

## Undergraduate Committee Meeting

Minutes

February 22, 2019

9:00am-11:00am

---

Present UCC Members in Edinburg: Timothy Brush, Clara Downey, Margaret Graham, Jonathan Guist, SJ Kumar, Carlton Nelson, Jeannean Ryman, Hsuying Ward

Absent UCC Members: Jaime Mancha

Present Office of Academic and Institutional Excellence (OAIE): Laura Saenz, AVP of OAIE, and Rosie Peña

Present Via Zoom: Dr. Linda Matthews, Dr. Jameela Banu, Samantha Castellanos, Dr. Dongkyu Kim, Michelle Madrid, Alicia Espinoza, Letty Jaramillo, Mary de Leon, Samantha Ramirez, Griselda Castilla, Vanessa Valdez

Present in Edinburg Campus: Dr. Sarah Rowe, Dr. Minhee Eom, Dr. Elena Venegas, Dr. Donald Fuller, Dr. Thy Vu

### A. CALL TO ORDER @ 9:04am

### B. REVIEW OF MINUTES – January 25, 2019 Meeting

- Dr. Kumar requested an amendment to his statement to include his comments that the departmental process followed for the revision of ELEE 2305 item did not follow HOP procedures. This request for amendment was not received by the committee with enough advance time to review so this particular correction was tabled. The committee voted to approve the rest of the minutes.

**Approval of Minutes:** Motion to Approve: Ryman; 2<sup>nd</sup>: Brush Approved: Unanimous

### C. REVIEW OF SUBMISSIONS

#### A. COLLEGE OF LIBERAL ARTS

##### 1. Literature and Cultural Studies

• **Delete Course:** SPAN 3320, SPAN 3321, SPAN 3322, SPAN 3323

- No Representative Present. Committee decided that it was acceptable to vote on this item without the representative present as it is just a clean-up of courses that have not been taught recently
- **Motion to Approve: 1<sup>st</sup>-Brush; 2<sup>nd</sup>-Graham; Unanimous Approval**

##### 2. Sociology and Anthropology

- Representative: Sarah Rowe

• **Revise Program:** BA in Anthropology (Archaeology Concentration), BA in Anthropology (Global Health and Migration Concentration)

- Concentrations created to respond to a tendency for students to informally focus on these two areas. Also based on research that programs that make a concrete sell of specific concentrations get better enrollment. Also a job market for concentrations in these areas
- **Motion to Approve: 1<sup>st</sup>-Nelson; 2<sup>nd</sup>-Ward; Unanimous Approval**

• **Add Program:** Minor in Archaeology, Minor in Global Health and Migration

- Added minors meant to be complementary to the new concentrations that have been added. Stipulation that majors in a specific concentration cannot choose the corresponding minor. All done with existing course rotations. No new courses necessary. Meant to help focus students and help them understand what they will get out of the majors and the minors.
- **Motion to Approve: 1<sup>st</sup>-Brush; 2<sup>nd</sup>-Nelson; Unanimous Approval**

### 3. History

• **Revise Course:** HIST 3301, HIST 3302, HIST 3307, HIST 3321, HIST 3322, HIST 3324, HIST 3325, HIST 3326, HIST 3328, HIST 3329, HIST 3332, HIST 3333, HIST 3334, HIST 3340, HIST 3341, HIST 3345, HIST 3346, HIST 3347, HIST 3362, HIST 3364, HIST 3370, HIST 3371, HIST 3372, HIST 3373, HIST 3374, HIST 3375, HIST 3376

- No Representative Present; Committee felt comfortable voting on these agenda items. All involve removing a pre-requisite (same revision for all courses listed)
- **Motion to Approve: 1<sup>st</sup>-Ward; 2<sup>nd</sup>-Nelson; Unanimous Approval**

### 4. Political Science

• **Add Course:** POLS 3325

- Representative: Dongkyu Kim
- This course has been regularly taught as a special topics course with good enrollment and consistent student demand. POLS department wishes to add the course as a regular course in the POLS inventory. Will be taught every year in their current 5-year plan.
- **Motion to Approve: 1<sup>st</sup>-Graham; 2<sup>nd</sup>-Ryman; Unanimous Approval**

### 5. Writing and Language Studies

• **Revise Program:** Minor in Asian Studies

- Representative: Minhee Eom
- Adding READ 3341 to give more diverse offerings to the students
- Deleting HIST 3373 from program because History Department no longer offers this course
- Revising HIST 3372 because History Department changed course title so change in program needed to reflect this course title change
- **Motion to Approve: 1<sup>st</sup>-Nelson; 2<sup>nd</sup>-Graham; Unanimous Approval**

