

Undergraduate Committee Meeting

Meeting Minutes

March 21 to 25, 2020

A. WELCOME AND ROLL Call

Note: These agenda items were voted on via Qualtrics Survey due to work modifications resulting from the COVID-19 Pandemic. All committee members participated in the vote.

B. REVIEW OF MINUTES (February 14, 2019 Meeting)

Vote outcome: Approved unanimously via survey

C. REVIEW OF SUBMISSIONS

a. College of Fine Art

1. Dance Program

- **Course Inventory - Revise Courses:** 2 courses (see summary of changes for list)
- **Course Inventory - Delete Courses:** 2 courses
- **Course Inventory - Add Courses:** 2 courses

| | | |
|------|------|-----------------------|
| DANC | 3303 | Mexican Dance History |
| DANC | 3307 | Somatic Practices |

- **Revised Program Requirements:**
 - Bachelor of Arts in Dance – Teacher Certification
 - Bachelor of Fine Arts in Dance
- **Revised Program Requirements– Added Degree Plan with Free Electives:**
 - Bachelor of Arts in Dance with free electives
- **Revise Program – New Concentration:**
 - Bachelor Fine Arts in Dance – Mexican Folk Dance Concentration

Vote outcome: Approved unanimously via survey

b. College of Engineering and Computer Science

1. Civil Engineering

- **Course Inventory - Revise Courses:** 11
- **Course Inventory - Delete Courses:** 1
- **Course Inventory - Add Courses:** None
- **Revise Program:**
 - Bachelor of Science in Civil Engineering

Vote outcome: Approved unanimously via survey

- **Blanket Substitutions:**

| Course/Requirement | | Course/Requirement |
|---------------------------|-----------------|-------------------------------|
| CIVE 3321 Stress Analysis | Substituted for | MECE 3321 Mechanics of Solids |

FINAL: May 1, 5:00 p.m.

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- **Vocational Course Transfer Equivalency:** SVRY 1413 Plane Surveying from South Texas College for CIVE 2220 Civil Engineering Management

Vote outcome: Approved unanimously via survey

2. Computer Science

- **Course Inventory - Revise Courses:** 33
- **Course Inventory - Delete Courses:** 13
- **Course Inventory - Add Courses:** 1

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|------|------|-----------------------------|
| CSCI | 3329 | Obj Oriented Prog in Python |
|------|------|-----------------------------|

- **Revise Program Requirements:**
 - Bachelor of Science in Computer Science
- **Blanket Substitutions:**

| Course/Requirement | | Course/Requirement |
|-------------------------|-----------------|---|
| CSCI 3329 OOP in Python | Substituted for | CSCI 3326 OOP in Java CSCI 3327 OOP in Visual CSCI 3328 OOP in C# |

Vote outcome: Approved unanimously via survey

3. Electrical and Computer Engineering

- **Course Inventory - Revise Courses:** 6
- **Course Inventory - Delete Courses:** 28
- **Course Inventory - Add Courses:** None
- **Revise Program Requirements:**
 - Bachelor of Science in Elective Engineering
- **Revise Minors:**
 - Computer Engineering
 - Electrical Engineering
- **Blanket Substitutions:** CMPE and ELEE equivalent courses and CMPE and CSCI equivalent courses (list included in summary document for department)

Vote outcome: Approved unanimously via survey

4. Manufacturing Engineering

- **Course Inventory - Revise Courses:** 8
- **Course Inventory - Delete Courses:** 12
- **Course Inventory - Add Courses:** 35

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|------|------|----------------------------------|
| ENGT | 3305 | Internship/Co-op |
| ENGT | 3105 | Part time Internship/Research |
| ENGT | 3313 | Intro to Systems Eng |
| ENGT | 3315 | Fluid Power Systems |
| ENGT | 4310 | System Simulation & Opt |

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|------|------|----------------------------|
| ENGT | 4126 | Metrology Lab |
| ENGT | 3190 | Professional Certification |
| ENGT | 2201 | Programming for Eng Appl |

