

# Undergraduate Committee Meeting

## Minutes

February 9, 2018

9:00 am – 11:00 am

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Present UC: Robert Jones, Daniel Hunter-Holly, Jeannean Ryman, Margaret Graham, Kathryn Perez, Marilyn Hagerty, Joel Chirinos,

Absent UC: Clara Downey-Adams, Hsuying Ward,

Present Deputy Provost Office: Art Brownlow, Rosa Peña

Visitors in Harlingen: Shawn Saladin (COHA), Rosemary Landa (COHA), Donald Fuller (COHA), Gabriel Gonzalez Nunez (CLA)

Visitors in Brownsville: Leticia Jaramillo (Academic Advising)

Visitors in Edinburg: Mounir Ben Ghalia (COECS), Paul Jorgensen (CLA), Linda Matthews (COBE), Michelle Madrid (Office of Registrar), Alicia Espinoza (Academic Advising)

A. **CALL TO ORDER @ 9:00 am**

B. **REVIEW OF MINUTES – November 10, 2017**

**Approval of Minutes:** Motion to Approve: Graham, Hunter-Holly Approved: (7-0)

C. **REVIEW OF SUBMISSIONS**

1. **College of Liberal Arts**

a. **Sociology and Anthropology**

- Delete Courses: SOCI 2305, 4391

Discussion: No representative from the Sociology department was present. Therefore, the approval for the deletion of SOCI 2305 and SOCI 4391 was tabled until the March 2018 meeting.

- Revise Courses: ANTH 3304, 3305, 3323, 3333, 3363, 3375, 3380, 4306, 4307, 4308, 4310, 4311, 4312, 4314, 4315, 4317, 4345, 4348, 4350, 4365, 4369, 4374, 4385, 4390

- Revise Program: BA in Sociology

Presenter: Margaret Graham

Discussion: The ANTH 3304, 3305, 3323, 3333, 3363, 3375 and 3380 will be changed to 4000 level courses.

Motion: To approve Anthropology courses cross-listed with graduate level courses in anthropology once the 3000 level courses are changed to 4000 level course numbers.

Motion to Approve: Hagerty, Hunter-Holly Approved: (7-0)

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### b. Interdisciplinary Programs and Community Engagement

- Revise Courses: TRSP/SPAN 3342, 4342, 4345, 4347
- Revise Program: BA in Spanish Translation and Interpreting, Minor in Spanish Translation
- Add Program: Undergraduate Certificate in Healthcare Interpreting

Presenter: Gabriel Gonzalez

Discussion: Medical Spanish minor will still be in place.

Motion to Approve as a Block: Ryman, Chirinos Approved: (7-0)

### c. Political Science

- Revise Courses: POLS 2330, 2340, 2350, 2470, 3312, 3313, 3321, 3323, 3324, 3330, 3331, 3332, 3333, 3340, 3341, 3342, 3350, 3351, 3352, 3353, 3355, 3356, 3390, 4310, 4311, 4312, 4313, 4314, 4315, 4316, 4317, 4320, 4321, 4322, 4323, 4324, 4326, 4327, 4328, 4329, 4331, 4332, 4333, 4339, 4340, 4341, 4342, 4343, 4344, 4350, 4351, 4352, 4353, 4354, 4355, 4356, 4357, 4360, 4361, 4362, 4370, 4390, 4391, 4392, 4393, 4394, 4395

Presenter: Paul Jorgensen

Discussion: Political Science Department seeks approval to remove POLS 2306 as a pre-requisite for all listed upper-level courses. POLS 2306 will be kept only for the courses connected with Texas government.

Motion to Approve: Graham, Chirinos Approved: (7-0)

## 2. Robert C. Vackar College of Business and Entrepreneurship

### a. Revise Programs: All Business Degrees

- Revision of General Education Core courses required for the major and admission requirements.