## B. COLLEGE OF BUSINESS AND ENTREPRENEURSHIP

- Representative: Linda Matthews

### 1. Revise Program: All Business degrees

- This item was withdrawn at the request of the COBE representative

### 2. Marketing

• **Revise Course:** MARK 4350

- Adding QUMT 3341 as a pre-requisite. This course was a pre-requisite on the legacy degree plan but due to an accidental omission was not transferred over to the new UTRGV degree plan – clean-up
- Removing QUMT 3343 as a prerequisite – course being phased out
- Dr. Matthews clarified to Rosie Peña that prerequisite should read: QUMT 3343 OR [QUMT 2341 or QUMT 3341]
- **Motion to Approve: 1<sup>st</sup>-Ward; 2<sup>nd</sup>-Graham; Unanimous Approval**

## C. SCHOOL OF SOCIAL WORK

### 1. *Revise Program: BSW in Social Work*

- No representative present – item tabled

## D. SCHOOL OF NURSING

### 1. Nursing

#### • *Revise Course: NURS 3107*

- No representative present
- A purely technical revision – change of schedule type
- Committee felt comfortable voting without representative present
- **Motion to Approve: 1<sup>st</sup>-Ward; 2<sup>nd</sup>-Ryman; Unanimous Approval**

## E. COLLEGE OF EDUCATION AND P-16 INTEGRATION

- Representative: Elena Venegas

### 1. Teaching and Learning

#### • *Revise Course: EDUC 3301*

- Removing pre-requisite: treated as a pre-admission course but paperwork shows that admission to the Teacher Education Program is a pre-requisite. A correction is needed to remove this pre-requisite
- **Motion to Approve: 1<sup>st</sup>-Ryman; 2<sup>nd</sup>-Graham; Unanimous Approval**

### 2. Bilingual and Literacy Studies

#### • *Add Course: EDBE 3341, EDSL 3341, READ 3341*

- These courses will be coded as Independent Studies and add to course inventory in order to streamline for the students that need Independent Studies
- **Motion to Approve: 1<sup>st</sup>-Brush; 2<sup>nd</sup>-Graham; Unanimous Approval**

#### • *Revise Program: Minor in Reading*

- Adding READ 4305 as an option to accommodate students that are taking this minor and are not Secondary Education candidates
- **Motion to Approve: 1<sup>st</sup>-Graham; 2<sup>nd</sup>-Ryman; Unanimous Approval**

## F. COLLEGE OF HEALTH PROFESSIONS

- Representative: Donald Fuller

### 1. Communication Sciences and Disorders

#### • *Add Course: COMD 4340*

- This course is currently being offered at the graduate level. As the course is a cornerstone course of the profession it needs to be offered as part of the undergraduate degree. Department will also be requesting that this course be deleted from the graduate level course inventory as it is not needed at that level. Only students that have an undergraduate degree in the field and have thus taken COMD 4340 are admitted to the graduate program
- **Motion to Approve: 1<sup>st</sup>-Brush; 2<sup>nd</sup>-Kumar; Unanimous Approval**

- **Revise Program:** *BS in Communication Sciences and Disorders, Minor in American Sign Language Interpretation*
  - Revising the program to require a minor in ASL. Graduates with this degree will undoubtedly encounter deaf people in the course of their work and need to be versed in ASL and have an understanding of deaf culture
  - Adjustments are being made to the BS degree program to accommodate the requirement of the minor and stay within the 120SCH limit
  - Also changing the name of the minor to ASL Studies so as not to create the false impression that there is an interpreting component in the minor
  - Changing “Required Elective” label in degree program to “Support Courses” – cleaner language
  - Clarification provided regarding the 020 - MATH requirement in section A. All courses are acceptable except MATH 1342. MATH 1314 is preferred.
  - Specifying specific Science options in the CORE due to accreditation requirements. Students must have at least one course in Biological sciences (with lab), one Physical science (with lab), one course in Behavioral or Social Sciences, and one statistics course. The statistics course is outside of the core for this program.
  - **Motion to Approve: 1<sup>st</sup>-Ryman; 2<sup>nd</sup>-Ward; Unanimous Approval**

