

## Undergraduate Committee Meeting

### Minutes

April 29, 2016

10:30 am – 12:47 pm Harlingen Campus – RAHC 1.136

Brownsville Campus – LHSB 2.604 (videoconference)

Edinburg Campus – SSET 5.104 (videoconference)

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Committee Members Present: Art Brownlow, Clara Downey-Adams, Joel Chirinos, Tim Brush (in Edinburg via videoconference), Andrea Schwarzbach.

Absent: Margaret Graham, Michelle Alvarado, Zulmaris Diaz, Emmet Tomai

Deputy Provost Office Present: Cynthia Brown, Donna Jackson, Rosie Peña

#### Visitors:

Harlingen Campus	Edinburg Campus	Brownsville Campus
Richard Irizarry - CEP Yul Chun - CECS	Kathryn Perez – COS Criselda Garcia – CEP Linda Matthews – COBE Tom White – CLA Fidencio Mercado – COHA Sonya Salinas – COHA Tim Huber – COS Phil Zwerling – CLA Nick Weimer – UC Yasar Tasnif - Pharm	David Hicks – COS Ana Peña – CLA

#### A. Introduction

#### B. Approval of minutes from April 8<sup>th</sup> meeting

Motion: Schwarzbach, Brownlow. Vote: In favor: 5; opposed: 0 .

#### C. Review of Submissions

##### I. School of Medicine

- **Interprofessional Education-** Add new courses:

1. IPCP 3320
2. IPCP 3321

1. Presenter: Dr. John Ronnau

2. Notes: none

3. Motion: Brush, Schwarzbach. Vote: In favor: 5; opposed: 0.

4. Decision: Approved.

##### II. College of Business and Entrepreneurship

- **Economics and Finance**

1. BBA in Finance – Revise Program

Notes: Removal of a course required twice on the degree plan.

1. Presenter: Dr. Linda Matthews

2. Notes: Proposed revision does not change hours for completion of program.

3. Motion: Brush, Schwarzbach. Vote: In favor: 5; opposed: 0.

4. Decision: Approved.

2. FINA 4300– Revise course

Notes: revising repeat for credit since course is a special topics.

MARK 4399- Revise course

Notes: revising prerequisites

1. Presenter: Dr. Linda Matthews

2. Notes: none

3. Motion: Brush, Brownlow. Vote: In favor: 5; opposed: 0.

4. Decision: Approved

- **Management**

1. BUSA 3300 – Add new Course

1. Presenter: Dr. Linda Matthews

2. Notes: none

3. Motion: Brush, Schwarzbach. Vote: In favor: 5; opposed: 0.

4. Decision: Approved

### III. College of Education and P-16 Integration

- **Teaching and Learning**

1. Leadership Studies Minor

New Courses:

- |              |              |
|--------------|--------------|
| 1. LSDT 1101 | 5. LSDT 2335 |
| 2. LSDT 1201 | 6. LSDT 3325 |
| 3. LSDT 2333 | 7. LSDT 3327 |
| 4. LSDT 2334 |              |

1. Presenter: Dr. Criselda Garcia

2. Notes: It was noted that faculty is already available for teaching new minor. Motion was made and approved under two conditions:

- Discussion should be initiated with other colleges for expansion of the leadership studies minor beyond the college of education. Additional courses from other colleges may be included in the future and the program be expanded beyond the jurisdiction of the college of education.

- LSDT 1101 and LSDT 1201 should be combined into a single course LSDT 1301.

3. Motion: Brush, Chirinos. Vote: In favor: 5; opposed: 0.

4. Decision: Approved

### IV. College of Engineering and Computer Science

- **Electrical Engineering**

1. BS in Computer Engineering – Revise Program

Notes: Adding a general concentration.

1. Presenter: Dr. Chu, Electrical Engineering

2. Notes: Create new combined track. Concept of combined track was agreed on, but committee requested that course hour count need to be fixed to allow for different course combinations.