- **Revise Program Requirements:**
 - Bachelor of Science in Manufacturing Engineering
 - Bachelor of Science Engineering Technology

Vote outcome: Approved unanimously via survey

5. Mechanical Engineering

- **Course Inventory - Revise Courses:** 39
- **Course Inventory - Delete Courses:** 44
- **Course Inventory - Add Courses:** 5

| | | |
|------|------|--------------------------------|
| MECE | 4314 | Intro to Aerodynamics |
| MECE | 4331 | Design Optimization |
| MECE | 3390 | Renewable Energy |
| MECE | 4332 | Tribology |
| MECE | 3391 | Sustainable Engineering Design |

- **Revise Program Requirements:**
 - Bachelor of Science in Mechanical Engineering
- **No Changes - Minor**
 - Mechanical Engineering
- **Delete Minor:**
 - Engineering Physics
- **No Changes – Certificate:**
 - Petroleum Engineering

Vote outcome: Approved unanimously via survey

c. College of Health Professions

1. Communication Sciences and Disorders

- **Course Inventory - Revise, Delete, or Add Courses:** None
- **Revise Program Requirements:**
 - Bachelor of Science in Communication Disorders
- **No Revision – Program**
 - Bachelor of Science in American Sign Language and Interpretation Studies
- **No Revision-Minor:**
 - American Sign Language Studies

Vote outcome: Approved unanimously via survey

2. Health and Biomedical Sciences

- **Course Inventory - Revise Courses:** 11 courses

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- **Course Inventory - Delete Courses:** 6
- **Course Inventory - Add Courses:** None
- **No Program Changes – On New Template Only:**
 - Bachelor of Science in Biomedical Sciences
 - Bachelor of Science in Clinical Laboratory Sciences
- **Revise Program Requirements:**
 - Bachelor of Applied Technology in Health Services Technology
- **Revision Program Requirements and Concentration Name:**
 - Bachelor of Science in Nutritional Sciences Research Concentration (changed from Research and Honors Concentration)
- **Revise Program and Concentration Requirements:**
 - Bachelor of Science in Nutritional Sciences Nutrition Concentration
 - Bachelor of Science in Nutritional Sciences Food Technology Management Concentration
 - Bachelor of Science in Nutritional Sciences Nutrition and Fitness Concentration
- **Revise Minor:**
 - Health Service Technology
- **New Minor**
 - Nutrition Sciences

Vote outcome: Approved unanimously via survey

3. Health and Human Performance

- **Course Inventory - Revise Courses:** 19
- **Course Inventory - Delete Courses:** 35
- **Course Inventory - Add Courses:** 1

| | | |
|------|------|-----------------------------|
| HLTH | 3385 | Tech applications in Health |
|------|------|-----------------------------|

- **Revise Program Requirements:**
 - Bachelor of Science in Exercise Science – no concentration
 - Bachelor of Science in Exercise Science – OT concentration
 - Bachelor of Science in Exercise – PT Concentration

 - Bachelor Science in Health
- **Revision Degree - Plan Formatting:**
 - Bachelor of Science in Kinesiology with Free Electives
 - Bachelor of Science in Kinesiology – Coaching Concentration
 - Bachelor of Science in Kinesiology – Recreational Management Concentration
 - Bachelor Science in Kinesiology – Athletic Training Concentration
 - Bachelor of Science in Kinesiology – Teacher Certification
- **Delete Program Concentration:**
 - Bachelor of Science in Health – Teacher Certification
- **Revise Minor:**
 - Health
- **No changes Minor:**
 - Kinesiology

Vote outcome: Approved unanimously via survey

4. School of Rehabilitation Services and Counseling

- **Revise Courses:** 24

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- **Delete Courses:** 2
- **Add Courses:** 1

| | | |
|------|------|---|
| REHS | 4385 | Psychiatric Rehabilitation & Disability |
|------|------|---|

