

Undergraduate Committee Meeting

Agenda

AY 2022-2023

9:00 am – 11:00 am



AGENDA – November 11, 2022

1) Chairs Call to Order @ 9:03

2) Roll Call

College	Member	Attendance
Business and Entrepreneurship	Jennifer Welbourne	Present
Engineering and Computer Science	Mounir Ben Ghalia	Present
Education and P-16 Integration	Janine Schall	Absent
Fine Arts	Robert Gilbert	Present
Health Professions	Fidencio Mercado	Present
School of Nursing	Dalia Paul	Present
School of Social Work	Noelia Alonzo	Present
Liberal Arts	Marcela Hebbard	Present
Sciences	Tatiana Altecó	Present
University College	Marilyn Hagerty	Present
University Library	Justin White	Present
Ex- Officio	Laura M. Saenz	Present

3) Old Business: Review of Minutes from October 14, 2022, meeting

(Please respond via Teams regarding any revisions needed to the minutes. If no revisions are requested, then the minutes will be accepted through consent.)

No changes or revisions – Minutes approved.

4) Chair Remarks – Dr. Ben Ghalia

Dr. Ben Ghalia reviewed with the committee motion options for the submitted proposals.

5) New Business: Review of Submissions

a) College of Business and Entrepreneurship

i) Department of Accountancy – Presenter: Arno Forst

(1) Change Course

Name	Type	Comments	Effective Catalog Year
ACCT 4323 Intermediate Accounting III	Change Course	Change includes update to the prerequisite narrative statement which prevents PRE-BBA students from registering into advanced courses before they are admitted.	23-24
ACCT 4333 Advanced Income Taxation	Change Course	Change includes update to the prerequisite narrative statement which prevents PRE-BBA students from registering into advanced courses before they are admitted.	23-24

Undergraduate Committee Meeting

Agenda

AY 2022-2023

9:00 am – 11:00 am

Representative: Arno Forst

Motion to approve: Fidencio Mercado

Second: Marilyn Hagerty

Motion Unanimously Passes

b) College of Liberal Arts

i) Department of Anthropology - **Presenter: Sarah Rowe & Margaret Graham**

(1) Change Course

Name	Type	Comments	Effective Catalog Year
ANTH 4317 Field Experience Borderlands	Change Course	Change includes the addition of Repeat Code and Maximum Number of Credit Hours allowed to 6.	23-24

Representative: Sarah Rowe

Motion to approve: Marilyn Hagerty

Second: Justin White

Motion Unanimously Passes

ii) Department of Political Science - **Presenter: Dongkyu Kim**

(1) Change Course

Name	Type	Comments	Effective Catalog Year
POLS 4340 Politics and Culture	Change Course	Change includes updates to the course description and removing old course numbers from the prerequisite narrative.	23-24

Representative: Dongkyu Kim

Motion to approve: Marcela Hebbard

Second: Marilyn Hagerty

Motion Unanimously Passes

c) College of Engineering and Computer Science

i) Department of Informatics and Engineering Systems - **Presenter: Fitra Khan**

(1) Change Course

Name	Type	Comments	Effective Catalog Year
CYBI 2322 Foundations of Systems I	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Cyber Security major or minor.	23-24
CYBI 2324 Foundations of Systems II	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Cyber Security major or minor.	23-24

Undergraduate Committee Meeting

Agenda

AY 2022-2023

9:00 am – 11:00 am

CYBI 2326 Programming of Cyber Systems & Reverse Engineering	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Cyber Security major or minor.	23-24
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Representative: Fitra Khan

Motion to approve: Marcela Hubbard

Second: Justin White

Motion Unanimously Passes

NOTE: Dr. Gilbert was present, but not logged in as a member on TEAMS and did not vote.

(2) Change Program

Name	Type	Comments	Effective Catalog Year
Cyber Security, Bachelor of Science	Change Program	Change includes new course CYBI 4301 to the prescribed electives area and update to the Admissions requirement to include: A minimum grade of C or better in MATH 2412 in no more than three attempts or a minimum composite score of 24 on the ACT or 1200 on the SAT.	23-24

Representative: Fitra Khan

Motion to approve: Marcela Hubbard

Second: Justin White

Motion Unanimously Passes

NOTE: Dr. Gilbert was present, but not logged in as a member on TEAMS and did not vote.

ii) Department of Electrical and Computer Engineering - **Presenter: Hasina Huq**