3. Motion: Brush, Chirinos. Vote: In favor: 5; opposed: 0.

4. Decision: Approved.

### V. College of Health Affairs

- **Communication Disorders**

1. BS in Communication Sciences and Disorders – Revise Program

Notes: Adding a statement to the admission requirements. Also, adding course options for courses required as support courses due to not being offered by other departments.

1. Presenter: Sonya Salinas
2. Notes: none
3. Motion: Brownlow, Chirinos. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

• **Rehabilitation Services & Counseling**

1. REHS 4305 – Add Course

1. Presenter: Fidencio Mercado
2. Notes: none
3. Motion: Brownlow, Chirinos. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

• **Cooperative Pharmacy**

1. PHAR 3300 – Add Course

1. Presenter: Dr. Yasar Tasnif
2. Notes: none
3. Motion: Schwarzbach, Brownlow. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

• **Social Work**

There was no representative available from Social Work to present the case. Items were moved to end of meeting and representative was contacted by email. There was no response by the end of meeting and committee decided to vote for course deletions in the absence of representative, but deferred the vote for course revisions to a later point, potentially voting by email after discussion with representative.

Committee agreed to vote on remaining items later by email.

Motion: Brownlow, Brush. Vote: In favor: 5; opposed: 0.

Decision: approved

Revise courses

SOCW 3321, SOCW 3322, SOCW 4301, SOCW 4302, SOCW 4353, SOCW 4354, SOCW 4355

1. Presenter: none
2. Notes: vote later by email
3. Vote: none
4. Decision: none

Delete course SOCW 3360

1. Presenter: none
2. Notes: none
3. Motion: Schwarzbach, Brownlow. Vote: In favor: 5; opposed: 0.
4. Decision: Approved

**VI. College of Liberal Arts**

• **Writing & Language Studies**

Revise Courses:

- |              |              |               |
|--------------|--------------|---------------|
| 1. ARAB 1312 | 5. FREN 2312 | 9. FREN 3330  |
| 2. FORL 1392 | 6. FREN 3321 | 10. FREN 4323 |

- |              |              |               |
|--------------|--------------|---------------|
| 3. FREN 1312 | 7. FREN 3322 | 11. FREN 4330 |
| 4. FREN 2311 | 8. FREN 3323 | 12. PORT 3301 |

Notes: revising prerequisites

Revise Courses:

- |              |              |
|--------------|--------------|
| 1. SPAN 2314 | 3. SPAN 2344 |
| 2. SPAN 2316 | 4. SPAN 4380 |

Notes: revising prerequisites

1. Presenter: Dr. Ana Peña Oliva
2. Notes: none
3. Motion: Brownlow, Chirinos. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

- **Literature & Cultural Studies**

1. UCert in Creative Writing – Add Program

1. Presenter: Dr. Philip Zwerlinger
2. Notes: none
3. Motion: Brownlow, Chirinos. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

Revise Courses:

- |              |              |              |
|--------------|--------------|--------------|
| 1. FREN 4120 | 4. FREN 4324 | 7. FREN 4331 |
| 2. FREN 4321 | 5. FREN 4325 | 8. FREN 4339 |
| 3. FREN 4322 | 6. FREN 4326 | 9. FREN 4360 |

Notes: revising prerequisites

Revise Courses:

- |              |              |               |
|--------------|--------------|---------------|
| 1. SPAN 2320 | 5. SPAN 3307 | 9. SPAN 4320  |
| 2. SPAN 2340 | 6. SPAN 3308 | 10. SPAN 4321 |
| 3. SPAN 2387 | 7. SPAN 3322 | 11. SPAN 4328 |
| 4. SPAN 2388 | 8. SPAN 3323 | 12. SPAN 4360 |
|              |              | 13. SPAN 4380 |

Notes: revising prerequisites

1. Presenter: Dr. Ana Peña Oliva
2. Notes: none
3. Motion: Brownlow, Chirinos. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

- **Sociology & Anthropology**

1. BA in Anthropology

Notes: adding two previously approved courses to the list of ANTH electives. This will not affect hours in the degree plan.

