

Graduate Committee Meeting

Agenda

AY 2023-2024

Meeting Time 10:00 am – 12:00 pm



Graduate Committee Meeting December 8th, 2023

- 1) Chairs Call to Order
- 2) Roll Call

Members:	College:	Present/Absent
Wanrong Hou	Business and Entrepreneurship	Present
Dumitru Caruntu	Engineering and Computer Science	Present
Michelle Abrego	Education and P-16 Integration	Absent
Katrina Roush	Fine Arts	Present
Lisa Salinas	Health Professions	Present
Rebecca Hernandez	School of Nursing	Present
Kimberly Selber	Liberal Arts, Chair	Present
Wei Lin	College of Science	Present
Candace Robledo	School of Medicine	Present – 10:18 am
Denise Longoria	School of Social Work	Absent
VACANT	University Library	
Can (John) Saygin	Graduate College, Ex Officio	Absent
Laura Saenz	Curriculum & Institutional Assessment Office, Ex Officio	Present

- 3) Old Business: Review of Minutes from November 10th, 2023, meeting (Please respond via Teams regarding any revisions needed to the minutes. If no revisions are requested, then the minutes will be accepted through consent.)

- 4) New Business: Review of Submissions

a. College of Fine Arts

- i. School of Art and Design

1. New Course, Change Program – DM Witman

Name	Type	Comment	Effective Year
ARTS 6355 Art History Seminar V: Topics in Viceregal Latin American Art	New Course	This is a reactivation of an untaught course for the Art (MFA) program. ARTS 6355 was removed from the inventory in AY 22 – 23. An MDA will be submitted for the AY 23 - 24 catalog to allow for this course to be applied.	Fall 2024

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Art with a Concentration in Design (MFA)	Change Program	Proposal to add the reactivated untaught course ARTS 6355 to the required course section of the degree plan. The proposal also includes the elimination of the Non-thesis option.	Fall 2024
Art with a Concentration in 2D Studio Art (MFA)	Change Program	Proposal to add the reactivated untaught course ARTS 6355 to the required course section of the degree plan. The proposal also includes the elimination of the Non-thesis option.	Fall 2024
Art with a Concentration in 3D Studio Art (MFA)	Change Program	Proposal to add the reactivated untaught course ARTS 6355 to the required course section of the degree plan. The proposal also includes the elimination of the Non-thesis option.	Fall 2024
Latin American Art History Certificate	Change Program	Proposal to add the reactivated untaught course ARTS 6355 to the required course section of the degree plan.	Fall 2024

Motion to approve change: Dumitru Caruntu

Second: Wanrong Hou

Motion Passes

Notes: If the program is removing the non-thesis option, will all students be required to do a thesis? Yes. Will this reduce the number of students in your program? It's not projected to happen, but in the future there may be other changes to the degree to include more writing. This would help to support the program. The department will use a special topics course in the meantime. Do you have enough faculty to complete the thesis in the program? Yes. Who picks the thesis topic? The student picks the topic based on what they are working on in their creative work. The student also picks their thesis and exhibition committee members. How many graduate non-thesis students are currently in the program? There are about 10, but students are able to move into the thesis option if they want too.

b. College of Liberal Arts

i. Department of Communication

1. Change Course, Delete Course, Change Program – Kimberly Selber

Name	Type	Comment	Effective Year
COMM 7101 Thesis Research Extension	Change Course	Proposal to change the long and short course title to include "extension", grading basis from Standard Letter to Credit/No Credit, change the repeat code from Repeatable to Non-repeatable, and to add "Credit for COMM 7301 Thesis II AND permission to enroll from COMM 7301	Fall 2024

