

## Graduate Committee Meeting

### Agenda

AY 2024 – 2025

Meeting Time 10:00 am – 12:00 pm



## Graduate Committee Meeting

November 1<sup>st</sup>, 2024

### 1. Chairs Call to Order

### 2. Roll Call

Members:	College:	Present/Absent
Hale Kaynak	Business and Entrepreneurship	Present
Dumitru Caruntu	Engineering and Computer Science	Late - 10:24 am
Michelle Abrego	Education and P-16 Integration, Chair	Present
Katrina Roush	Fine Arts, Vice Chair	Present
Lisa Salinas	Health Professions	Present
Rebecca Hernandez	School of Nursing	Present
Dean Kyne	Liberal Arts	Absent
VACANT	College of Science	
VACANT	School of Medicine	
Denise Longoria	School of Social Work	Present
VACANT	University Library	
Can (John) Saygin	Graduate College, Ex Officio	Dr. Contreras is Present
Laura Saenz	Curriculum & Institutional Assessment Office, Ex Officio	Present

### 3. Old Business: Review of Minutes from October 4<sup>th</sup>, 2024, meeting (Please respond via Teams regarding any revisions needed to the minutes. If no revisions are requested, then the minutes will be accepted through consent.)

### 4. New Business: Review of Submissions

#### a. College of Liberal Arts

#### i. Department of Criminal Justice

#### 1. Change Course, Change Program – Marika Dawkins & Yudu Li

Name	Type	Comment	Effective Year
<a href="#">CRIJ 6309 Statistics for Criminal Justice</a>	Change Course	There is an update to the long course title and the short course title. There is also an update	Fall 2025

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		to the CIP code that better matches the course.	
<a href="#">Criminal Justice (MS) - Accelerated Online Program</a>	Change Program	Proposal to remove language about the GRE for conditional admission.	Fall 2025
<a href="#">Criminal Justice (MS)</a>	Change Program	Proposal to remove language about the GRE for conditional admission.	Fall 2025

**Motion:** Denise Longoria

**Second:** Rebecca Hernandez

### Motion Passes

**Notes:** Are most students coming in with experienced professionals or are they mostly coming from the bachelor's program? The program has a good mix of professionals and recent graduates. Are there any international students? There have only been a couple, but those students have had issues with aid, or they are admitted conditionally so they aren't able to attain a visa. Is the GPA the only requirement that the program looks at? No, the program looks at their transcript and relevant experience. The program looks at a number of things to ensure that students are going to be successful.

## ii. Department of Psychological Sciences

### 1. Change Program – **Marlene Orta**

Name	Type	Comment	Effective Year
<a href="#">Applied Behavioral Analysis Certificate</a>	Change Program	Proposal to add admission requirements. The changes include adding a 500-word essay, resume/CV, and having a GPA of 3.0 in the last 60 hours in the undergraduate degree.	Fall 2025
<a href="#">Clinical Psychology (MA)</a>	Change Program	<p><b>Admission Changes:</b> Proposal to update admission requirements and the degree plan. Admission requirement updates include psychology as the bachelor's degree that is needed to be admitted in the program or can have a related field. There is an addition of 18 hours of psychology with grade requirements, a 500-word essay, and adding CV as an option with the resume.</p> <p><b>Program Requirement Changes:</b> Degree plan changes include: replacing PSYC 6366 with PSYC 6306 in the required courses section; removing the LPC track (courses include REHS 6305, REHS 6335, REHS 6385, PSYC 6311, REHS 6300, REHS 6350, COUN</p>	Fall 2025

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		6345, PSYC 6304, PSYC 6315, PSYC 6320, PSYC 6325, PSYC 6344, and PSYC 6352) from the license preparation section; and removing the following courses from the non-thesis section: PSYC 6306, PSYC 6315, PSYC 6320, PSYC 6325, PSYC 6344, PSYC 6352, COUN 6345, and REHS 6350.	
<a href="#">Experimental Psychology (MA)</a>	Change Program	Proposal to update the admission requirements and the degree plan. Admission requirement updates include replacing the letter of intent with a 500-word essay and a resume/CV.	Fall 2025

**Motion:** Dumitru Caruntu

**Second:** Rebecca Hernandez

**Motion Passes**

**Notes:** Dr. Caruntu joined the meeting at 10:24 am. For the certificate, what were the original admission requirements and why did you choose these? Previously it was only that a student has a master's or is working on a masters in a psychology related field and letters of recommendation. The department wanted to expand on those requirements to provide a wholistic review during admissions. How many students get the certificate and masters program? The certificate wasn't available for admission for this AY, but with current applicants the program is receiving applications. We have about 8 – 10 potential students. For Clinical Psychology there are 48 students, and in the Experimental Psychology there are 14. For the certificate, will these admission requirements be applicable for the students in the applicant pool? No, admission requirements must be published for one academic year before they can be applied to applicants. Do students sit for any licensure exams for the certificate? This certificate gives the coursework needed for the state certificate.

