

Undergraduate Committee Meeting

Minutes

November 8, 2019

9:00 am – 11:00 am

Present UC Members in Edinburg: Ahmed Elnahas, Lucas Espinoza, SJ Kumar, Jaime Mancha, Nicolas Pereyra, Jeannean Ryman, Judy Voss

Present UC Members via Zoom: Jonathan Guist, Hsuying Ward

Absent UC Members: Carlton Nelson

Present Office of Academic and Institutional Excellence (OAIE): Laura Saenz, AVP OAIE, Rosa Peña

A. CALL TO ORDER: 9:04am

B. REVIEW OF MINUTES (October 11, 2019 Meeting)

- Motion to Approve: Espinoza; 2nd: Elnahas; Approved unanimously

C. REVIEW OF SUBMISSIONS

- At this time the committee agreed to review each block of changes (Revise, Delete, Add, etc) and vote on each block as a whole
- Dr. Saenz confirmed before proceeding that all changes have gone through the appropriate department level Curriculum Committees for approval
- Due to the large number of course revisions on the agenda for this meeting, while reviewed by the committee members, each agenda item was not discussed during the meeting. For details as to each course change being made, please see the posted summaries and supporting documents.

a. School of Nursing

- New program: Nursing Post Bac program
 - Motion to Approve: Ward; 2nd: Kumar; Approved unanimously

b. College of Liberal Arts

- Sheila Dooley, CLA Associate Dean for Undergraduate Education was present for all CLA items in addition to representatives from the respective departments

1. History

- Representative: Dan Knight, Chair
- **Revise Courses: 46**
 - HIST 3302, HIST 3306, HIST 3307, HIST 3320, HIST 3323, HIST 3326, HIST 3327, HIST 3330, HIST 3332, HIST 3335, HIST 3342, HIST 3343, HIST 3344, HIST 3361, HIST 3363, HIST 4185, HIST 4285, HIST 4301, HIST 4303, HIST 4306, HIST 4315, HIST 4321, HIST 4322, HIST 4323, HIST 4324, HIST 4325, HIST 4326, HIST 4327, HIST 4329, HIST 4330, HIST 4331, HIST 4332, HIST 4342, HIST 4343, HIST 4344, HIST 4360, HIST 4361, HIST 4362, HIST 4363, HIST 4366, HIST 4385, HIST 4390, HIST 4391, HIST 4392, HIST 4393, HIST 4394
- Motion to Approve: Pereyra; 2nd: Elnahas; Unanimous Approval

- **Delete Courses: 17**
 - HIST 3303, HIST 3304, HIST 3305, HIST 3331, HIST 3360, HIST 3364, HIST 3365, HIST 3366, HIST 3367, HIST 4300, HIST 4302, HIST 4304, HIST 4328, HIST 4340, HIST 4341, HIST 4364, HIST 4365
 - Confirmed that none of these course deletions will have impact degree programs
 - Motion to Approve: Elnahas; 2nd: Espinoza; Unanimous Approval
- **Add Courses: 4**
 - HIST 3308, HIST 4339, HIST 4397, HIST 4398
 - Motion to Approve: Kumar; 2nd: Pereyra; Unanimous Approval
- **Revise Programs: 4**
 - BA in History, BA in History with Teacher Certification, BA in Social Studies Composite, BA in Social Studies Composite with Teacher Certification
 - Motion to Approve: Ward; 2nd: Espinoza; Unanimous Approval
- **Blanket Substitutions: 11**
 - Motion to Approve: Elnahas; 2nd: Ward; Unanimous Approval

2. Sociology

- Representative: William Donner, Chair
- **Revise Courses: 2**
 - SOCI 4383, SOCI 4385
 - Motion to Approve: Espinoza; 2nd: Voss; Unanimous Approval
- **Delete Courses: 4**
 - SOCI 3344, SOCI 3380, SOCI 3393, SOCI 4373
 - Motion to Approve: Espinoza; 2nd: Ward; Unanimous Approval
- **Revise Programs: 2**
 - BA in Sociology, Minor in Sociology
 - Motion to Approve: Elnahas; 2nd: Espinoza; Unanimous Approval
- **Blanket Substitutions: 1**
 - Motion to Approve: Voss; 2nd: Kumar; Unanimous Approval