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		Thesis II professor of record" to the prerequisite narrative.	
COMM 7102 Professional Project Research Extension	Change Course	Proposal to change the long and short course title to include "extension", grading basis from Standard Letter to Credit/No Credit, change the repeat code from Repeatable to Non-repeatable, remove max hours, and change the prerequisite from "COMM 7304 and COMM 7305 with a passing grade" to "Credit for COMM 7305 AND approval of COMM 7305 professor of record." There is a slight change to the course description to match the prerequisites.	Fall 2024
COMM 7300 Thesis I	Change Course	Proposal to change the grading basis from Standard Letter to Credit/No Credit and to add "COMM 6300, COMM 6301, COMM 6320, and COMM 6322 with a grade of B or better and 6 additional hours of COMM coursework AND Approval from Graduate Program Coordinator" in the prerequisite narrative.	Fall 2024
COMM 7301 Thesis II	Change Course	Proposal to change grading basis from Standard Letter to Credit/No Credit and to add "Credit for COMM 7300" in the prerequisite narrative.	Fall 2024
COMM 7304 Professional Project I	Change Course	Proposal to remove "Students may not take COMM 7303 and COMM 7304 simultaneously", to change grading basis from Standard Letter to Credit/No Credit and to change the prerequisite narrative of "Complete 18 hours of coursework towards the MA in Communication" to "COMM 6300, COMM 6301, COMM 6320, and COMM 6322 with a grade of B or better and 6 additional hours of COMM coursework AND Approval from Graduate Program Coordinator."	Fall 2024

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COMM 7305 Professional Project II	Change Course	Proposal to change grading basis from Standard Letter to Credit/No Credit and to change the prerequisite from “Complete COMM 7304 with a passing grade” to update from "Complete COMM 7304 with a passing grade" to “Credit for COMM 7304 Professional Project I AND permission of COMM 7304 Professional Project I professor of record.”	Fall 2024
COMM 6360 Historical Studies in Mass Media	Delete Course	This is an untaught course in the Communication (MA).	Fall 2024
Communication (MA)	Change Program	Proposal to remove untaught course COMM 6360 from the prescribed electives sections. There is a removal of the Oral Comprehensive Exam from the thesis option only. An MDA will be submitted to remove the exam from that option for previous catalogs.	Fall 2024

Motion to approve change: Dumitru Carantu

Second: Rebecca Hernandez

Motion Passes

Notes:

c. College of Sciences

i. Department of Physics

1. New Course, Change Course, Change Program – Efrain Ferrer

Name	Type	Comment	Effective Year
PHYS 8698 Doctoral Research	New Course	New course for the Physics (Ph.D.).	Spring 2024
PHYS 8998 Doctoral Research	New Course	New course for the Physics (Ph.D.).	Spring 2024
PHYS 8398 Doctoral Research	Change Course	Proposal to update the course description, schedule type from independent study to dissertation, grading basis from standard letter to credit/no credit, and a change in prerequisite narrative from “9 hours in PHYS 6396” to “Consent of Instructor.”	Spring 2024

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Physics (Ph.D.)	Change Program	Proposal to add language for the Comprehensive Exam permitting a waiver of the exam. The waiver statement was in the original THECB proposals but was unintentionally omitted. Additional language was also added to describe the content of the Ph.D. Candidacy Examination. There is a merging of the two sections under Prescribed Electives to allow students to pick two from any of the courses listed. OCIA has submitted an MDA for the merger of this section already for students on current and previous catalogs. There is an addition of PHYS 8698 and PHYS 8998 as options under a new section called Doctorial Research - 15 Hours. Students will have to complete 15 research hours through a combination of PHYS 8398, 8698, and 8998. There is a reduction to the post-candidacy/dissertation section to 15 hours and PHYS 8398 as these were moved into the Doctoral Research section. The note about PHYS 8398 was removed from under this course box.	Fall 2024
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Motion to approve change: Wanrong Hou

