

**Graduate Committee Meeting
February 5, 2021**

1. **Chairs Call to Order : 24 participants**

Members:
Aziza Zemrani - Present
Charles Roush - Present
Abdoulaye Diallo - Absent
Nancy Razo - Present
George Amorim - Absent
Mataz Alcoutlabi - Present
Sibin Wu - Present
George Yanev - Present
Lilia Fuentes - Present
Helene Krouse - Present

2. **Roll Call**

3. **Old Business: Review of Minutes from December 4, 2020 meeting**

Motion to approve December minutes: Dr. Helene Krouse

Voted Yay: 6

4. **New Business: Review of Submissions**

a. **College of Education**

i. **Department of Teaching and Learning**

1. **Change program** – Revise program concentration name from Content Specialization in English to Content Specialization in English Composition. Add ENGL 6329 to the program.

Name	Type
<u>Curriculum and Instruction (MED) with a Content Specialization in English Composition- Accelerated Online Program</u>	Change Program

Representative: Dr. Ming-Tsan Lu (Pierre Lu)

Motion to approve: Dr. Zemrani motion to table name change until student input is obtained

Second: Dr. Lilia Fuentes

Notes: After collective discussion regarding the marketability of the program if change was implemented. The decision was to table the name change to another meeting until collecting feedback from students regarding concentration name change. The additional to the ENGL 6329 course was already approved during last Fall 2020 semester. The proposal was divided into two different approvals:

Motion 1 to add ENGL 6329 to the program: Dr. Nancy Razo; seconded by Dr. Helene Krouse
Voted Yay: 6

Motion 2 to table the name change until student input is obtained: Dr. Nancy Razo, seconded by Dr. Sabin Wu

Voted Yay:7

Dr. Sabin Wu: Suggested to keep discussion brief in the follow up review if the program comes back with student feedback. This item will still be part of the March meeting agenda.

5. College of Sciences

i. Department of Chemistry

1. Add new courses - CHEM for chemistry elective options

Name	Type
CHEM 6331 Polymer Science and Engineering	New Course
CHEM 6332 Medicinal Chemistry	New Course
CHEM 6334 Physical Organic Chemistry	New Course
CHEM 6335 Medicinal Food Chemistry	New Course
CHEM 6336 Medicinal Natural Products Chemistry	New Course
CHEM 6333 Organic Chemistry in Drug Design and Drug Action	New Course

2. **Change existing course – CHEM 6330** – revise course to correct repeat code to Multiple Course to allow subtopics to be attached when scheduled..

Name	Type
CHEM 6330 Special Topics in Organic Chemistry	Change Course

Representative: Dr. Javier Macossay-Torres

Notes: It was pointed out that the maximum number of credits allowed when repeating these courses for credit is 12 credit hours. CHEM 6335 was originally developed and approved for SEEMS courses but has never been offered through SEEMS. CHEM 6336 is a completely new course for the program. It was suggested to keep CHEM 6330 for flexibility for new faculty, to pilot a particular course, etc. When a special topic is taught 3 times over a period of 5 year then it should become a permanent course in the inventory. Change from NR to R to be consistent with other Special Topics Courses.

3. **Change existing program - MS in Chemistry** – revise program to add CHEM 6331, CHEM 6332, CHEM 6333, CHEM 3334, CHEM 6335, and CHEM 6336.

Name	Type
Chemistry (MS)	Change Program

Motion to approve: Dr. Sabin Wu

Second: Dr. George Yanev

Voted Yay: 7

6. Vackar College of Business and Entrepreneurship

i. **School of Accountancy**

1. **Revise ACCT courses** – courses with undergraduate prerequisites will be revised to a statement of ACCT XXXX with a minimum grade of C. Course descriptions may include editorial/grammatical corrections.

Name	Type
ACCT 6310 Auditing	Change Course
ACCT 6321 Advanced Accounting	Change Course
ACCT 6329 Corporate and Partnership Taxation	Change Course
ACCT 6330 International Taxation	Change Course
ACCT 6333 Business Law for Accountants	Change Course
ACCT 6350 Information Technology for Accounting and Control	Change Course
ACCT 6360 Tax Research and Communication	Change Course
ACCT 6362 Wealth, Transfers, Trusts and Estates	Change Course
ACCT 6363 Fraud Examination	Change Course
ACCT 6370 Internal Auditing	Change Course
ACCT 6380 Professional Ethics	Change Course

Representative: Dr. Wale Aguir

Motion to approve: Dr. Sibin Wu

Second: Dr. Helene Krouse

Voted Yay: 7

Notes: Dr. Sandra Hansmann cleared out that change is to help students understand the importance of the prerequisite courses. It was suggested that it would be more efficient for the program to list these courses as leveling instead of prerequisites to avoid overwrites and reviews from other institutions.

Dr. Laura Saenz asked about students who are in AOP program and number of hours needed. Any leveling courses are on top of the program hours. Dr. Parwinder Grewal suggests creating crash courses in the same format as the program they are enrolled to tackle the topics that students need to level.

Dr. Wael Aguir mentioned the compliance rules of state board and mentioned that when receiving outside students with equivalent courses these are being taking in consideration.

Dr. Sibin Wu moves to approve changes and conversation will continue with Graduate College about the setup of leveling courses.

7. **College of Engineering and Computer Science**

a. **Department of Civil Engineering**

- i. **Civil Engineering** – proposal was previously approved by the Graduate Curriculum at the May 2020 meeting. This is tentatively on the agenda and may not need approval if no changes have been made since the last approval. Proposal is being submitted through the curriculum management system to ensure revision the 21-

22 catalog. The proposal includes a reduction in hours from 36 to 30, which will need THECB approval.

Name	Type
Civil Engineering (MS)	Change Program

Notes: Dr. Laura Saenz talked about the purpose of having previously approved proposals pending implementation to be entered in the Curriculum Management to be transferred into Smart Catalog for archive purposes and reflect the change in the catalog.

8. Announcements or Other Informational Items

- a) New Program Development Team Update - **Presentation Dr. Parwinder Grewal**

Notes: Presented summary of the advancements that have been done since the team started. Dr. Laura Saenz mentioned the inclusion of updates announced during the staff senate meeting regarding new program proposals.

Dr. Laura Saenz talked about the project along with the Graduate College to reach out to each college and review their curriculum catalog structure, share the PDF form Degree Works, MS Word document of their catalog programs and their website content to be reviewed and compared.

- b) Next meeting – March 5, 2021

9. Adjournment

Motion to adjourn: Dr. Aziza Zemrani

Second: Dr. Sibin Wu

Meeting adjourned: 11:51am

Other attendees:

Graduate College:	Health Affairs:	Financial Aid:
Parwinder Grewal - <i>Ex-Officio</i>	MaryJane Lewitt	Elias Ozuna
Sandra Hansmann		Jose Sanchez
Veronica Ramirez	Degree Audit Systems & Support:	Accreditation:
Omar Nedzelsky	Rosie Pena	Christine Shupala
	Deborah Guillen	
Registrar's Office	Guests:	Curriculum & Institutional Assessment:
Griselda Castilla	Javier Macossay-Torres	Laura Saenz
Amanda Lerma	Wael Aguir	Leticia Garza
Sofia Almeda	Ming-Tsan Lu (Pierre Lu)	Laura Nelly Hernandez
		Thelma Leal

