includes title change, long/short titles, course description, scheduled type, weekly lecture/lab hours and prerequisite narrative. | 2022-2023 |
| <a href="#">ARTS 4396 BFA Visual Communication Design Capstone</a>  | Change Course | Change includes title change, long/short titles, course description, scheduled type, weekly lecture/lab hours and prerequisite narrative. | 2022-2023 |

**Representative:** Elizabeth Berger

**Motion to approve:** Marilyn Hagerty

**Second:** Noelia Alonzo

**Motion Unanimously Passes**

### (3) New Program

| Name   | Type        | Comments  | Effective Catalog Year |
|--|-------------|---|------------------------|
| <a href="#">Visual Communication Design, Bachelor of Fine Arts</a> | New Program | Change includes new program that will replace the BFA in Graphic Design. <b>The program name will need THECB approval. The curriculum changes can be implemented Fall 2022.</b> | 2022-2023              |

**Representative:** Elizabeth Berger

**Motion to approve:** Marilyn Hagerty

**Second:** Noelia Alonzo

**Motion Unanimously Passes**

### (4) Delete Program

| Name  | Type           | Comments  | Effective Catalog Year |
|---|----------------|---|------------------------|
| <a href="#">Graphic Design, Bachelor of Fine Arts</a> | Delete Program | BFA in Visual Communication Design will replace Graphic Design. <b>The request to create the VCD BFA will include a Teach Out date of August 2025 for this program.</b> | 2022-2023              |

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|  |  | <b>No new students will be allowed to declare this program effective Fall 2022.</b> |  |
|--|--|---|--|

**Representative:** Elizabeth Berger

**Motion to approve:** Marilyn Hagerty

**Second:** Noelia Alonzo

**Motion Unanimously Passes**

**Notes:** Dr. Saenz wanted to clarify that students declared in Graphic Design will have a 2-year teach out period to complete the degree.

### e) Undergraduate College

#### i) Policies – **Presenter: Dr. Laura Saenz**

| Name                         | Type           | Comments   | Effective Catalog Year |
|------------------------------|----------------|--|------------------------|
| Second Degree Seeking Policy | Revised Policy | This policy is unclear and does not specify which credits from a previous degree are evaluated and applied as transfer to the 2 <sup>nd</sup> or subsequent degree. Proposed implementation term for policy spring 2023 term. Policy will be sent to the committee prior to the meeting.                                 | 2022-2023              |
| Repeat Course Policy         | Revised Policy | The policy will be revised to limit the number of attempts allowed to two for a single course without special approval. The policy has also been revised to differentiate courses repeatable for additional credit and repeating a course to improve a grade. Policy will be sent to the committee prior to the meeting. | 2022-2023              |

**Representative:** Laura Saenz

**Motion to approve:** Ahmed Elnahas

**Second:** Janine Schall

**Motion Unanimously Passes**

**Notes:** The Repeat Course Policy was amended to include department chair approval prior to the Associate Dean.

### 5) Announcements/Informational Items – Laura Saenz, Ex-Officio

#### a) Update on External Approvals

i) BA Human Dimensions of Organizations – **received external approval and will be implemented this Fall.**

ii) BAIS Public Heritage – **still under review by the Coordinating Board, but it may be approved prior to the catalog publication.**

b) Draft Catalog page review – **for all the programs and courses that came through, all draft catalog pages will be formatted and be sent to departments for review only. The goal is to have the catalog published by July 1<sup>st</sup>.**

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- c) Course Inventory Implementation Steps and Timeline – there are multiple steps involved after they approved by the committee. For planning purposes, it is recommended to have curriculum activity done earlier.
- d) Vacancies coming up for AY 2022-2023 – there are five vacancies available. Thank you to all Committee members for your service.
- e) Next Meeting – Fall 2022

### 6) Adjournment

**Motion to adjourn:** Fidencio Mercado

**Second:** Marilyn Hagerty

**Meeting adjourned @10:18am**

DRAFT