Second: Dumitru Carantu

Motion Passes

Notes: There is a reduction in the post-candidacy section, where is the reduction coming from? It's from the combination of the 6- and 9-hour research courses. Why is the department creating the 6 and 9-hour research courses? In the second year some students are only taking doctoral research courses, and students can't enroll in the same course twice. For this student population, the department needs the 6- and 9-hour research courses so students are able to maintain full-time status and keep aid. What is the difference between the comprehensive exam and the candidacy exam? The comp exam is over the topics reviewed in specific areas. The candidacy exam is tied to the dissertation and the research aspect of the student's dissertation. This exam is taken after all the coursework and before the dissertation stage. What is the criteria to waive the comprehensive exam? If a student is above a 3.3 GPA they do not have to take this exam. Candice Robledo and Sandra Hansmann joined at 10:18 am.

i. Department of Mathematical and Statistical Sciences

1. New Course, Change Program – Sergey Grigorian

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Name	Type	Comment	Effective Year
MATH 9100 Dissertation Extension	New Course	Proposal to add an extension course to the Mathematics and Statistics with Interdisciplinary Applications (PhD). This course will not be on the program of study since it's an extension course.	Fall 2024
Mathematics and Statistics with Interdisciplinary Applications (Ph.D.)	Change Program	Proposal to update the Interdisciplinary courses to include courses in the Prescribed Electives section. Under the Interdisciplinary Courses there is an addition of MATH 8362 to the Computational Mathematics and Computer/Electrical Engineering section of the degree plan; adding MATH 8323 and MATH 8361 to Mathematical Physics section; MATH 8369, MATH 8379, and MATH 8387 are being added to the Mathematical Biology and Nonlinear Mechanics section.	Fall 2024

Motion to approve change: Dumitru Carantu

Second: Katrice Roush

Motion Passes

Notes: Is the extension course made for students who need to finish the final edits? Yes. Will the extension course be allowed to be taken one? The original intent was for students to be able to get assistantships to finish the program. The proposal currently has 12 hours as the max, but should it be reduced to a lower number? Due to the continuous enrollment policy, the max hours aren't necessarily restrictive to how many times a student can take them. The coursework being presented should benefit the student to finish, not to keep them in the program for a long period of time. The 1-hour course should be used only when a student has completed the defense and needs to finish up edits to complete the dissertation or are externally funded. The workload for faculty should also be considered. So that is where a 3-hour extension course could help. For thesis students, most programs are changing their thesis courses to credit/no credit to allow students to repeat the coursework that's needed to complete the requirement. Is this what the 3-hour extension courses are meant to do? Yes. This will allow students and faculty to maintain their workloads. The 3-hour extension course should be used when the student still needs to do a lot of work (i.e. lots of formatting rules, table of contents missing, missing deadlines, and other larger scale edits) that require more work with the student and their committee. There is a lot of faculty discretion in using the 1-hour course. It's important for departments and colleges to have internal policies that help with moving forward with the exit requirements. For example, Communication has changed their thesis courses to credit/no credit to allow the three-hour workload to be accomplished for those who need it. Can this be done through an Incomplete? No, the student will still need to enroll. The

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institution also has an incomplete policy that should be reviewed prior to giving one to a student.

