

Undergraduate Committee Meeting

Agenda

AY 2023-2024

8:00 am – 10:00 am



AGENDA – December 8, 2023

1) Chairs Call to Order @ 8:07 am

2) Roll Call

College	Member	Attendance
Business and Entrepreneurship	Jennifer Welbourne	Present
Education and P-16 Integration	Miryam Espinoza-Dulanto	Absent
Engineering and Computer Science	VACANT	Vacant
Fine Arts	Robert Gilbert	Present
Health Professions	Fidencio Mercado	Present
Liberal Arts	Marcela Hebbard (Vice Chair)	Present
School of Nursing	Dalia Paul	Present
School of Social Work	Noelia Alonzo	Present
Sciences	Tatiana Altecor	Absent
University College	Marilyn Hagerty (Chair)	Late - Present
University Library	Justin White	Present
Ex-Officio	Laura M. Saenz	Present

3) Old Business: Approval of Minutes from November 17, 2023, meeting

Please respond via Teams regarding any revisions needed to the minutes.

Motion to approve: Justin White

Second: Noelia Alonzo

Motion Passes

4) New Business: Review of Submissions

a) College of Business and Entrepreneurship

i) Department of Marketing - **Presenter: Peter Magnusson**

(1) New Course

Name	Type	Comments	Effective Catalog Year
MARK 4366 Advanced Digital Marketing	New Course	New course option for the Advanced Electives group in the Marketing degree. Previously offered through MARK 4370 - Special Topics.	Fall 2024

Representative: Peter Magnusson

Motion to approve: Jennifer Welbourne

Second: Noelia Alonzo

Motion passes

Notes: Marcela Hebbard that the syllabus has 2 prerequisites for the course. Dr. Magnusson confirmed that the syllabus is incorrect, the catalog is correct. He will update the syllabus language.

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(2) Change Program

Name	Type	Comments	Effective Catalog Year
Marketing, Bachelor of Business Administration	Change Program	Change includes the addition of new course, MARK 4366, to the Advanced Electives group options.	Fall 2024

Representative: Peter Magnusson

Motion to approve: Jennifer Welbourne

Second: Noelia Alonza

Motion passes

ii) Department of Management – **Presenter: Steve Lovett**

(1) New Course

Name	Type	Comments	Effective Catalog Year
MGMT 4372 Global Human Resource Management	New Course	New course option in the Advanced Management Core section which allows Advanced Management (3000/4000 level) courses. A Change Program form is not needed. Previously offered through MGMT 4300 - Special Topics.	Fall 2024

Representative: Steve Lovett

Motion to approve: Justin White

Second: Dalia Paul

Motion Passes

iii) Information Systems - **Presenter: Murad Moqbel**

(1) Change Course

Name	Type	Comments	Effective Catalog Year
INFS 3308 Business Information Infrastructure	Change Course	Change includes update to the prerequisite narrative to include Sophomore standing.	Fall 2024
INFS 3310 Introduction to Business Programming	Change Course	Change includes update to the prerequisite narrative to include Sophomore standing.	Fall 2024
INFS 3333 Advanced Spreadsheet Modeling	Change Course	Change includes update to the prerequisite narrative to include INFS 2300 or departmental approval.	Fall 2024

Representative: Murad Moqbel

Motion to approve: Justin White

Second: Noelia Alonzo

Motion passes

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(2) Change Program

Name	Type	Comments	Effective Catalog Year
Business Analytics, Minor	Change Program	Changes include the addition of courses: INFS 3385, INFS 4360 and QUMT 4370. The courses were approved April 2023 to be part of the BBA in Business Analytics which is still pending external approval. The request is to add the previously approved courses to the existing minor. INFS 3385 and QUMT 4370 will be added as course options to the Required Courses area. ECON 3341, ECON 3342 and INFS 4360 will be added as course options in the Prescribed Electives group.	Fall 2024

Representative: Murad Moqbel

Motion to approve: Justin White

Second: Noelia Alonzo

Motion passes

b) College of Liberal Arts

i) School of Interdisciplinary Programs and Community Engagement – **Presenter: Rosalynn Vega**

(1) Change Course

Name	Type	Comments	Effective Catalog Year
MEDH 4301 Medical Humanities: Critical Perspectives	Change Course	Changes include an update to the long and short titles.	Fall 2024

Representative: Rosalynn Vega

Motion to approve: Jennifer Welbourne

Second: Justin White

Motion passes

(2) Change Program

Name	Type	Comments	Effective Catalog Year
Medical Humanities, Minor	Change Program	Change includes updates to the Required Courses from 3 to 6 hours and the movement of courses within the minor to better align with the BA in Medical and Health Humanities.	Fall 2024

Representative: Rosalynn Vega

Motion to approve: Jennifer Welbourne

Second: Justin White

Motion passes

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c) School of Social Work

i) Department of Social Work – **Presenter: Heather Vitek**

(1) Change Program

Name	Type	Comments	Effective Catalog Year
Social Work, Bachelor of Social Work	Change Program	Update includes the addition of 010 - Communication (ENGL 1301 & ENGL 1302) to the major specific core. These courses are part of the admission prerequisites for the major.	Fall 2024

Representative: Heather Vitek

Motion to approve: Marilyn Hagerty

Second: Dalia Paul

Motion passes

Notes: Samantha Castellanos asked about what will happen to students on previous catalogs that have already taken ENGL 1305. Heather confirmed that students who have taken ENGL 1305 will be allowed to submit a course substitution and have the course apply.

5) Announcements – Laura Saenz, Ex-Officio

a) Next meeting – January 26th

Dr. Saenz reviewed the updated GR and UG meeting calendar and the process changes that have been implemented for this year.

b) Next submitter due date: January 1st for February 23rd meeting

6) Adjournment @ 8:51am

Motion to adjourn: Marilyn Hagerty

Second: Jennifer Welbourne