

# Undergraduate Committee Meeting

## Minutes

November 10, 2017

9:00 am – 11:00 am

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Present UC: Clara Downey-Adams, Robert Jones, Hsuying Ward, Jeannean Ryman, Margaret Graham, Timothy Brush, Marilyn Hagerty, Joel Chirinos

Absent UC: Daniel Hunter-Holly

Present Deputy Provost Office: Cynthia Brown, Deputy Provost, Art Brownlow, Rosa Peña, Donna Jackson (Edinburg)

Visitors in Harlingen: Celeste Trevino (Undergraduate Admissions), Russell Adams (COBE)\*

Visitors in Edinburg: Juan Gonzalez (COS), Sarah Hardage (COS), Joanne Rampersad-Ammons (COS), Maysam Pournik (COECS), Friederike Bruehoefener (CLA), Bruce Reed (COHA), Marilyn Carren (CFA), Linda Matthews (COBE), Alicia Espinoza (Academic Advising), Vanessa Valdez (Registrar Office), Michelle Madrid (Registrar Office)

Visitors in Brownsville: Leticia Jaramillo (Academic Advising)

\*Did not sign in.

A. **CALL TO ORDER @ 9:01 am**

B.

C. **OLD BUSINESS**

1. **REVIEW OF MINUTES - October 13, 2017**

Amendments: Minutes April 21, 2017 - Motion to Approve: Brush, Graham  
Vote Approved: 7-0

Approval of Minutes: Motion to Approve with Amendments: Brush, Graham  
Vote: Approved: 8-0

D. **REVIEW OF SUBMISSIONS**

a. **College of Science**

1. Chemistry

· Revise Course: CHEM 4378

Presenter: Joanne Rampersad-Ammons

Discussion: Removed BIOL 3412 as a pre-requisite and allow to be repeated up to 3 times with different topics. The Chemistry department will bring a list of the different topics as an agenda item for a later meeting. Revision to be effective Spring 2018.

Motion to Approve: Graham, Jones

Approved (8-0)

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2. School of Earth, Environmental and Marine Science
  - Revise Courses: GEOL 3406 (note: should be GEOL 4401), 3408  
Presenter: Sarah Hardage  
Discussion: Course name changes GEOL 3408 (new course # GEOL 4411 cross-listed with 5411) and GEOL 4401 (new course # GEOL 4412 cross-listed with 5411).  
Request to be cross-listed needs to be presented to the Graduate Committee for approval.  
Motion to Approve: Hagerty, Ryman                      Approved (8-0)
  
- b. College of Engineering and Computer Science
  1. Mechanical Engineering
    - Add Courses: MECE 3370, 4370, 4371, 4372  
Presenter: Maysam Pournik and Robert Jones  
Discussion: Courses being added for mechanical engineers interested in the oil/gas field. Eventually courses will be included on the Mechanical Engineering degree plan as electives.  
Motion to Approve: Brush, Graham                      Approved (8-0)  
Vote:
  
- c. College of Liberal Arts
  1. History
    - Revise Course: HIST 3301
    - Add Course: GWSP 1301Presenter: Friederike Bruehoefener  
Remove HIST 3300 as pre-requisite to HIST 3301. Revision to be effective Spring 2018.  
Motion to Approve: Jones, Graham                      Approved (8-0)  
Add new course GWSP 1301  
Motion to Approve: Graham, Chirinos                      Approved (8-0)
  
- d. College of Fine Arts
  1. School of Art
    - Add Program: Minor in Expressive Arts
    - Add Courses: EXAR 2300, 3300, 3325, 3350, 4300, 4350Presenter: Bruce Reed and Marilyn Carren  
Discussion: Scratch Certificate on the form. It is only a minor. Also, the word therapy should not be part of the title because this is not a licensure or graduate coursework. EXAR 2300 is considered as a foundation course however, it is not listed as a pre-requisite for the other courses. Two Suggestions: 1) Make EXAR 2300 a co-requisite of EXAR 3300. 2) Since EXAR 3325 and EXAR 3350 do not need to be taken in a certain sequence, it would be helpful to change the titles from Expressive Arts Practice I and II to another name which is distinctive, but doesn't suggest one needs to be taken before the other. If these changes are made, the item will not need to come back to the committee.  
Motion to Approve (with suggested changes): Hagerty, Graham (8-0)

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- e. Robert C. Vackar College of Business and Entrepreneurship
1. International Business and Entrepreneurship  
Presenter: Russell Adams
    - Revise Course: ENTR 4351  
Motion to Approve: Brush, Jones                      Approved (8-0)
    - Add Course: INTB 4351  
Discussion: INTB 4351 is added to provide an internship opportunity for International Business majors. Can repeat for credit. INTB 4351 can be taken as an International Business Elective.  
Motion to Approve: Brush, Ward                      Approved (8-0)
  2. Marketing  
Presenter: Linda Matthews
    - Revise Course: MARK 3310 (Add MARK 3300 as a pre-requisite)  
Motion to Approve: Hagerty, Ward                      Approved (8-0)
    - Revise Program: BBA in Marketing  
Discussion: Revise degree plan section b.v-No Certificate to read: "Choose 21 advanced hours from any of the certificates above."  
Motion to Approve: Jones, Graham                      Approved (8-0)
  3. Management  
Presenter: Linda Matthews
    - Revise Program: BBA in Management  
Discussion: Revise degree plan 2b-Advanced Management Core to the indicated statement. A list of advanced management courses will no longer appear because waivers and course subs have been requested if other course that is not in the list is taken.  
Motion to Approve: Jones, Ryman                      Approved (8-0)

## E. INFORMATIONAL ITEMS

1. The Coordinating Board will no longer be sending out a list of courses not taught within the last 3 years. Any department can remove courses which they are no longer teaching. There will be an institutional initiative to remove any courses not taught within the last 3 years to coincide with the August 2019 deadline for the UTB-TSC/UTPA legacy degree plans.
2. Reminder: UTB-TSC/UTPA Legacy degree plans will only be honored through August 2019. Any legacy teacher preparation degree plan will end December 2017.
3. Reminder: The syllabus (with cross-listed undergraduate and graduate level coursework) must distinguish the graduate from the undergraduate course by showing a distinctive higher level expectation for the graduate level course.
4. The College of Education has two levels for graduation. A student graduating under the 126 hour degree plan will graduate certified. A student graduating under the 120 hour degree plan

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graduates non-certified.

F. MEETING ADJOURNED @ 9:43 am.