d. College of Education and P-16 Integration

i. Department of Organization and School Leadership

1. New Course, Change Course, New Program, Delete Program, Change Program – **Merie Simonsson**

Name	Type	Comment	Effective Year
EDUL 8100 Comprehensive Exam Extension	New Course	Proposal to add an extension course for the comprehensive exam for the Educational Leadership (Ed.D) degrees.	Spring 2024
EDRE 8307 Selected Topics in Research	New Course	Proposal for reactivation of an untaught course for the Educational Leadership (Ed.D) programs. This course was removed in AY 22 - 23 for implementation in AY 23 - 24. An MDA will be submitted to allow the course to be used in AY 23 - 24 catalog.	Spring 2024
EDUL 8190 Dissertation Proposal Development Extension	Change Course	Proposal to update the course title and course description to an extension course.	Fall 2024
EDUL 8195 Dissertation Research and Writing Extension	Change Course	Proposal to update the course title and course description to an extension course. There is an addition of EDUL 8190 to the prerequisites.	Fall 2024
EDUL 8390 Dissertation Proposal Development	Change Course	Proposal to change the repeat code from NR to RP and adding a max of 6 hours that are applicable to the degree plan.	Fall 2024
EDUL 8395 Dissertation Research and Writing	Change Course	Proposal to change the grading basis from Standard Letter to Credit/No Credit and add 6 max hours that are applicable to the degree plan.	Fall 2024
Educational Leadership with a Concentration in PK-12 Administration (Ed.D.)	New Program	Proposal to change the concentration name from Needs-based to Pk-12 Administration. Proposal to update overview has been updated to be more in line with the concentration. In the admission requirements, there is an addition of "Three years of full-time leadership, supervisory, and/or classroom experience in an educational setting (college/university level, school district) or related field." There is an update to the resume content in the admission requirements from "Resume showing professional presentations, publications, grants,	Fall 2024

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		<p>recognitions (e.g., honors and awards for leadership, teaching, academics), five years full-time leadership, supervisory experiences, or classroom experience (college/university level, school/district, business, military, regional, state-level, international, other), leadership activity in community organizations, professional associations, or community service" to "Resume showing professional presentations, publications, grants, recognitions (e.g., honors and awards for leadership, teaching, academics), leadership activity in community organizations, professional associations, or community service." There is an update to #6 on the admission requirements from "Participation of finalists in the program's Assessment Center, which will assist in evaluating the applicant's verbal, written, and analytical skills" to "Participation in, but not limited to, a professional interview, and a timed writing sample." The program is going from 69 hours to 60 hours. The reduction in hours will require external approval from THECB. The reduction of hours is applicable in the required course section, going from 33 to 27 hours, and the core courses under this section have been reduce from 21 to 15. In the required course section, under Core Courses, EDUL 8303 and EDUL 8330 have been removed. Under the Required Courses, under Research Courses - Choose one from the following, EDRE 8307 has been added as an option. The Prescribed Electives section has been reduced from 12 to 6 hours. Under prescribed electives EDUL 8305, EDUL 8381, and the Choose any two courses in the College of Education are being removed, EDUL 7312 and EDUL 7313 have been added. The Concentration Courses section is being updated to having 9 hours required (EDUL 8303, EDUL 8330, and EDUL 8350), and will have a Superintendent Certification section made up of EDUL 7314, EDUL 7315, and EDUL 7398, and a non-Superintendent certification section made up of EDUL 8334, EDUL 8350, and EDUL 8381. The Dissertation course section has increased from 6 to 9 hours.</p>	
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Educational Leadership with a Concentration in Needs-Based (Ed.D.)	Delete Program	This concentration is being renamed to PK-12 Administration. Changes can be found in the Education Leadership with a Concentration in PK-12 Administration notes.	Fall 2024
Educational Leadership with a Concentration in Higher Education Administration (Ed.D.)	Change Program	<p>Proposal to update overview has been updated to be more in line with the concentration. In the admission requirements, there is an addition of "Three years of full-time leadership, supervisory, and/or classroom experience in an educational setting (college/university level, school district) or related field." There is an update to the resume content in the admission requirements from "Resume showing professional presentations, publications, grants, recognitions (e.g., honors and awards for leadership, teaching, academics), five years full-time leadership, supervisory experiences, or classroom experience (college/university level, school/district, business, military, regional, state-level, international, other), leadership activity in community organizations, professional associations, or community service" to "Resume showing professional presentations, publications, grants, recognitions (e.g., honors and awards for leadership, teaching, academics), leadership activity in community organizations, professional associations, or community service." There is an update to #6 on the admission requirements from "Participation of finalists in the program's Assessment Center, which will assist in evaluating the applicant's verbal, written, and analytical skills" to "Participation in, but not limited to, a professional interview, and a timed writing sample." There is an addition of Progression and Graduation requirements. The program is going from 69 hours to 60 hours. The reduction in hours will require external approval from THECB. The reduction of hours is applicable in the required course section, going from 33 to 27 hours. In the required course section, under Core Courses, EDUL 8303, EDUL 8330, and EDUL 8340 have been removed. Under the Required Courses, under Research Courses - Choose one from the following, EDRE 8307 has been added as an option. The</p>	Fall 2024

