

# Undergraduate Committee Meeting

## Minutes

October 13, 2017

9:00 am – 11:00 am

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Present UC: Clara Downey-Adams, Robert Jones\*, Hsuying Ward, Jeannean Ryman, Margaret Graham, Timothy Brush, Marilyn Hagerty, Joel Chirinos

Absent UC: Daniel Hunter-Holly

Present Deputy Provost Office: Cynthia Brown\*\*, Deputy Provost, Rosa Peña, Donna Jackson\*\*

Visitors in Harlingen: Rose Landa (COHA), Sandy Sanchez (COHA)\*, Dora Saavedra (CLA)\*, Celeste Trevino (Undergraduate Admissions)

Visitors in Edinburg: Emmett Tomai (COECS), Jennifer Lemanski (CLA), Minhee Eom (CLA), Nicolas Pereyra (COS), Michelle Madrid (Assistant Registrar)

Visitors in Brownsville: Leticia Jaramillo (Academic Advising Center), Bervick Simon (Academic Advising Center)

\*Late arrival

\*\*Did not sign in.

### A. CALL TO ORDER @ 9 a.m.

### B. ELECTION OF OFFICERS

1. Dr. Clara Downey-Adams, Nominated for Chair – Hagerty, Graham. Vote: Approved (7-0)
2. Dr. Robert Jones – Nominated for Vice-Chair - Brush, Graham. Vote: Approve (7-0)
3. Marilyn Hagerty – Nominated for Secretary - Graham, Brush. Vote: Approved (7-0)

### C. Approval of Minutes from April 21, 2017

Motion to Approve: \_\_\_\_\_, \_\_\_\_\_. Vote: Approved 7-0.

### D. REVIEW OF SUBMISSIONS

#### I. College of Health Affair

##### 1. Communication Sciences and Disorders

Presenter: Rosemary Landa.

- BS in American Sign Language Interpretation
- Minor in American Sign Language Interpretation

Discussion: Are there adequate faculty resources to begin the BS? Recommendation to take back for department input: possibly start with a minor in Fall 2018 and propose a degree to start Fall 2019 when more faculty resources are available. Discussion of possible change in course names of COMD 1310 and COMD 1320 to ASLI 1310 and ASLI 1320. Once faculty resources are available, may want to make Sign Language III and Sign Language IV upper-level courses At least 6 advanced hours in the minor were recommended to be included.

Tabled: Both BS and Minor due to lack of resources and need for additional department input

##### 2. School of Nursing

Presenter: Dr. Sandy Sanchez.

- Revision of Admission Requirements to include an entrance exam.

Discussion: The Entrance Exam = HESI A Squared Exam or equivalent program approved researched based test. Update the justification to show the department surveyed other schools in Texas and the HESI A

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Squared Exam is an evidence based, peer reviewed test. Resubmit statement with justification for selecting the approved exam. Dr. Brown will confirm if need for UT System to approve change in admission requirements for undergraduate programs.

Motion to Approve: Once statement is resubmitted containing justification: Downey-Adams, Brush.

Vote: Approved 7-0.

## II. College of Engineering and Computer Science

### 1. Computer Science

Presenter: Dr. Emmett Tomai

- Delete BS in Computational Sciences
- Delete BAT in Computer Information Systems Technology

Discussion: Documentation required by SACSCOC – Create a timeline including the following: 1) Cease taking applications starting Fall 2018, 2) Document that all students have been notified in writing of the degree closure and 3) Teach Out Plan on how the department will ensure all students can complete the degree by August 2021. Additional notification/approval from UTS, THECB and SACSCOC is needed to officially close out the degrees.

Motion to Approve (with added documentation): Graham, Hagerty.

Vote: 8-0.

## III. College of Liberal Arts

### 1. Communication

- Revise BA in Communication Studies Program

Presenter: Dr. Dora Saavedra

Discussion: Reduce **Total Advanced Hours - 48**. Note: Internships count only as Electives in Section D. The minimum for the advanced elective hours in Section D will change to 9-14 advanced minimum. Resubmit form to Rosie from Deputy Provost Office; however, will not need to come back to be reviewed by the Committee.

Motion to Approve with revisions as discussed and resubmit revisions: Graham, Brush.

Vote: 8-0.

- BA in Mass Communication

Presenter: Jennifer Lemanski

Discussion: For Section B: Change Advanced Hours from 39 to 42. For Section 2a. – Change Advertising and Public Relations to (24 advanced). For Section 2c. Change Broadcast Advanced hours from 21 to 24. Will resubmit revisions to Rosie from Deputy Provost Office, but will not need to come back to be reviewed by the Committee.

Motion to Approve with the form revised and resubmitted: Graham, Chirinos.

Vote: 8-0.

### 2. Writing and Language Studies

- Revise Program: Minor in Asian Studies
- Add Courses: FORL 3311, KORN 1311, KORN 1312, KORN 2311

Motion to Approve the courses and minor revisions: Jones, Chirinos.

Vote: 8-0.

## IV. College of Sciences

### 1. Physics and Astronomy

- Delete Courses: PHYS 1407, PHYS 3101, PHYS 3102

Motion to approve the course deletions: Brush, Ryman.

Vote: 8-0.

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- Revised Courses: PHYS 1425, PHYS 1430, PHYS 3308, PHYS 3309, PHYS 4301, PHYS 4302, PHYS 4312, PHYS 4350

Motion to Approve the course revisions: Graham, Brush

Vote: 8-0.

- For PHYS 4390 Revision

Discussion: For PHYS 4390, If the department agrees to include CSCI 1370 as an option with CSCI 1380 the committee gives pre-approval to adjust the pre-requisite to read "CSCI 1380 or CSCI 1370". Otherwise, department will need to come back. The rationale is that students in engineering and computer science that plan to take the course will be excluded if prerequisite does not include CSCI 1370 as an option.

Motion to Approve PHYS 4390 Revision with department approval as stated in discussion: Graham, Chirinos.

Vote: 8-0.

### E. INFORMATIONAL ITEMS

I. All Departments will be asked to review all pre-requisites.

II. If need be, we can have electronic meetings for very specific issues.

Motion to Approve the use of electronic meetings for specific issues: Brush, Ryman.

Vote: 8-0.

III. MARCH 1<sup>st</sup> is the final meeting to address degree plan changes, curriculum / coursework change

IV. April meeting can review changes to descriptions, and non-degree

### F. MEETING ADJOURNED: 10:09 am