3. Communication

- **Representative:** Jennifer Lemanski, Chair
- **Revise Courses:**
 - COMM 2310, COMM 3305, COMM 3307, COMM 3315, COMM 3327, COMM 3330, COMM 3335, COMM 3348, COMM 3349, COMM 3351, COMM 3352, COMM 3353, COMM 4103, COMM 4303, COMM 4310, COMM 4312, COMM 4314, COMM 4322, COMM 4334, COMM 4335, COMM 4337, COMM 4624
 - Registrar's office asked for clarification on COMM 4624 – not a repeatable course? Correct – NOT repeatable
 - Motion to Approve: Ward; 2nd: Espinoza; Unanimous Approval
- **Add Courses: 1**
 - COMM 4304
 - Motion to Approve: Ward; 2nd: Elnahas; Unanimous Approval

- **Revise Programs: 4**
 - BA in Communication Studies, BA in Mass Communication with Advertising and Public Relations Concentration, BA in Mass Communication with Broadcast Concentration, BA in Mass Communication with Print Journalism Concentration
 - Motion to Approve: Espinoza; 2nd: Pereyra; Unanimous Approval
- **Delete Programs: 2**
 - BA in Communication Studies with Teacher Certification, BA in Mass Communication with Teacher Certification
 - Not many students choose these degrees. Students that due wish to obtain Teacher Certification in these fields will still have the option to get a minor in “All-Level Secondary Education”
 - Motion to Approve: Pereyra; 2nd: Elnahas; Unanimous Approval
- **Blanket Substitutions: 3**
 - Motion to Approve: Espinoza; 2nd: Voss: Unanimous Approval

4. Criminal Justice

- Representative: Lucas Espinoza
- **Revise Courses: 36**
 - CRIJ 1301, CRIJ 1306, CRIJ 1307, CRIJ 1313, CRIJ 2313, CRIJ 2328, CRIJ 3303, CRIJ 3304, CRIJ 3305, CRIJ 3310, CRIJ 3316, CRIJ 3322, CRIJ 3325, CRIJ 3331, CRIJ 3341, CRIJ 3344, CRIJ 4312, CRIJ 4313, CRIJ 4314, CRIJ 4316, CRIJ 4320, CRIJ 4321, CRIJ 4322, CRIJ 4335, CRIJ 4341, CRIJ 4343, CRIJ 4350, CRIJ 4355, CRIJ 4356, CRIJ 4357, CRIJ 4361, CRIJ 4362, CRIJ 4364, CRIJ 4365, CRIJ 4370, CRIJ 4399
 - Motion to Approve: Pereyra; 2nd: Kumar: Unanimous Approval
- **Delete Courses: 5**
 - CRIJ 3315, CRIJ 3320, CRIJ 3416, CRIJ 4230, CRIJ 4325
 - These courses are from the old UTB degree plan. Faculty that taught courses has since retired and there are no longer faculty to teach these courses. The related degree track has been eliminated
 - Motion to Approve: Voss; 2nd: Kumar; Unanimous Approval
- **Add Courses: 8**
 - CRIJ 1310, CRIJ 3327, CRIJ 3345, CRIJ 3350, CRIJ 3352, CRIJ 3353, CRIJ 3355, CRIJ 4363
 - Motion to Approve: Kumar; 2nd: Voss; Unanimous Approval
- **Revise Programs: 1**
 - BSCJ in Criminal Justice
 - Motion to Approve: Kumar; 2nd: Pereyra; Unanimous Approval
- **Blanket Substitutions: 3**
 - Motion to Approve: Ward; 2nd: Kumar; Unanimous Approval

5. Psychological Sciences

- Representative: Sheila Dooley
- **Revise Courses: 9**
 - PSYC 2302, PSYC 3305, PSYC 3324, PSYC 4182, PSYC 4343, PSYC 4356, PSYC 4363, PSYC 4380, PSYC 4383
 - Motion to Approve: Espinoza; 2nd: Pereyra; Unanimous Approval
- **Delete Courses: 5**
 - PSYC 3302, PSYC 3345, PSYC 4302, PSYC 4312, PSYC 4327

- Motion to Approve: Pereyra; 2nd: Ward; Unanimous Approval
- **Revise Programs: 1**
 - BS in Psychology
 - Changes to the program are to align the degree with institutional requirements and general clean-up
 - Motion to Approve: Ward; 2nd: Kumar; Unanimous Approval
- **Blanket Substitutions: 3**
 - Motion to Approve: Voss; 2nd: Kumar; Unanimous Approval