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		<p>Prescribed Electives section has been reduced from 12 to 6 hours. under the prescribed electives section EDUL 8305, EDUL 8381, and the "Choose two from the following - Any two courses in the College of Education" has been removed. In the Concentration Courses section, under the Choose to give from the following, EDUL 8336, HIED 8340 and HIED 8341 have been removed as options. The Dissertation course section has increased from 6 to 9 hours.</p>	
<p>Educational Leadership with a Concentration in Special Education (Ed.D.)</p>	<p>Change Program</p>	<p>Proposal to update overview has been updated to be more in line with the concentration. In the admission requirements, there is an addition of "Three years of full-time leadership, supervisory, and/or classroom experience in an educational setting (college/university level, school district) or related field." There is an update to the resume content in the admission requirements from "Resume showing professional presentations, publications, grants, recognitions (e.g., honors and awards for leadership, teaching, academics), five years full-time leadership, supervisory experiences, or classroom experience (college/university level, school/district, business, military, regional, state-level, international, other), leadership activity in community organizations, professional associations, or community service" to "Resume showing professional presentations, publications, grants, recognitions (e.g., honors and awards for leadership, teaching, academics), leadership activity in community organizations, professional associations, or community service." There is an update to #6 on the admission requirements from "Participation of finalists in the program's Assessment Center, which will assist in evaluating the applicant's verbal, written, and analytical skills" to "Participation in, but not limited to, a professional interview, and a timed writing sample." There is an addition of Progression and Graduation requirements. The program is going from 69 hours to 60 hours. The reduction in hours will require external approval from THECB. The reduction of hours is applicable in the required course section, going</p>	<p>Fall 2024</p>

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	<p>from 39 to 27 hours. The Core Courses under the required courses was reduced from 27 to 15 hours. In the required course section, under Core Courses, EDUL 8303, EDUL 8330, and EDUL 8340 have been removed. Under the Required Courses, under Research Courses there are two new sections, Required - 9 hours, and choose one from the following. Under the Choose one from the following, EDRE 8305 and EDRE 8307 have been added as an option. The Prescribed Electives section EDUL 8300 and EPSY 8350 have been added as options, and EPSY 8354 has been removed. In the Concentration Courses section, there are now 9 required hours, which include EDUL 8303, EDUL 8350, and EPSY 8352; EPSY 8353 and EPSY 8355 have been removed from this section. In the Concentration Courses the new section Choose five from the following has added EDUL 8350, EPSY 8351, EPSY 8353, EPSY 8354, and EPSY 8355. The Dissertation course section has increased from 6 to 9 hours.</p>	
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Motion to approve change: Dumitru Carantu

Second: Lisa Salinas

Motion Passes

Notes: Is the reduction in total hours in line with other institutions? Yes, the range is between 52 – 72 total hours, but the majority are on the lower end. Is this program set up with a proposal defense, then the writing section, and then the comprehensive exam? The comprehensive exam is done after completing 30 hours of the program to make them eligible for the dissertation stage of the program. They also have a proposal and a dissertation defense. So, students will have the opportunity to have an extension for all stages of the program. What triggered the reduction of hours? This is to be more competitive with other institutions.

e. **College of Business and Entrepreneurship**

i. **School of Accountancy**

1. **New Course, Delete Program, Change Program – Linda Acevedo**

Name	Type	Comment	Effective Year
ACCT 6381 Environmental, Social and Governance Reporting	New Course	Proposal to add this new course for the Accountancy (MACC) program. An MDA will be submitted to allow for previous catalogs to use this course.	Fall 2024