## 2. Health and Biomedical Sciences

- Representative: Jameela Banu
- **Add Course:** *NUTR 3310, NUTR 3362*
  - New courses needed for Revised program. Parts of these new courses were previously incorporated into other courses to stay within 120SCH limit but changes made to the program of study have created room to add NUTR 3310 & NUTR 3362 as independent courses. These will enhance the student’s depth of knowledge and will be included as foundation courses so all concentrations can take these courses
  - **Motion to Approve: 1<sup>st</sup>-Brush; 2<sup>nd</sup>-Nelson; Unanimous Approval**
- **Revise Course:** *NUTR 3201, NUTR 3452, NUTR 3454, NUTR 3456, NUTR 3457, NUTR 3458, NUTR 4210, NUTR 4259, NUTR 4357*
  - Revision to NUTR 3201 is to change “Long Title”; NUTR 3452 removes unnecessary pre-requisite; NUTR 3454 removes lab component which will be incorporated into NUTR 3452; NUTR 3456 includes co-requisite of NUTR 3310 to enhance student mastery and understanding; NUTR 3457 & 3458 removing lab which will be covered in other courses; NUTR 4210 increasing credit hours of course to provide students with increased experience; NUTR 4259 adding pre-requisite; NUTR 4357 correcting a typo in the course number of one of the listed pre-requisite courses
  - **Motion to Approve: 1<sup>st</sup>-Brush; 2<sup>nd</sup>-Kumar; Unanimous Approval**
- **Revise Program:** *BS in Nutritional Science*
  - Program revision to reflect the above listed course revisions
  - Concern voiced about students on the 2018-19 catalog and how they will be affected by the changes. This is a very small number of students that are still early in their program progress and can be moved to the 2019-20 catalog without issue
  - **Motion to Approve: 1<sup>st</sup>-Ward; 2<sup>nd</sup>-Brush; Unanimous Approval**

## G. COLLEGE OF ENGINEERING AND COMPUTER SCIENCE

### 1. Mechanical Engineering

- **Revise Course:** *MECE 3100*
  - Representative: Samantha Ramirez
  - Revise schedule type to Practicum
  - **Motion to Approve: 1<sup>st</sup>-Ryman; 2<sup>nd</sup>-Kumar: Unanimous Approval**

## 2. Civil Engineering

- Representative: Thuy Vu

### • **Add Course:** CIVE 3100, CIVE 3321, CIVE 4300

- Adding an Internship and Special Topics courses to address student need
- **Motion to Approve: 1<sup>st</sup>-Kumar; 2<sup>nd</sup>-Graham; Unanimous Approval**

### • **Revise Course:** CIVE 3300

- Change in course name to differentiate between this course and the newly created CIVE 3100
- **Motion to Approve: 1<sup>st</sup>-Ryman; 2<sup>nd</sup>-Ward; Unanimous Approval**

### • **Revise Program:** BS in Civil Engineering

- Program revision to reflect the newly added internship and special topics courses and the change in course name as listed above
- **Motion to Approve: 1<sup>st</sup>-Graham; 2<sup>nd</sup>-Nelson; Unanimous Approval**

## H. COLLEGE OF FINE ARTS

### 1. Music

- Representative: Jonathan Guist

### • **Add Course:** MUAP 1220, MUAP 1270, MUAP 2220, MUAP 2270, MUAP 3220, MUAP 3270, MUAP 4220, MUAP 4270, MUSI 2250, MUSI 2251, MUSI 2252, MUSI 3128, MUSI 3250, MUSI 3320, MUSI 3328, MUSI 4320, MUSI 4321, MUSI 4328

- All new course additions are courses needed for the new Minor in Music Technology, the new Mariachi Track for the BM in Music (Teacher Certification) and the new Composition Track for the BM in Performance; the necessary faculty and resources are in place to teach these courses
- **Motion to Approve: 1<sup>st</sup>-Nelson; 2<sup>nd</sup>-Graham; Unanimous Approval**

### • **Add Program:** Minor in Music Technology

- Concern raised over there being too many SCH's in this minor
- Tabled at request of School of Music representative to address this concern at a future date

### • **Revise Program:** BM in Music (Teacher Certification), BM in Performance

- A new Mariachi track is being added to the BM in Music (Teacher Certification) to address demand for certified educators in this field. This would be the only program of its kind and builds on the already highly successful mariachi program that is in place
- A new Composition track is being added to the BM in Performance also to address student demand and also promote recruitment to the program
- **Motion to Approve: 1<sup>st</sup>-Ryman; 2<sup>nd</sup>-Nelson; Unanimous Approval**

## D. INFORMATIONAL ITEMS

### a. Syllabus Request for New Courses

- The question is raised whether we really need a syllabus for every new course proposed
- Graduate Committee is not asking for syllabi
- Any change in this requirement would require that this be taken to Faculty Senate so the HOP can be revised
- Course Description and SLO's are required by HOP separate from the syllabus
- If committee wants to keep syllabus requirement the consensus is that there needs to be greater specificity and guidance offered as to what the committee would like to see in the syllabi

- Committee members will consider and solicit feedback from department faculty
- b. Blanket Waivers for Legacy Students – TENTATIVE**
  - 51 Advanced Hours for UTPA Legacy Students
    - Removed from consideration by Dr. Saenz
  - **Language Proficiency Requirement for UTB-TSC Legacy Students**
    - Allow WebCape Test to meet this requirement – minimum scores are stipulated in the catalog
    - **Motion to Approve: 1<sup>st</sup>-Graham; 2<sup>nd</sup>-Nelson; Unanimous Approval**
- c. Review Team for next meeting: Dr. Brush & Dr. Kumar**

**E. MEETING ADJOURN @ 11:07AM**