### Informational Item

Name	Type	Comment	Effective Year
PSYC 6364 Clinical Practicum I	No form	The course was reverted to RP with a max of 6 hours to allow current students to teach out of the 2023 – 2024 degree plan.	Fall 2024

### iii. Department of Anthropology

#### 1. Cross-leveling – **Guy Duke**

Pair	Undergraduate Course	Graduate Course
1	ANTH 4303 Forensic Anthropology	ANTH 6303 Forensic Anthropology
2	ANTH 4304 Indians of North America	ANTH 6304 Indians of North America
3	ANTH 4305 Great Discoveries in Archaeology	ANTH 6305 Great Discoveries in Archaeology

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4	ANTH 4306 Anthropology of Borders	ANTH 6306 Anthropology of Borders
5	ANTH 4307 Maritime Archaeology	ANTH 6307 Maritime Archaeology
6	ANTH 4308 Comparative Colonialism	ANTH 6308 Comparative Colonialism
7	ANTH 4309 Anthropology of Sex and Gender	ANTH 6309 Anthropology of Sex and Gender
8	ANTH 4310 Food and Culture	ANTH 6310 Food and Culture
9	ANTH 4311 Medical Anthropology	ANTH 6311 Medical Anthropology
10	ANTH 4312 Political and Legal Anthropology	ANTH 6312 Political and Legal Anthropology
11	ANTH 4314 Environmental Anthropology	ANTH 6314 Environmental Anthropology
12	ANTH 4315 Discovering the RGV	ANTH 6315 Discovering the RGV
13	ANTH 4316 Open Source GIS for Cultural Resources*	ANTH 6316 Open Source GIS for Cultural Resources*
14	ANTH 4317 Field Experiences in the Borderlands	ANTH 6317 Field Experiences in the Borderlands
15	ANTH 4320 Anthropology of Conflict	ANTH 6320 Anthropology of Conflict
16	ANTH 4321 Human Skeletal Anatomy*	ANTH 6321 Human Skeletal Anatomy*
17	ANTH 4322 Ancient Diseases in Modern Bodies*	ANTH 6322 Ancient Diseases in Modern Bodies*
18	ANTH 4323 Mexican American Culture	ANTH 6323 Mexican American Culture
19	ANTH 4345 Anthropology Method and Theory	ANTH 6345 Anthropology Method and Theory
20	ANTH 4348 People and Cultures of Mexico	ANTH 6348 People and Cultures of Mexico
21	ANTH 4350 Mexican American Folk Medicine	ANTH 6350 Mexican American Folk Medicine
22	ANTH 4351 Advanced Global Health	ANTH 6351 Advanced Global Health
23	ANTH 4361 Historical Archaeology*	ANTH 6361 Historical Archaeology*
24	ANTH 4363 Archaeological Theory and Method	ANTH 6363 Archaeological Theory and Method
25	ANTH 4365 Archaeology of South America	ANTH 6365 Archaeology of South America
26	ANTH 4366 Ecuadorian Archaeology*	ANTH 6366 Ecuadorian Archaeology*
27	ANTH 4369 Archaeology of Mexico and Central America	ANTH 6369 Archaeology of Mexico and Central America
28	ANTH 4370 Texas Archaeology*	ANTH 6370 Texas Archaeology*
29	ANTH 4374 Archaeology of North America	ANTH 6374 Archaeology of North America
30	ANTH 4377 Cultural Heritage	ANTH 6377 Cultural Heritage

\*New Cross-listed courses.

**Motion:** Katrina Roush

**Second:** Dumitru Caruntu

**Motion Passes**

**Notes:** What are the differences between the undergraduate and graduate courses? The syllabus shows that the graduates have more rigorous work, and those students take on more of a role with teaching the undergraduate students. Would there be any situation where an undergraduate student would be able to apply for a course they've already taken? There isn't a system currently set up to catch that, but the program does make the effort to prevent this from happening through advising. If there is a time when it happens, the course will be altered for the student. How many students are in the program? There are 14. If a student wants to get the masters, will they have enough different courses that they could graduate on time? Yes, there is always a variety of courses offered.

