

The University of Texas Rio Grande Valley

Undergraduate Committee

MINUTES

March 4, 2016

12:15 pm – 1:45 pm

RAHC 1.132 (Harlingen)

Attendees: Cynthia Brown, Sylvia Alvarado, Art Brownlow, Timothy Brush, Joel Chirinos, Clara Downey-Adams, Margaret Graham, Andrea Schwarzbach

Absent (with notification): Emmett Tomai

Visitors: Dr. Mark Andersen, Dr. David Sadlier, Dr. Janine Schall, Dr. Penny Simpson

Meeting called to order at 12:15 by Dr. Brown

- I. Introduction: Dr. Cynthia Brown. Dr. Brown welcomed the committee members, Deputy Provost Office staff, and visitors. She described the nature of the committee's work this Spring semester as being focused on making revisions and corrections to the undergraduate curriculum that will be effective next academic year or that are required for accreditation. She also explained that current committee members will be reappointed in the fall semester with staggered terms. The committee is no longer considered "ad hoc."
- II. Election of Officers: Dr. Brown conducted the election. Dr. Downey-Adams self-nominated for the Chair position. Dr. Margaret Graham self-nominated for the Secretary position. Each was approved by unanimous vote. Dr. Brown turned over the meeting to Dr. Downey-Adams.
- III. Motion (Dr. Brown) about operating procedures: Allow Deputy Provost office to make non-substantive changes (e.g., correcting course numbers or typos) to CIR and DPAR forms without having to returning form to department for approval. Motion to approve: Downey-Adams; seconded: Graham. Vote: in favor—7; opposed—0.
- IV. Review of submissions
 - a. College of Fine Arts
 - School of Music
 1. MUSI 4397/2397 – Add Course(s).
Presenter: Dr. David Sadlier
Notes: Umbrella course for summer program, will be set-up as lecture.
→ Motion: Brownlow, Downey-Adams. Vote: In favor—7; opposed—0.
→ Decision: Approved.
 - b. College of Liberal Arts

- Sociology and Anthropology
 1. ANTH 4317– Add Course
 Presenter: Dr. Graham
 Notes: changed cross-listed course number to ANTH 6317
 → Motion: Brownlow, Downey-Adams. Vote: in favor—6; opposed—0. (Dr. Brush hadn't arrived and didn't vote.)
 → Decision: approved

- c. College of Sciences
 - Biology
 1. Biology courses (3+1 Lecture/Lab) – Delete Courses
 Presenter: Dr. Brush
 Notes: only a few students have “taken” these courses
 → Motion: Graham; Brownlow. Vote: in favor—7; opposed—0.
 → Decision: Approved contingent upon a report to committee confirming that deletion of courses if current students have completed the courses, either the 1 or 3 credit hour courses. If confirmed, deletion is approved without another presentation to the committee:

- d. Honors College

Presenter: Dr. Mark Andersen

 1. Notes: Not adding courses or changing minors, this is just a revision to begin in Fall 2016 for new students; current students will continue in the existing tracks until completion.. New plan: 2 options--Honors Thesis (25 hours) or Honors Non-thesis (21 hours)
 → Motion: Brush; Schwarzbach. Vote: in favor—7; opposed—0.
 → Decision: Approved.

- e. College of Education and P-16 Integration
 - Bilingual and Literacy Studies
 1. Minor in Reading – New Program. Classes are already in curriculum.
 Presenter: Dr. Janine Schall
 Notes: Minor used to be offered at UTPA in past
 → Motion: Graham; Alvarado. Vote: in favor—7; opposed—0.
 → Decision: Approved

 - Human Development and School Services
 1. Minor in Early Care and Early Childhood Studies – New Program
 Presenter: Dr. Janine Schall
 Notes: Minor used to be offered at UTPA at time of consolidation
 → Motion to approve: Graham, Downey-Adams. Vote: in favor—7; opposed—0.
 → Decision: Approved

- f. College of Business and Entrepreneurship
 - Marketing

1. BS in Hospitality and Tourism Management – New Program
2. Minor in Hospitality and Tourism Management – New Program
Presenter: Dr. Penny Simpson
Notes: Based on the top 25 programs worldwide. Approval of these programs by the UC is the first step of a multi-step approval process. Target implementation date: Fall 2017.
→ Motion: Graham; Brownlow. Vote: in favor—7; opposed—0.
→ Decision: Approved both

V. Informational Items

- a. Removal of SLOs from degree plans that are displayed on the UTRGV website.
- b. Discussion of processes and procedures.
- c. Given our distributed campus, may allow presenters to Skype or send a written explanation of the request with their college UC representative.
- d. Course inventory changes must be approved, en masse, by the Coordinating Board at end of May. New courses will be added to Banner in June for posting in Fall course schedule.

VI. Finalize timeline for future meetings: Next meeting: Friday, April 8th @ 10:30-Noon in Harlingen (RAHC-H).

VII. Meeting adjourned at 1:45.

Respectfully submitted: Margaret Graham (CLA)