- **Revised Program Requirements:**
 - Bachelor of Science in Addiction Studies
- **Revise Program Concentrations:**
 - Bachelor of Science in Rehabilitation Services – Deaf and Hard of Hearing Concentration
- **Delete Concentration:**
 - Bachelor of Science in Rehabilitation Services – Addiction Studies Concentration
 - Bachelor of Science in Rehabilitation Services – Rehabilitation Services Concentration
- **Revise Program – Add Option with No Concentration:**
 - Bachelor of Science in Rehabilitation Services – No Concentration
- **Revise Minor:**
 - Rehabilitation
 - Addiction Studies

Vote outcome: Approved unanimously via survey (One committee vote YAY with caveats seeking clarification regarding prerequisites and this was adequately addressed with the reviewer)

d. School of Nursing

- **Course Inventory - Revise Courses:** 5
- **Course Inventory – Delete Courses:** None
- **Course Inventory - Add Courses:** 2

| | | |
|------|-------|-----------------|
| NURS | 3404 | Pharmacology |
| NURS | 33313 | Pathophysiology |

- **Revise Program Requirements:**
 - Bachelor of Science in Nursing
 - Bachelor of Science in Nursing – RN to BSN Accelerated On-line Program
 - Bachelor of Science in Nursing – 2nd degree
- **Blanket Substitution:** SPAN 2317 for HRPT 2300

| Course/Requirement | | Course/Requirement |
|--|------------------------|-------------------------------|
| SPAN 2317 Spanish for Healthcare Professionals I | Substituted for | HRPT 2303 Medical Terminology |

- **Blanket Waiver:** Waive KINE activity requirement

FINAL: May 1, 5:00 p.m.

REQUIREMENT TO BE WAIVED

KINE - 2 hours activity course on all BSN degree plans - AY 20150-2016, 2016-2017, 2017-2018, 2018-2019, and 2019-2020.

Vote outcome: Approved unanimously via survey

d. School of Social Work

- **Course Inventory - Revise Courses: 1**
- **Course Inventory - Delete Courses: None**
- **Course Inventory - Add Courses: None**
- **Revise Program Requirements:**
 - Bachelor of Social Work

Vote outcome: Approved unanimously via survey

e. College of Business

1. Changes to all BBA Majors Requirements common across all programs:

- **Core Curriculum**
- **Major Requirements**
- **Prescribed Electives**

Vote outcome: Approved unanimously via survey

2. Accountancy

- **Course Inventory - Revise Courses: None**
- **Course Inventory - Delete Courses: 2**
- **Course Inventory - Add Courses: None**
- **Revise Program Requirements (unique to major):**
 - Bachelor of Business Administration in Accountancy

Vote outcome: Approved unanimously via survey

3. Economics and Finance

- **Course Inventory Revise Courses: 2**
- **Course Inventory Delete Courses: None**
- **Course Inventory Add Courses: None**
- **Revise Program Requirements (unique to major):**
 - Bachelor of Arts in Economics
 - Bachelor of Bachelor Administration in Economics

 - Bachelor of Business Administration in Finance
- **Formalize Double-major**
 - Double major degree plan in BBA in Economics and Finance

Vote outcome: Approved unanimously via survey

FINAL: May 1, 5:00 p.m.

4. Information Systems

- **Course Inventory Revise Courses:** 1
- **Course Inventory Delete Courses:** 3
- **Course Inventory Add Courses:** None
- **Revise Program Requirements (unique to major):**
 - Bachelor of Business Administration in Information Systems

Vote outcome: Approved unanimously via survey

5. International Business and Entrepreneurship

- **Course Inventory Revise Courses:** 4
- **Course Inventory Delete Courses:** 2
- **Course Inventory Add Courses:** None
- **Revise Program Requirements (unique to major):**
 - Bachelor of Business Administration in Entrepreneurship and Innovation
 - Bachelor of Business Administration in International Business
- **Revision in Degree Type, Program Name and Program Requirements (unique to major):**
 - Bachelor of Business Administration in Global Supply Chain Management (changed from Bachelor of Science in Materials Management and Logistics; requires notification to UTS and THECB)

