

MINUTES DRAFT

Undergraduate Committee Meeting

September 16, 2016 9:00 am – 11:00 am

Present: Art Brownlow, Clara Downey, Emmet Tomaj, Joel Chirinos, Timothy Brush, Margaret Graham
Absent: Andrea Schwarzbach, Zulmaris Diaz, Michelle Alvarado

Also present: Deputy Provost Cynthia Brown

Meeting called to order: 9:03 a.m. Quorum met.

A. INTRODUCTION: Dr. Brown welcomed us back.

B. REVIEW OF SUBMISSIONS

a. College of Business and Entrepreneurship

i. Revise Program – Admission Requirements • All Business degrees.

- a. Degree Plan Revision:** Change wording from *18 courses* to *18 hours* of Business Foundation Courses before applying to CoBE.
- b. Presenter:** Dr. Linda Matthews.
- c. Motion:** Graham, Brownlow. Vote: 5/0.
- d. Decision:** Approved

ii. International Business and Entrepreneurship

• Add Courses

- ENTR 3345 (fix prefix, make consistent)
- ENTR 3356 (fix form, both yes and no checked)
- ENTR 4338 (plural students)
- ENTR 4339
- ENTR 4370
- ENTR 4380
- ENTR 4381
 - a. Add Courses:** Add courses. Will be offered in Spring (??)
 - b. Presenter:** Dr. Russell Adams
 - c. Motion to approve as group:** Brush, Graham. Vote: 6/0.
 - d. Decision:** Approved

• Revise Course

- ENTR 4360
- MGMT 4351
 - a. Notes:** This is addition rather than a revision. The request is to move two courses from one department to another.
 - b. Presenter:** Dr. Russell Adams
 - c. Decision:** Set aside. Make sure that Chairs know that course is moving. Request should come back to UC so we know the correct prefix for courses.

- Revise Program
 - BS in Materials Management and Logistics
 - a. **Degree Program Revision:** Change course number and prefix in degree plan from BUSI 3343 to QUMT 3341.
 - b. Presenter: Dr. Linda Matthews.
 - c. Motion: Graham, Brownlow. Vote: 6/0.
 - d. Decision: Approved

b. College of Engineering and Computer Science

i. Electrical Engineering • Revise Program

- BS in Electrical Engineering
 - a. **Revision:** Change wording in course catalog to indicate that students taking prerequisite or co-requisite for an electrical engineering course must pass with a grade of C or higher. This language was a UTPA requirement and was inadvertently omitted from UTRGV plan. The policy would begin with students joining program AFTER the publication of this change; it is not retroactive.
 - b. Presenter: No representative present.
 - c. Motion: Tomai, Brownlow. Vote: 6/0.
 - d. Decision: Approved

c. College of Liberal Arts

i. Communication

- Add Course
 - COMM 3354
 - a. **ADD Course to Inventory:** Communication course that emphasizes health-care provider communication. Has been taught to capacity 3 times and is being taught again in F16. UC committee recommended a course title change to distinguish it from another communication class, Medical Communication. Health-care Provider Communication was alternative.
 - b. Presenter: Dr. Christine Spinetta
 - c. Motion: Graham, Brownlow. Vote: 6/0.
 - d. Decision: Approved

C. INFORMATIONAL ITEMS: Dr. Cynthia Brown reported on some curricular changes and clean-ups that took place in summer 2016.

1. 2016-2017 General Education Core. Was resubmitted in summer. Some of the courses that had been approved at UTRGV level were not approved by UTHECB. The affected degrees were notified by Dr. Brown. The final approved GE Core Curriculum was provided to committee.
2. Political Science general education core courses.
 - a. New course numbers: U.S. and Texas Government and Politics courses must cover both US and Texas in same course in a two-course sequence, not divided into two different courses (one on US and the second on Texas). The previous sequence, POLS 2301 and POLS 2301, is now POLS 2305 and POLS 2306.
 - b. Prerequisite changes of all POLS courses: The above change needed to be added as prerequisites for all POLS courses in the student information system.
3. Other curriculum changes
 - a. 13 other clean-ups took place over the summer. These were simple changes (not requiring committee input).

b. The 2016-17 degree plans were published online this week.

4. Degrees Phased Out (phase out 2019-20)

- a. BS Dietetics: restructured into Nutrition program. Under review by SACS.
- b. BS Engineering Physics: redundant with other engineering majors. Courses will be housed in correct academic unit.

5. Dr. Brown is seeking input on how to streamline the UC process. The office is testing an electronic workflow routing that will be more efficient. She would like to reduce the workload on faculty and the UC. She welcomes ideas and suggestions from the UC.

6. Dr. Brown announced the Academic Innovation Fellow in her office. Dr. Art Brownlow, a member of the UC, has been selected for this honor. Congratulations, Art!

Meeting adjourned: 9:41 a.m.

Draft Minutes submitted by Margaret Graham, 9-21-2016