1. Presenter: Dr. Clara Downing-Adams
2. Notes: clarification of items from previous meeting
3. Motion: Chirinos, Schwarzbach. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

- **Criminal Justice**

Revise Courses:

- |              |               |               |               |               |
|--------------|---------------|---------------|---------------|---------------|
| 1. CRIJ 2313 | 7. CRIJ 3316  | 13. CRIJ 4312 | 19. CRIJ 4322 | 25. CRIJ 4356 |
| 2. CRIJ 2328 | 8. CRIJ 3322  | 14. CRIJ 4313 | 20. CRIJ 4335 | 26. CRIJ 4357 |
| 3. CRIJ 3303 | 9. CRIJ 3325  | 15. CRIJ 4314 | 21. CRIJ 4341 | 27. CRIJ 4361 |
| 4. CRIJ 3304 | 10. CRIJ 3331 | 16. CRIJ 4316 | 22. CRIJ 4343 | 28. CRIJ 4362 |
| 5. CRIJ 3305 | 11. CRIJ 3341 | 17. CRIJ 4320 | 23. CRIJ 4350 | 29. CRIJ 4365 |
| 6. CRIJ 3310 | 12. CRIJ 3344 | 18. CRIJ 4321 | 24. CRIJ 4355 | 30. CRIJ 4370 |

Notes: revising prerequisites.

1. Presenter: Dr. Tom White
2. Notes: none
3. Motion: Brush, Chirinos. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

## VII. College of Science

- **Biology**

Revise Courses:

- |              |              |               |
|--------------|--------------|---------------|
| 1. BIOL 2310 | 5. BIOL 4401 | 8. BIOL 4426  |
| 2. BIOL 3320 | 6. BIOL 4402 | 9. BIOL 4427  |
| 3. BIOL 3416 | 7. BIOL 4410 | 10. BIOL 4430 |
| 4. BIOL 3430 |              |               |

Notes: Cross-listing with MARS courses

1. Presenter: Dr. Tim Brush and Dr. David Hicks
2. Notes: none
3. Motion: Brush, Brownlow. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

Revise course: BIOL 4317

1. Presenter: Dr. David Hicks
2. Notes: correction on form was made: prerequisite courses were removed but listed as recommended courses.
3. Motion: Brush, Chirinos. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

Add new course BIOL 4333

1. Presenter: Dr. Kathryn Perez
2. Notes: none
3. Motion: Chirinos, Brush. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

1. BS in Biology – Revise Program
  - a. Focus in Biological Science
  - b. Focus in Biology with minor
 Notes: adding new created course

1. Presenter: Dr. Kathryn Perez
2. Notes: none
3. Motion: Chirinos, Brush. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

- **Multidisciplinary Sciences**

1. BS in Marine Biology – Revise Program
 

Notes: revising SLOs, departmental statement, and deletion of admission

requirements

1. Presenter: Dr. David Hicks
2. Notes: none
3. Motion: Chirinos, Brownlow. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

New Courses:

- |              |               |               |
|--------------|---------------|---------------|
| 1. MARS 2310 | 6. MARS 4199  | 11. MARS 4402 |
| 2. MARS 3320 | 7. MARS 4370  | 12. MARS 4410 |
| 3. MARS 3416 | 8. MARS 4390  | 13. MARS 4426 |
| 4. MARS 3430 | 9. MARS 4399  | 14. MARS 4427 |
| 5. MARS 4170 | 10. MARS 4401 | 15. MARS 4470 |

Notes: Adding new courses, cross-listing with BIOL courses.