Vote outcome: Approved unanimously via survey

6. Management

- **Course Inventory Revise Courses:** 3
- **Course Inventory Delete Courses:** None
- **Course Inventory Add Courses:** None
- **Revise Program Requirements (unique to major):**
 - Bachelor of Business Administration in Management

Vote outcome: Approved unanimously via survey

7. Marketing

- **Course Inventory Revise Courses:** None
- **Course Inventory Delete Courses:** 7
- **Course Inventory Add Courses:** None
- **Revise Program Requirements (unique to major):**
 - Bachelor of Business Administration in Marketing
- **Revise Concentrations (formerly certificates embedded in degree) – Name and Course Requirements:**
 - Bachelor of Business Administration in Marketing Concentration in Hospitality and Tourism management (formerly Multicultural and Global Certificate)
- **No changes to concentrations requirements (formerly certificates embedded in degree):**
 - Bachelor of Business Administration in Marketing Concentration on Design, Commercialization and Development
 - Bachelor of Business Administration in Marketing Concentration in Entertainment Business
 - Bachelor of Business Administration in Marketing Concentration Branding and Communication
 - Bachelor of Business Administration in Marketing – no concentration

Vote outcome: Approved unanimously via survey (one reviewer suggested that additional explanation be added regarding the reason for revisions)

8. Hospitality

- **Course Inventory - Revise Courses:** 20
- **Course Inventory - Delete Courses:** None
- **Course Inventory - Add Courses:** None
- **Revise Program Requirements:**
 - Bachelor of Science in Hospitality
- **Revise Concentration – Name and Course Requirements:**
 - Bachelor of Science in Hospitality - Lodging Asset Ownership Management Concentration (changed from Lodging Management)
 - Bachelor of Science in Hospitality – Restaurant Entrepreneurship and Management (changed from Food and Beverage Management Concentration)
- **Revise Concentration Requirements:**
 - Bachelor of Science in Hospitality – Event and Destination Management Concentration
 - Bachelor of Science in Hospitality – Healthcare Hospitality Concentration

Vote outcome: Approved unanimously via survey

D. UNDERGRADUATE POLICIES AND PROCEDURES

1. Move to a two-year program catalog effective AY 2020-2022 (next cycle would be 2022-2024)

- **Fall 2020/Spring 2021 UC Meetings:**
 - 1- Accept course revisions/cleanups as needed and implement in AY 2021-2022
 - 2- Accept new programs for implementation in AY 2021-2022 if all external degree approvals are obtained (UTS and THECB)
 - 3- As needed, accept and implement revisions to existing programs in AY 2021-2022 if revision is: (a) a response to external accreditation demands/expectations and (b) correcting/addressing a major roadblock impeding graduation. [evidence must be provided]
 - 4- Accept degree plan revisions that meet number 3 above but wait to implement in AY 2022-2023.
- **Fall 2021/Spring 2022 UC Meetings:**
 - 1- Accept course revisions/cleanups as needed and implement in AY 2022-2023
 - 2- Accept new degree programs for implementation in AY 2022-2023 if all external degree approvals are obtained
 - 3- Accept any degree plan revisions and implement in AY 2022-2023.

Vote outcome: 8 in favor, 1 abstain and 1 requesting discussion due to needing clarification. This agenda will be brought to the committee in the next vote.

E. INFORMATIONAL ITEMS

1. Core Curriculum Courses – Deletions

- College of Liberal Arts - ENGL 1387, ENGL 1388, ENGL 2387, ENGL 2388, PHIL 1102, PHIL 1387, HIST 1387, HIST 1388, POLS 2385, and POLS 2386.
- College of Sciences – MATH 1325, MATH 1382, MATH 1387, MATH 1388, MATH 2487, BIOL 1487 and BIOL 1488.

2. Teacher certification degree plans

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- Admission, progression and graduation requirements added to teacher certification degree plans

3. Next Meeting – April 17th

F. MEETING ADJOURN