

Undergraduate Committee Meeting

Agenda

AY 2022-2023

9:00 am – 11:00 am



AGENDA – January 20, 2023

1. Chairs Call to Order @ 9:01am

2. Roll Call

College	Member	Attendance
Business and Entrepreneurship	Jennifer Welbourne	Present
Engineering and Computer Science	Mounir Ben Ghalia	Present
Education and P-16 Integration	Janine Schall	Present
Fine Arts	Robert Gilbert	Absent
Health Professions	Fidencio Mercado	Present
School of Nursing	Dalia Paul	Present
School of Social Work	Noelia Alonzo	Present
Liberal Arts	Marcela Hebbard	Present
Sciences	Tatiana Altecor	Present / Late
University College	Marilyn Hagerty	Present
University Library	Justin White	Present
Ex- Officio	Laura M. Saenz	Present

3. Old Business: Review of Minutes from November 11, 2022, meeting

(Please respond via Teams regarding any revisions needed to the minutes. If no revisions are requested, then the minutes will be accepted through consent.)

Motion to approve: Marilyn Hagerty

Second: Justin White

Motion Unanimously Passes - No changes or revisions.

4. New Business: Review of Submissions

a) College of Sciences

i) Department of Physics and Astronomy - **Presenter: Nicolas Pereyra**

(1) New Program

Name	Type	Comments	Effective Catalog Year
Physics (Minor Required), Bachelor of Science	New Program	New program to include the option of pursuing a required minor instead of a concentration.	AY 23-24

Representative: Nicolas Pereyra

Motion to approve: Marilyn Hagerty

Second: Marcela Hebbard

Motion Unanimously Passes

NOTES: The proposal comments were updated to reflect a required minor.

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b) College of Engineering and Computer Science

i) Department of Civil Engineering – Presenter: Jorge Vidal

(1) New Course

Name	Type	Comments	Effective Catalog Year
CIVE 2350 Numerical Methods for Civil Engineers	New Course	New course for the BSCE Civil Engineering major. Replaces MECE 2350 on the degree plan.	AY 23-24

Representative: Jorge Vidal

Motion to approve: Marilyn Hagerty

Second: Marcela Hebbard

Motion Unanimously Passes

(2) Change Course

Name	Type	Comments	Effective Catalog Year
CIVE 3315 Fluid Mechanics and Hydraulics	Change Course	Change includes update to prerequisite narrative and when the course is offered. Update includes: Must be officially admitted to the Civil Engineering major.	AY 23-24
CIVE 3321 Mechanics of Materials	Change Course	Change includes update to prerequisite narrative. Update includes: Must be officially admitted to the Civil Engineering major.	AY 23-24

Representative: Jorge Vidal

Motion to approve: Marilyn Hagerty

Second: Marcela Hebbard

Motion Unanimously Passes

(3) Change Program

Name	Type	Comments	Effective Catalog Year
Civil Engineering, Bachelor of Science in Civil Engineering	Change Program	Change includes new course CIVE 2350 to the Civil Engineering core and an update to the Admissions requirement to include: A minimum grade of C or better in MATH 2412 2413 in no more than three attempts or a minimum composite score of 24 on the ACT or 1200 on the SAT and removal of Untaught course: GEOL 1401.	AY 23-24

Representative: Jorge Vidal

Motion to approve: Marilyn Hagerty

Second: Marcela Hebbard

Motion Unanimously Passes

NOTES: The proposal notes were updated to correct Math 2412 to MATH 2413.

