

Undergraduate Committee Meeting

Agenda

AY 2024 - 2025

9:00 am – 11:00 am



AGENDA - November 8, 2024

1) Call to order @ 9:02am

2) Roll call

College	Member	Roll call
Business and Entrepreneurship	Jennifer Welbourne	Present
Education and P-16 Integration	Miryam Espinoza-Dulanto	Present
Engineering and Computer Science	Edna Orozco (New)	Present
Fine Arts	Vacant	Vacant
Health Professions	Norma Beardwood-Roper (New)	Absent
Liberal Arts	Marcela Hebbard	Present
School of Nursing	Dalia Paul	Present
School of Social Work	Noelia Alonzo	Absent
Sciences	Tatiana Altecó	Absent
University College	Jaime Mancha (New)	Present
University Library	Vacant	Vacant
Ex-Officio	Laura M. Saenz	Present

3) Welcome - Dr. Laura Saenz, VP Curriculum & Institutional Assessment

4) Old Business: Approval of Minutes from April 26, 2024

Please respond via Teams regarding any revisions needed to the minutes.

(If no revisions are requested, the minutes will be accepted through consent.)

5) Endorsement of Chair and Nomination and Election of Vice Chair

a) Chair Endorsement: Marcela Hebbard (former Vice Chair)

Will adopt the Graduate Committee process of the Vice Chair assuming the role of Chair the subsequent year. Marcela has accepted.

b) Vice Chair Eligible Members: Committee members with two or more years of service remaining. Vice Chair will assume the role of Chair in AY 25-26. Eligible members are Miryam Espinoza-Dulanto, Edna Orozco, and Jaime Mancha.

Motion to nominate Edna Orozco for Vice Chair: Miryam Espinoza-Dulanto

Second: Jennifer Welbourne

Motion Passes

6) Review of Curriculum Approval Process and Timeline for Undergraduate Programs – Dr. Laura Saenz

- a) New prescribed electives without revision to the program of study
- b) Accredited programs
- c) Institutionally requested revisions

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7) Review of Curriculum Management System and Workflow - Dr. Laura Saenz

- a) Viewer role
- b) Submitter role
- c) Approver role

8) New Business: Review of Submissions

a) College of Engineering and Computer Science

i) Department of Civil Engineering - **Presenter: Thang Pham**

(1) New Course

Name	Type	Comments	Effective Term
CIVE 4369 Construction Contracts	New Course	New course offered in the Prescribed Electives group of the BS Civil Engineering degree plan. This course was previously offered as a Special Topics course (CIVE 4300). Create MDA to allow CIVE 4369 as a Prescribed Elective in the 24-25 catalog and previous years.	Fall 2025

Representative: Thang Pham

Motion to approve: Jennifer Welbourne

Second: Miryam Espinoza-Dulanto

Motion Passes

(2) Change Course

Name	Type	Comments	Effective Term
CIVE 4315 Applied Hydrology	Change Course	Course change includes an update to the prerequisite narrative to replace CIVE 4335 with CIVE 3315 and CIVE 3115 with a Grade of "C" or better.	Fall 2025

Representative: Thang Pham

Motion to approve: Jennifer Welbourne

Second: Miryam Espinoza-Dulanto

Motion Passes

(3) Change Program

Name	Type	Comments	Effective Term
Civil Engineering, Bachelor of Science	Change Program	Program update includes adding the new course CIVE 4369 to the Prescribed Electives group. This course was previously offered as a Special Topics (CIVE 4300) course.	Fall 2025

Representative: Thang Pham

Motion to approve: Jennifer Welbourne

Second: Miryam Espinoza-Dulanto

Motion Passes

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ii) Department of Informatics and Engineering Systems – **Presenter: Liyu Zhang**

(1) Change Course

Name	Type	Comments	Effective Term
CYBI 3101 Certification	Change Course	Course change includes an updated to the prerequisite narrative from Sophomore and Junior standing to Senior standing only.	Fall 2025