6. Philosophy

- Representative: Greg Gilson, chair
- **Revise Courses: 27**
 - PHIL 1304, PHIL 1340, PHIL 3314, PHIL 3330, PHIL 3350, PHIL 3352, PHIL 3360, PHIL 3370, PHIL 3380, PHIL 4300, PHIL 4301, PHIL 4302, PHIL 4305, PHIL 4314, PHIL 4316, PHIL 4322, PHIL 4350, PHIL 4398, PHIL 4399, RELS 1304, RELS 1306, RELS 3301, RELS 3305, RELS 3306, RELS 3352, RELS 4304, RELS 4399
 - Motion to Approve: Espinoza; 2nd: Ward; Unanimous Approval
- **Delete Courses: 10**
 - PHIL 1322, PHIL 1326, PHIL 1360, PHIL 1364, PHIL 2320, PHIL 2324, PHIL 2328, RELS 2350, RELS 2357, RELS 4391
 - These are primarily courses that did not make it into the Gen Ed Core and as a result, typically don't make
 - Motion to Approve: Ward; 2nd: Kumar; Unanimous Approval
- **Add Courses: 3**
 - PHIL 3351, PHIL 4328, RELS 3351
 - Motion to Approve: Espinoza; 2nd: Voss; Unanimous Approval
- **Revise Programs: 2**
 - BA in Philosophy
 - Minor in Religious Studies
 - Motion to Approve: Espinoza; 2nd: Voss; Unanimous Approval
- **New Programs: 1**
 - BA in Philosophy with Pre-Law Concentration
 - Curriculum was already designed through advising for students that wanted to go to Law School. This formalizes this which is an advantage to the students because it will appear on transcripts as an official concentration
 - Motion to Approve: Ward; 2nd: Pereyra; Unanimous Approval
- **Blanket Substitutions: 1**
 - Motion to Approve: Espinoza; 2nd: Voss; Unanimous Approval

7. Anthropology

- Representative: Sarah Rowe (via Zoom)
- **Revise Courses: 13**
 - ANTH 3374, ANTH 4308, ANTH 4345, ANTH 4363, ANTH 4369, ANTH 4307, ANTH 3343, ANTH 3344, ANTH 3345, ANTH 4315, ANTH 4385, ANTH 4390, ANTH 4395
 - Motion to Approve: Espinoza; 2nd: Pereyra; Unanimous Approval
- **Delete Courses: 1**

- INTS 4315
 - Motion to Approve: Ward; 2nd: Espinoza; Unanimous Approval
- **Revise Programs: 3**
 - BA in Anthropology, BA in Anthropology with Archaeology Concentration, BA in Anthropology with Global Health and Migration Concentration
 - Motion to Approve: Kumar; 2nd: Voss; Unanimous Approval
- **Blanket Substitutions: 1**
 - Motion to Approve: Kumar; 2nd: Espinoza; Unanimous Approval

[At this point in the meeting, the committee decided to vote on all agenda items for each department together rather than by each type of revision]

8. Political Science

- Representative: Sheila Dooley
- **Revise Courses: 11**
 - POLS 3190, POLS 3319, POLS 3390, POLS 3391, POLS 3392, POLS 3393, POLS 4321, POLS 4392, POLS 4393, POLS 4394, POLS 4395
- **Delete Courses: 4**
 - POLS 3395, POLS 4315, POLS 4344, POLS 4357
- **Add Courses: 1**
 - POLS 3690
- **Revise Programs: 1**
 - BA in Political Science
- **Blanket Substitutions: 5**
 - Motion to Approve: Kumar; 2nd: Espinoza; Unanimous Approval

9. Literature and Cultural Studies

- Representative: Douglas Laprade, Ed Cameron
- **Revise Courses: 43**
 - ENGL 3300, ENGL 4300, ENGL 4307, ENGL 4308, ENGL 4309, ENGL 4313, ENGL 4314, ENGL 4315, ENGL 4395, ENGL 4399, FREN 2353, FREN 2391, FREN 4120, FREN 4321, FREN 4322, FREN 4339, FREN 4360, SPAN 3305, SPAN 3306, SPAN 3307, SPAN 3308, SPAN 3330, SPAN 3331, SPAN 3332, SPAN 3338, SPAN 4318, SPAN 4320, SPAN 4321, SPAN 4322, SPAN 4323, SPAN 4324, SPAN 4325, SPAN 4326, SPAN 4331, SPAN 4332, SPAN 4333, SPAN 4335, SPAN 4336, SPAN 4337, SPAN 4338, SPAN 4350, SPAN 4352, SPAN 4360
- **Delete Courses: 17**
 - ENGL 2308, ENGL 3323, ENGL 3324, ENGL 3327, ENGL 3330, ENGL 4301, ENGL 4319, SPAN 2340, SPAN 2387, SPAN 2388, SPAN 4316, SPAN 4327, SPAN 4328, SPAN 4329, SPAN 4330, SPAN 4334, SPAN 4351
 - ENGL are courses that haven't been taught. SPAN are also courses that haven't been taught and are not on any degree plan
- **Revise Programs: 7**
 - BA in English with Creative Writing Concentration, BA in English with Linguistics Concentration, BA in English with Literature Concentration, BA in English with Rhetoric, Composition, and Literacy Studies Concentration, BA in English with English Language Arts