Presenter: Linda Matthews

Discussion: Beginning Fall 2018, all Business majors will be required to have a 2.6 GPA for admissions to upper-level Business courses. This is comparable to other state institutions. The COBE Strategic Plan is for the admission requirement to be raised to a 2.75 GPA. The raise to the 2.75 GPA will depend upon the success of this first raise in admission requirements. The 2.5 GPA will be required for graduation.

Motion to Approve: Graham, Chirinos Approved: (7-0)

Discussion: Change required course in 020-Mathematics to MATH 1324 Math for Business and Social Sciences. Most current Business students take College Algebra; however, they have a low passing rate. With the approval to change the mathematics requirement to MATH 1324 more business application will be imbedded. Suggestion was made to check on the TSI developmental Math requirement for MATH 1324. If the developmental Math the same as for MATH 1314 College Algebra.

Motion to Approve the admission GPA requirement to 2.6: Hagerty, Graham

Approved: (7-0)

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Motion to Approve the revision of the pre-requisite for QUMT 2398 to include MATH 1324. Ryman, Graham                      Approved: (7-0)

### **b. International Business and Entrepreneurship**

- Revise Program: BBA in International Business

Presenter: Linda Matthews

Motion to Approve: Graham, Hunter-Holly                      Approved: (7-0)

### **c. Information Systems**

- Revise Courses: INFS 3390, 3395, 4308

Presenter: Linda Matthews

Discussion: Course pre-requisites clarified to match all upper-level Business Administration courses.

Motion to Approve: Graham, Chirinos                      Approved: (7-0)

## **3. College of Health Affairs**

### **a. Communication Sciences and Disorders**

1. Add Program: Minor in American Sign Language Interpretation

Presenter: Rosemary Landa and Shawn Saladin

Discussion: There is a growing need for interpreters in the Rio Grande Valley who have an understanding of the language and not only the signing.

Motion to Approve: Hunter-Holly, Ryman                      Approved: (7-0)

## **4. College of Sciences**

### **b. Biology**

1. Revise Courses: BIOL 3310, 3311, 4313
2. Revise Program: BS in Biology (Biological Sciences), BS in Biology (Teacher Certification), BS in Biology (with minor)

Presenter: Kathryn Perez

Discussion: The biology department is requesting approval to replace BIOL 4310 with BIOL 3310 (remove the reference to a lab, no lab is required). The department is phasing in this change over a one year period so students who need to retake 4310 can do so during the next academic year. Paperwork has been submitted for equivalency, and pre-requisite changes to BIOL 3311 and BIOL 4313.

Motion to Approve: Graham, Chirinos                      Approved: (7-0)

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### 5. College of Engineering and Computer Science

#### a. Electrical Engineering

- Revise Courses: ELEE 3230, 4362

Presenter: Mounir Ben Ghalia

Discussion: Seeking approval to require a “C” minimum in the pre-requisite for both ELEE 3230 and ELEE 4362.

Motion to Approve: Hunter-Holly, Ryman

Approved: (7-0)

#### b. Mechanical Engineering

Presenter: Robert Jones

- Revise Courses: MECE 2301

Discussion: Restore original pre-requisites which were inadvertently dropped when CIVE 1221 was added as an alternative to MECE 1101.

Motion to Approve: Ryman, Graham

Approved: (7-0)

- Revise Program: BSME in Mechanical Engineering

Discussion: Seeking approval to keep students from registering for courses which they are currently enrolled in. Students can't be restricted from enrolling; however, the department can have “Special Approval” required. No Vote Was Taken

- Developing an action plan for students who are retaking MECE courses. Taking a course for a 2<sup>nd</sup> time: Special Permission Hold is placed, but removed before class registration is opened. Recommendation: create an instrument to standardize the approval to retake a course. Item was tabled for March Meeting

### D. INFORMATIONAL ITEMS

- New meeting date: **Friday, April 13<sup>th</sup>**. Only course inventory changes that **do not** impact degree plans will be reviewed at this meeting.

E. MEETING ADJOURNED @ 10:25 am.