Representative: Liyu Zhang

Motion to approve: Miryam Espinoza-Dulanto

Second: Dalia Paul

Motion Passes

b) College of Education and P-16 Integration

i) Department of Teaching and Learning – **Presenter: Criselda Garcia**

(1) New Course

Name	Type	Comments	Effective Term
EDUC 4345 Clinical Teaching I ACP	New Course	New Clinical Requirement option in the Alternative Certification Program: Practitioner Reflection - Based Educator Preparation Academy certificate.	Fall 2025
EDUC 4346 Clinical Teaching II ACP	New Course	New Clinical Requirement option in the Alternative Certification Program: Practitioner Reflection - Based Educator Preparation Academy certificate.	Fall 2025

Representative: Criselda Garcia

Motion to approve: Miryam Espinoza-Dulanto

Second: Jennifer Welbourne

Motion Passes

Note: Edna Orozco asked Dr. Garcia what happens if a student gets hired towards the end of the first course, are they required to enroll for the second course or can they go into the traditional internship phase? Dr. Garcia stated that one year of clinical teaching was required, but was not sure about the answer, but would find out.

(2) Change Program

Name	Type	Comments	Effective Term
Alternative Certification Program: Practitioner Reflection-Based Educator Preparation Academy	Change Program	Update includes the replacement of EDCI 4331 and EDCI 4332 in the Clinical Requirements area with the new EDUC 4345 and EDUC 4346 Clinical Teaching course options.	Spring 2025

Representative: Criselda Garcia

Motion to approve: Miryam Espinoza-Dulanto

Second: Jennifer Welbourne

Motion Passes

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c) College of Health Professions

i) Department of Health and Biomedical Science – **Presenters: Tracia Forman, Rachel Villarreal**

(1) New Course

Name	Type	Comments	Effective Term
HSIN 3310 Health Data Science	New Course	New course required in the new Health Informatics minor.	Fall 2025
HSIN 3320 Health Data Research and Analytics	New Course	New course required in the new Health Informatics minor.	Fall 2025
HSIN 4310 Data Privacy and Security in Healthcare	New Course	New course required in the new Health Informatics minor.	Fall 2025

Representative: Tracia Forman

Motion to approve: Jennifer Welbourne

Second: Edna Orozco

Motion Passes

(2) New Program

Name	Type	Comments	Effective Term
Health Informatics, Minor	New Program	New minor in the department of Health and Biomedical Science.	Fall 2025

Representative: Tracia Forman

Motion to approve: Jennifer Welbourne

Second: Edna Orozco

Motion Passes

Notes: Marcela asked if the minor was open to students outside the College of Health Professions and it is available to all students.

(3) Change Course

Name	Type	Comments	Effective Term
NUTR 2315 Introduction to Veterinary Nutrition	Change Course	Course change includes the removal of BIOL 2401 and BIOL 2402 as a prerequisite.	Fall 2025

Representative: Rachel Villarreal

Motion to approve: Jennifer Welbourne

Second: Edna Orozco

Motion Passes

d) College of Business and Entrepreneurship

i) Department of Management – **Presenter: Steve Lovett**

(1) Change Course

Name	Type	Comments	Effective Term
MGMT 3335 Essentials of Business Communication	Change Course	Course changes include an update to the long / short titles and the course description.	Fall 2025
MGMT 4356 Foundations of Entrepreneurship	Change Course	Course change includes an update to the course description.	Fall 2025

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Representative: Steve Lovett