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ACCT 6351 Advanced Data Analytics in Accounting	New Course	Proposal to add this new course for the Accountancy (MACC) program. An MDA will be submitted to allow for previous catalogs to use this course.	Fall 2024
Accountancy with Concentration in Auditing (MACC)	Delete Program	Proposal to remove the concentration.	Fall 2024
Accountancy with Concentration in Taxation (MACC)	Delete Program	Proposal to remove the concentration.	Fall 2024
Accountancy with a Concentration in Auditing (MACC) - Accelerated Online Program	Delete Program	Proposal to remove the concentration.	Fall 2024
Accountancy with a Concentration in Taxation (MACC) - Accelerated Online Program	Delete Program	Proposal to remove the concentration.	Fall 2024
Accountancy (MACC)	Change Program	Proposal to update the degree plan. The required course section is being reduced from 12 hours to 9, with the removal of ACCT 6321 and ACCT 6333. There is an addition of the new course ACCT 6351 to the required course section. The Auditing and Taxation portions of the Prescribed Electives is being combined into one and the hours are being increased from 12 to 18 hours. In the Prescribed Electives there is an addition of ACCT 6321, ACCT 6328, ACCT 6331, ACCT 6333, new course ACCT 6381, and ACCT 6385. There is a new note under the electives section that indicates students can complete other course work to be eligible for the Information Systems & Controls (ISC) portion of the Certified Public Accountant (CPA) exam. These courses are INFS 6350, INFS 6356, INFS 6391, QUMT 6350, and QUMT 6370. These courses will not be posted on the catalog page but will be submitted via a Modification to the	Fall 2024

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		Degree Audit (MDA) to list hide them in the audit. There is a removal of the Graduate Business Electives section.	
Accountancy (MACC) - Accelerated Online Program	Change Program	Proposal to update the degree plan. The required course section is being reduced from 12 hours to 9, with the removal of ACCT 6321 and ACCT 6333. There is an addition of the new course ACCT 6351 to the required course section. The Auditing and Taxation portions of the Prescribed Electives is being combined into one and the hours are being increased from 12 to 18 hours. In the Prescribed Electives there is an addition of ACCT 6321, ACCT 6328, ACCT 6331, ACCT 6333, new course ACCT 6381, and ACCT 6385. There is a new note under the electives section that indicates students can complete other course work to be eligible for the Information Systems & Controls (ISC) portion of the Certified Public Accountant (CPA) exam. These courses are INFS 6350, INFS 6356, INFS 6391, QUMT 6350, and QUMT 6370. These courses will not be posted on the catalog page but will be submitted via a Modification to the Degree Audit (MDA) to list hide them in the audit. There is a removal of the Graduate Business Electives section.	Fall 2024

Motion to approve change: Katrina Roush

Second: Dumitru Caruntu

Motion Passes

Notes: Will students have enough coursework to complete the needed exams? Yes, the program teaches courses for the three core exams but if the students are interested in other areas, the department will advise the student on the coursework needed. By removing the concentrations, will students have enough specialization for the CPA exams? Students will be advised to take the coursework that is needed for the exams, and the coursework will still be taught. It's a matter of being advised rather than a student not being able to complete the degree due to lack of resources to teach all coursework in both modalities. Will the flexibility allow for students to complete the specializations they want? Yes.

f. College of Health Professions

i. Department of Health and Human Performance

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1. Change Course – Murat Karabulut

Name	Type	Comment	Effective Year
KINE 5321 Effects of Exercise on Cellular Signaling/Endocrine Function	Change Course	Proposal to update the schedule type to lecture, removing lab hours, and increasing the lecture hours from 2 to 3.	Fall 2024

Motion to approve change: Dumitru Caruntu

Second: Lisa Salinas

Motion Passes

Notes:

5. Announcements or Other Informational Items

- a. Next meeting – January 19th

6. Adjournment