#### b. College of Engineering and Computer Science

##### i. Department of Civil Engineering

##### 1. New Course, Change Program – Jongmin Kim

Name	Type	Comment	Effective Year
<a href="#">CIVE 6340 Advanced Cement Concrete Materials</a>	New Course	Proposal to add new course to the Civil Engineering (MS) degree. This course was taught under Special Topics in prior years.	Fall 2025
<a href="#">CIVE 6371 Continuum Mechanics</a>	New Course	Proposal to add new course to the Civil Engineering (MS) degree. This course was taught under Special Topics in prior years.	Fall 2025
<a href="#">Civil Engineering (MS)</a>	Change Program	Proposal to add new courses CIVE 6340 and CIVE 6370 to the Prescribed Electives for both the non-thesis and thesis options.	Fall 2025

**Motion:**

**Second:**

**Motion Passes**

**Notes:** Are these courses being taught by the new faculty? There is one being taught by a new faculty member, the other is being taught by a current faculty member.

#### c. College of Business and Entrepreneurship

##### ii. Department of Information Systems

##### 2. Delete Course – J Hughes

Name	Type	Comment	Effective Year
<a href="#">UXUI 6301 Fundamentals of UX/UI Design</a>	Delete Course	Proposal to remove course. This course is a part of the User Experience and User Interface Design Certificate - Accelerated Online Program, which was approved to be removed March 2024.	Fall 2025

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		Students in the program have completed the requirements, so this course isn't needed anymore.	
<a href="#">UXUI 6305 Web Interface Development</a>	Delete Course	Proposal to remove course. This course is a part of the User Experience and User Interface Design Certificate - Accelerated Online Program, which was approved to be removed March 2024. Students in the program have completed the requirements, so this course isn't needed anymore.	Fall 2025
<a href="#">UXUI 6309 Mobile Design</a>	Delete Course	Proposal to remove course. This course is a part of the User Experience and User Interface Design Certificate - Accelerated Online Program, which was approved to be removed March 2024. Students in the program have completed the requirements, so this course isn't needed anymore.	Fall 2025
<a href="#">UXUI 6320 User Research</a>	Delete Course	Proposal to remove course. This course is a part of the User Experience and User Interface Design Certificate - Accelerated Online Program, which was approved to be removed March 2024. Students in the program have completed the requirements, so this course isn't needed anymore.	Fall 2025

**Motion:** Lisa Salinas

**Second:** Hale Kaynak

**Motion Passes**

**Notes:** Why was the program removed? There was low enrollment.

#### d. Graduate College

##### 3. Change in Policy – Salvador Contreras

Name	Type	Comment	Effective Year
<a href="#">Graduate Student Standing and Probation</a>	Change Policy	Changes being proposed: <ol style="list-style-type: none"><li>1. Collapsed both Masters and Doctoral policies into one policy.</li><li>2. Change cumulative GPA requirement of all Doctoral programs from the current 3.25 GPA requirement to 3.0 GPA.</li><li>3. Remove term GPA requirements.</li><li>4. Clarify probation, suspension, and dismissal policy.</li><li>5. Add language that stipulates that a doctoral student who earns a C in any</li></ol>	Fall 2025

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		course will be placed on academic probation.	
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**Motion:** Katrina Roush

**Second:** Denise Longoria

**Motion Passes (6 yes – 1 no)**

**Notes:** What do you mean by the term GPA? If a student earns less than a 3.0 in the fall, then the student is placed on probation – even though the student has a cumulative GPA of or above a 3.0. Has each of the colleges weighed in into these changes? For example, the College of Education has some requirements that are needed for accreditation. This policy is meant to set the university minimum, so programs are allowed and able to have higher standards than this. This policy was also reviewed by the Associate Deans and Deans. Will programs be able to keep the 3.25 in the doctorate level students? Yes, the doctorate programs will be able to keep the 3.25 if they would like to keep it. For the grade C policy, is it only applicable for doctorate students? Yes, it's only applicable to doctorate students. What happens if a doctorate student takes a master's course and gets a C? It doesn't matter if it's a master's or doctorate level course, but there needs to be a process to find the master level C's for these students. Are the GPA requirements still being applied for graduation requirements? There will need to be a process set up to catch students and assist in catching students who are struggling. If this is approved, would the doctorate program have to get their policy of a higher GPA approved by this committee? Yes. The Graduation Policy will be updated at a later date, along with other impacted policies. When will the policy be in effect? The policy will be in effect as soon as it is published.

#### 5. Announcements or Other Informational Items

- a. **Next Meeting – December 6<sup>th</sup>**

#### 6. Adjournment

- a. **Motion:** Dumitru Carantu
- b. **Second:** Danise Longoria
- c. 11: 28 am