Motion to approve: Edna Orozco

Second: Jennifer Welbourne

Motion Passes

e) College of Liberal Arts

i) **Department of Anthropology:** **Presenter:** Guy Duke

(1) **Cross - Leveling Courses (*New Cross-listed courses.)**

Pair	Undergraduate Course	Graduate Course
1	ANTH 4303 Forensic Anthropology	ANTH 6303 Forensic Anthropology
2	ANTH 4304 Indians of North America	ANTH 6304 Indians of North America
3	ANTH 4305 Great Discoveries in Archaeology	ANTH 6305 Great Discoveries in Archaeology
4	ANTH 4306 Anthropology of Borders	ANTH 6306 Anthropology of Borders
5	ANTH 4307 Maritime Archaeology	ANTH 6307 Maritime Archaeology
6	ANTH 4308 Comparative Colonialism	ANTH 6308 Comparative Colonialism
7	ANTH 4309 Anthropology of Sex and Gender	ANTH 6309 Anthropology of Sex and Gender
8	ANTH 4310 Food and Culture	ANTH 6310 Food and Culture
9	ANTH 4311 Medical Anthropology	ANTH 6311 Medical Anthropology
10	ANTH 4312 Political and Legal Anthropology	ANTH 6312 Political and Legal Anthropology
11	ANTH 4314 Environmental Anthropology	ANTH 6314 Environmental Anthropology
12	ANTH 4315 Discovering the RGV	ANTH 6315 Discovering the RGV
13	ANTH 4316 Open Source GIS for Cultural Resources*	ANTH 6316 Open Source GIS for Cultural Resources*
14	ANTH 4317 Field Experiences in the Borderlands	ANTH 6317 Field Experiences in the Borderlands
15	ANTH 4320 Anthropology of Conflict	ANTH 6320 Anthropology of Conflict
16	ANTH 4321 Human Skeletal Anatomy*	ANTH 6321 Human Skeletal Anatomy*
17	ANTH 4322 Ancient Diseases in Modern Bodies*	ANTH 6322 Ancient Diseases in Modern Bodies*
18	ANTH 4323 Mexican American Culture	ANTH 6323 Mexican American Culture
19	ANTH 4345 Anthropology Method and Theory	ANTH 6345 Anthropology Method and Theory
20	ANTH 4348 People and Cultures of Mexico	ANTH 6348 People and Cultures of Mexico
21	ANTH 4350 Mexican American Folk Medicine	ANTH 6350 Mexican American Folk Medicine
22	ANTH 4351 Advanced Global Health	ANTH 6351 Advanced Global Health
23	ANTH 4361 Historical Archaeology*	ANTH 6361 Historical Archaeology*
24	ANTH 4363 Archaeological Theory and Method	ANTH 6363 Archaeological Theory and Method
25	ANTH 4365 Archaeology of South America	ANTH 6365 Archaeology of South America
26	ANTH 4366 Ecuadorian Archaeology*	ANTH 6366 Ecuadorian Archaeology*
27	ANTH 4369 Archaeology of Mexico and Central America	ANTH 6369 Archaeology of Mexico and Central America
28	ANTH 4370 Texas Archaeology*	ANTH 6370 Texas Archaeology*
29	ANTH 4374 Archaeology of North America	ANTH 6374 Archaeology of North America
30	ANTH 4377 Cultural Heritage	ANTH 6377 Cultural Heritage

***New Cross-listed courses.**

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Representative: Guy Duke

Motion to approve: Edna Orozco

Second: Jennifer Welbourne

Motion Passes

9) Informational Items:

a) Student Policies Update - **Presenters:** Laura Saenz / Alyssa Reyna - Flores

STUDENT POLICIES	
Addition of Non-traditional Credit Providers to Transfer Admissions.	Non-traditional Credit Providers UTRGV does not accept credit from companies/organizations that offer or sell courses for college credit even when those courses have been evaluated and endorsed by the American Council on Education (ACE). ACE is a third-party credit evaluator for learning that occurs outside of an institution of higher education. UTRGV does not participate in a partnership, nor does it have an agreement to accept credit from any non-traditional credit provider. If a transfer student has course credit from a non-traditional credit provider on the transfer transcript, UTRGV will not accept the credit. UTRGV will only accept credit earned through <u>institutionally approved AP, IB, or CLEP documented on the transfer transcript</u> .
Addition of Non-traditional Credit Providers to Undergraduate Grading.	Non-traditional Credit Providers UTRGV does not accept credit from companies/organizations that offer or sell courses for college credit even when those courses have been evaluated and endorsed by the American Council on Education (ACE). ACE is a third-party credit evaluator for all types of learning that occurs outside of an institution of higher education. UTRGV does not participate in a partnership, nor does it have an agreement to accept credit from any non-traditional credit provider. UTRGV only accepts credit earned through well-established, standardized tests which are limited to <u>institutionally approved AP, IB, and CLEP exams</u> .

10) Announcements / Informational Items - Dr. Laura Saenz

a) Next meeting: December 13, 2024 (9am – 11am)

11) Adjournment

Motion to adjourn: Edna Orozco

Second: Jennifer Welbourne

Adjourn @ 10:37am