Concentration, BA in English with 4-8 Teacher Certification Concentration, BA in English with 7-12 Teacher Certification Concentration

- **Blanket Substitutions: 2**
 - Motion to Approve: Espinoza; 2nd: Voss; Unanimous Approval

10. Writing and Language Studies

- Representative: Sheila Dooley
- **Revise Courses: 41**
 - ENGL 3377, ENGL 4340, ENGL 4365, ENGL 4370, ENGL 4377, ENGL 4385, ENGL 4390, FREN 4323, FORL 1391, FORL 1392, SPAN 1311, SPAN 1312, SPAN 1315, SPAN 1387, SPAN 1388, SPAN 2311, SPAN 2312, SPAN 2313, SPAN 2314, SPAN 2315, SPAN 3300, SPAN 3301, SPAN 3302, SPAN 3304, SPAN 3310, SPAN 3311, SPAN 3313, SPAN 3333, SPAN 3344, SPAN 3348, SPAN 4119, SPAN 4310, SPAN 4311, SPAN 4312, SPAN 4314, SPAN 4315, SPAN 4317, SPAN 4345, SPAN 4348, SPAN 4370, SPAN 4380
- **Delete Courses: 6**
 - ENGL 0102, SPAN 2316, SPAN 2342, SPAN 2344, SPAN 4313, TRSP 2342
 - Courses haven't been taught
- **Add Courses: 1**
 - ENGL 3371
 - Taught as a special topics for several semesters and is has been very popular. Adding as a specific course as a result of this demand.
- **Revise Programs: 5**
 - BA in Spanish, BA in Spanish with Teacher Certification, Minor in English as a Second Language, Minor in French, Language, Literature, and Culture, Minor in French Teaching, Translation, and Culture
- **Blanket Substitutions: 2**
 - Motion to Approve: Voss; 2nd: Espinoza; Unanimous Approval

11. School of Interdisciplinary Programs and Community Engagement

- Representative: Cinthya Saavedra, Assoc. Dean IPCD; Linda Belau, Film Studies
- **Revise Courses: 12**
 - FILM 3395, FILM 4307, FILM 4308, FILM 4309, MASC 2302, MASC 2303, MASC 4300, MASC 4392, TRSP 3344, TRSP 4119, TRSP 4345, TRSP 4348
 - MASC 2302, 2303, 4300 – should be deleted courses, not revised
- **Delete Courses: 2**
 - FILM 3326, TRSP 2344
- **Add Courses: 4**
 - FILM 4399, MASC 3336, MASC 3337, MASC 4350
- **Revise Programs: 5**
 - BA in Mexican American Studies
 - BMS in Multidisciplinary Studies
 - BA in Spanish Translation and Interpreting
 - Minor in Film Studies
 - Minor in Spanish Translation

- Motion to Approve: Pereyra; 2nd: Espinoza; Unanimous Approval

D. INFORMATIONAL ITEMS

1. Department of Electrical and Computer Engineering

- Prerequisites clean-up on ELEE and CMPE courses to include a minimum grade of C on prerequisites listed due to ABET accreditation.
- This is an example of some of things that were discovered through the technical review process that could be streamlined and improved.
- Going through a clean-up of course inventory as part of accreditation review and noticed a discrepancy – Grade of C or better was not included
- System does not automatically catch students that don't meet the "C or better" pre-requisites. Best that registrar's office can do is give department a report of students who are not meeting the requirement. Criselda from Registrar's office confirmed that this is the case. As soon as grades post, this list is sent out to the colleges and then colleges let registrar know if students need to be dropped. Some colleges want to review each case, others want registrar to just automatically drop.

2. Department of Mechanical Engineering

- Clarification on prerequisites and co-requisites of MECE 2301.
- In looking at Course Inventory file there is a column that says "Pre or Co – requisite" and another that just says "Co-requisite". When a course is listed in the "Co-requisite" column, it is a must that student is concurrently enrolled. If listed in "Pre or Co" student can be concurrently enrolled or has previously taken course. MECE 2301 was listed incorrectly so many waivers were having to be processed.

3. Department of Communication

- Clarification on prerequisites of COMM 4334

E. MEETING ADJOURNED at 11:50am