(1) Change Course

Name	Type	Comments	Effective Catalog Year
EECE 4325 Introduction to Robotics	Change Course	Change includes updates to the course description, weekly lecture, and lab hours.	Spring 23

Representative: Mounir Ben Ghalia

Motion to approve: Marilyn Hagerty

Second: Marcela Hebbard

Motion Unanimously Passes

iii) Department of Mechanical Engineering - **Presenter: Samantha Ramirez**

(1) Change Course

Name	Type	Comments	Effective Catalog Year
MECE 2301 Statics	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Mechanical	23-24

Undergraduate Committee Meeting

Agenda

AY 2022-2023

9:00 am – 11:00 am

		Engineering major or Civil Engineering major.	
MECE 2302 Dynamics	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Mechanical Engineering major or Civil Engineering major.	23-24
MECE 3321 Mechanics of Solids	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Mechanical Engineering major or Manufacturing Engineering major.	23-24
MECE 3335 Thermodynamics I	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Mechanical Engineering major (or minor).	23-24
MECE 3370 Rock Properties	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Mechanical Engineering major or declare the Petroleum Engineering certificate.	23-24
MECE 3380 Kinematics and Dynamics of Machines	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Mechanical Engineering major.	23-24
MECE 3390 Renewable Energy	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Mechanical Engineering major.	23-24
MECE 3391 Sustainable Engineering Design: People, Profit and Planet	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Mechanical Engineering major.	23-24
MECE 3440 Mechanical Engineering Analysis	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Mechanical Engineering major.	23-24
MECE 3450 Mechanical Engineering Analysis II	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Mechanical Engineering major.	23-24
MECE 4327 Intermediate Materials Engineering	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Mechanical Engineering major.	23-24
MECE 4328 Polymer Engineering	Change Course	Change includes update to prerequisite narrative. Update includes: Must be	23-24

Undergraduate Committee Meeting

Agenda

AY 2022-2023

9:00 am – 11:00 am



		officially admitted to the Mechanical Engineering major.	
MECE 4329 Introduction to Nanotechnology	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Mechanical Engineering major.	23-24
MECE 4330 Introduction to Physical Metallurgy	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Mechanical Engineering major.	23-24
MECE 4333 Topics in Mechanical Engineering	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Mechanical Engineering major.	23-24
MECE 4350 Machine Elements	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Mechanical Engineering major.	23-24

Representative: Samantha Ramirez

Motion to approve: Marilyn Hagerty

Second: Noelia Alonzo

Motion Unanimously Passes

NOTES: Change to the prerequisite updated to include “minor” for MECE 3335: “Must be officially admitted to the Mechanical Engineering major or **minor**”.

6) Announcements/Informational Items – Laura Saenz, Ex-Officio

a) Two-year catalog cycle – 2022-2024 – Reminder and clarification

NOTE: Dr. Saenz reminded and discussed the 2-year catalog policy. She also reviewed access to catalog course files that has been given to the Associate Deans and Chairs as a resource. The files include: Catalog Course Inventory, Repeatable Courses and Untaught Courses.

Agenda item from the May 2020 Undergraduate Committee Meeting:

Move to a two-year program catalog effective AY 2020-2022 (next cycle would be 2022-2024)

- **Fall 2020/Spring 2021 UC Meetings: [now 2022-2023]**
 - 1- Accept course revisions/cleanups as needed and implement in the AY 2021-2022 **[now 2023-2024]** course catalog. Course changes should not result in changes to existing degree plan requirements (e.g., lowering a course from 3000 to 2000, deleting a required course).
 - 2- Accept new programs to be added to the institutional program inventory. These programs would need approval for development by the New Program Development Team, Executive Vice President and President. Programs will be implemented in the catalog in the earliest year possible after all appropriate external approvals are obtained.
 - 3- As needed, accept and implement revisions to existing programs if revision is: (a) a response to external accreditation demands/expectations and (b) correcting/addressing a major roadblock impeding graduation. [evidence must be provided]. Such changes will be implemented in the earliest catalog year possible.

Undergraduate Committee Meeting

Agenda

AY 2022-2023

9:00 am – 11:00 am



- 4- Accept proposals for new minors, certificates and concentrations and implement in AY 2021-2022 [**now 2023-2024**] if approved

b) Next Meeting – December 9th

7) Adjournment

Motion to adjourn: Fidencio Mercado

Second: Justin White

Meeting adjourned @ 10:14am