1. Presenter: Dr. David Hicks
2. Notes: none
3. Motion: Brush, Brownlow. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

Revise Courses:

1. ENVR 3303 updating prerequisites
2. ENVR 3304 changing course title

1. Presenter: Dr. David Hicks
2. Notes: none
3. Motion: Brownlow, Chirinos. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

Add Courses:

3. ENVR 3305
4. ENVR 4305

1. Presenter: Dr. David Hicks
2. Notes: correct lecture hours to 3.
3. Motion: Brush, Chirinos. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

Revise Course:

1. ENVR 4303

1. Presenter: Dr. David Hicks
2. Notes: none.
3. Motion: Brush, Brownlow. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

Revise Course:

1. ENVR 4303

1. Presenter: Dr. David Hicks
2. Notes: prerequisite description removed from course description.
3. Motion: Chirinos, Brownlow. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

Revise Courses:

1. GEOL 2271

2. GEOL 3402
3. GEOL 4302

Notes: first course revising course description and the other two courses revising prerequisites

1. Presenter: Dr. David Hicks
2. Notes: none
3. Motion: Brownlow, Chirinos. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

- **Physics**

There was no representative available from Astronomy to present the cases. Committee decided to vote for course deletions in the absence of representative, but deferred the vote for course revisions to a later point, potentially voting by email after discussion with representative.

Committee voted to vote later by email on remaining items.

Motion: Brush, Chirinos. Vote: In favor: 5; opposed: 0.

Decision: Approved.

Revise and delete courses

Notes: first course revising prerequisite and second course revising description.

Revise Courses:

1. ASTR 2102
2. ASTR 2301

1. Presenter: none
2. Notes: Committee will revisit by email later.

Delete courses ASTR 1103, ASTR 1104, ASTR 1303, ASTR 1304

Deletion of courses will not affect current degree plans.

1. Presenter: none
2. Notes: none
3. Motion: Brownlow, Chirinos. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

Revise course descriptions PHYS 1407, PHYS 2411, PHYS 2412, PHYS 3402, PHYS 3404

1. Presenter: none
2. Notes: Committee will revisit by email later.

Delete courses PHYS 2125, PHYS 2126, PHYS 2325, PHYS 2326

Notes: Deletion of courses will not affect current degree plans.

1. Presenter: none
2. Notes: none
3. Motion: Brownlow, Chirinos. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

- **School of Mathematical and Statistical Sciences**

New Courses:

1. MATH 0292
2. MATH 0314
3. MATH 0332
4. MATH 0340
5. MATH 0342

1. Presenter: Dr. Timothy Huber

2. Notes: none
3. Motion: Brownlow, Chirinos. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

Add Courses:

MATH 0320

MATH 0330

1. Presenter: Dr. Timothy Huber
2. Notes: course numbers need to be clarified and possibly changed.
3. Motion: Brush, Chirinos. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

Delete Course:

MATH 0310

1. Presenter: Dr. Timothy Huber
2. Notes: none
3. Motion: Chirinos, Brownlow. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

Revised Courses:

MATH 0290

MATH 3341

1. Presenter: Dr. Timothy Huber
2. Notes: none
3. Motion: Chirinos, Brush. Vote: In favor: 5; opposed: 0.
4. Decision: Approved.

#### **D. Informational Items**

##### **Service Learning and Internship Definitions, presented by Nick Weimer.**

- UTRGV is planning to become a Carnegie Foundation Community Engagement Classification university. UTB had this classification previously.
- In order to obtain this classification faculty will be encouraged to add a service-learning component to their courses.
- Faculty who are interested need to fill out an application form to obtain service-learning designation for a certain course. This will be reviewed and approved by ES&L (Engaged Scholarship & Learning).
- Opportunities for faculty will be listed on website called "Engagement Zone".
- For students to get credit it will be necessary to document hours of volunteer work.
- Students can also do internships, a minimum of 25 hours per credit hour of internship will be required amounting to a minimum of 75 hours for a 3hr internship course. Anything less than 75hrs would be considered service learning.
- ES&L will develop an internship portal that presents opportunities.
- There is a plan to have a coordinator for each college for organizing internships and service learning activities.

#### **V. Adjourn @ 12:47pm**