

Graduate Committee Meeting

Agenda

AY 2024 – 2025

Meeting Time 10:00 am – 12:00 pm



Graduate Committee Meeting

October 4th, 2024

1. Chairs Call to Order – 10 am

2. Roll Call

| Members: | College: | Present/Absent |
|-------------------|--|----------------|
| Hale Kaynak | Business and Entrepreneurship (new) | Present |
| Dumitru Caruntu | Engineering and Computer Science | Present |
| Michelle Abrego | Education and P-16 Integration, Chair | Present |
| Katrina Roush | Fine Arts | Present |
| Lisa Salinas | Health Professions | Present |
| Rebecca Hernandez | School of Nursing | Present |
| Dean Kyne | Liberal Arts (new) | Present |
| VACANT | College of Science | |
| VACANT | School of Medicine | |
| Denise Longoria | School of Social Work | Absent |
| VACANT | University Library | |
| Can (John) Saygin | Graduate College, Ex Officio | Present |
| Laura Saenz | Curriculum & Institutional Assessment Office, Ex Officio | Present |

1. Welcome – Dr. Laura Saenz, VP Curriculum & Institutional Assessment (add Dr. Saygin and Dr. Contreras introduction here)

2. Old Business: Review of Minutes from April 7th, 2023, meeting (Please respond via Teams regarding any revisions needed to the minutes. If no revisions are requested, then the minutes will be accepted through consent.)

3. Nomination and Election of Vice Chair

- Eligible Members: Hale Kaynak, Katrina Roush, and Dean Kyne
 - Dr. Kyne and Dr. Roush are willing to be vice chair.
 - Nomination: Dr. Katrina Roush by Dr. Kyne. A second by Dr. Kaynak.

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iii. Motion passes. Dr. Roush is now the Vice Chair.

4. Review of Curriculum Management System and Workflow – Dr. Laura Saenz, AVP Curriculum & Institutional Assessment

5. New Business: Review of Submissions

a. College of Engineering and Computer Science

i. Department of Mechanical Engineering

1. Change Course – Karen Lozano

| Name | Type | Comment | Effective Year |
|--|---------------|--|----------------|
| MSEN 8313 Mechanical Properties of Materials | Change Course | Proposal to update the long and short course title, and to remove the active equivalent. | Fall 2025 |

Motion: Dumitru Caruntu

Second: Katrina Roush

Motion Passes

Notes: How is the PhD program doing? The program is healthy with 13 students in the first cohort and 11 in the second cohort. Unfortunately, the program isn't approved by SEVIS yet so international students aren't eligible to be admitted into the program. The program had over 100 applications this last year. The MSEN PhD program is up next to be added to the SEVIS approved programs.

b. College of Business and Entrepreneurship

i. School of Accountancy

1. New Course, Change Program – Jiajia Fu

| Name | Type | Comment | Effective Year |
|---|----------------|---|----------------|
| ACCT 6322 Special Topics in Accounting | New Course | Proposal to reactive an untaught course. Changes from the original course include a change to the repeat code from RP to MC and a change in prerequisite narrative. | Spring 2025 |
| Accountancy (MACC) | Change Program | Proposal to add ACCT 6322 to the prescribed electives. An MDA will be submitted to allow students in previous catalogs to take the course. | Fall 2025 |
| Accountancy (MACC) - Accelerated Online Program | Change Program | Proposal to add ACCT 6322 to the prescribed electives. An MDA will be submitted to allow students in previous catalogs to take the course. | Fall 2025 |

Motion: Rebecca Hernandez

Second: Katrina Roush

Motion Passes

Notes: Why was the course deactivated initially? The department had a pipeline of courses that they wanted to offer. After the department reviewed the course offerings, they decided to

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reactivate the course in order to offer cutting edge course topics to give students the opportunity to take them. A reminder to the department that special topics courses must add the subtopic to the course during the scheduling process.

6. Announcements or Other Informational Items

- a. Dr. Laura Saenz and Dr. Salvador Contreras
- b. Next meeting is November 1st

7. Adjournment

Motion: Rebecca Hernandez

Second: Lisa Salinas

10:56 am