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c) College of Education and P-16 Integration

i) Department of Teaching and Learning – **Presenter: James Jupp**

(1) New Program

Name	Type	Comments	Effective Catalog Year
Education (Bilingual Education, EC-6th Certification), Bachelor of Science	New Program	New Program. Per THECB, teacher education programs are now permitted to be offered under as an education major. Replacing previous name: Interdisciplinary Studies (Bilingual Education, EC-6 Certification), Bachelor of Interdisciplinary Studies. Proposal will require external approval.	TBD
Education (English as a Second Language, EC-6th Certification), Bachelor of Science	New Program	New Program. Per THECB, teacher education programs are now permitted to be offered under as an education major. Replacing previous name: Interdisciplinary Studies (English as Second Language, EC-6 Certification), Bachelor of Interdisciplinary Studies. Proposal will require external approval.	TBD

Representative: James Jupp

Motion to approve: Fidencio Mercado

Second: Noelia Alonzo

Motion Unanimously Passes

(2) Delete Program

Name	Type	Comments	Effective Catalog Year
Interdisciplinary Studies (Bilingual Education, EC-6 Certification), Bachelor of Interdisciplinary Studies	Delete Program	This is not a true deletion. This program is being inactivated under the name BIS and will be added as a BS in Education. In prior years, education was not allowed as a major by Texas legislation; however, effective 2021, this legislation was changed. The inactivation of the BIS EC-6 program title is in response to this legislation. Please reference the new program form for the BS in Education. The interdisciplinary disciplinary major will be maintained in the institutional program inventory under the College of Science.	TBD

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Interdisciplinary Studies (English as a Second Language, EC-6 Certification), Bachelor of Interdisciplinary Studies	<p>Delete Program</p>	<p>This is not a true deletion. This program is being inactivated under the name BIS and will be added as a BS in Education. In prior years, education was not allowed as a major by Texas legislation; however, effective 2021, this legislation was changed. The inactivation of the BIS EC-6 program title is in response to this legislation. Please reference the new program form for the BS in Education. The interdisciplinary disciplinary major will be maintained in the institutional program inventory under the College of Science.</p>	<p>TBD</p>
Interdisciplinary Studies (Special Education EC-6th Certification), Bachelor of Interdisciplinary Studies	<p>Delete Program</p>	<p>This is not a true deletion. This program is being inactivated under the name BIS and will be added as a BS in Special Education. In prior years, education was not allowed as a major by Texas legislation; however, effective 2021, this legislation was changed. The inactivation of the BIS EC-6 program title is in response to this legislation. Please reference the new program form for the BS in Special Education. The interdisciplinary disciplinary major will be maintained in the institutional program inventory under the College of Science.</p>	<p>TBD</p>

Representative: James Jupp

Motion to approve: Fidencio Mercado

Second: Noelia Alonzo

Motion Unanimously Passes

- ii) Department of Human Development and School Services – **Presenter: John Lowdermilk**
(1) New Program

Name	Type	Comments	Effective Catalog Year
Special Education, Bachelor of Science	<p>New Program</p>	<p>New Program. Per THECB, teacher education programs are now permitted to be offered under as an education major. Replacing previous name: Interdisciplinary Studies (Special Education EC-6th Certification), Bachelor of Interdisciplinary Studies. Proposal will require external approval.</p>	<p>TBD</p>

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Representative: John Lowdermilk

Motion to approve: Fidencio Mercado

Second: Marcela Hebbard

Motion Unanimously Passes

d) College of Business and Entrepreneurship

i) Department of Information Systems – **Presenter:** Bin Wang

(1) New Course

Name	Type	Comments	Effective Catalog Year
INFS 3325 Introduction to Python Programming for Business Analytics	New Course	New course for new Business Analytics minor.	AY 23-24
INFS 3333 Advanced Spreadsheet Modeling	New Course	New course for new Business Analytics minor.	AY 23-24
INFS 3375 Data Visualization	New Course	New course for new Business Analytics minor.	AY 23-24

Representative: Bin Wang

Motion to approve: Marilyn Hagerty

Second: Noelia Alonzo

Motion Unanimously Passes

(2) Change Course

Name	Type	Comments	Effective Catalog Year
INFS 2300 Data Modeling Management Tools	Change Course	Change includes updates to the prerequisite narrative. Update includes the removal of the Computer Proficiency requirement.	AY 23-24
INFS 3300 Internship in Information Systems and Business Analytics	Change Course	Change includes updates to the long course title, short course title, and the prerequisite narrative. Update includes the addition of prerequisite course options to facilitate enrollment for the Information Systems major and in the new Business Analytics minor.	AY 23-24
INFS 3335 Database Management	Change Course	Change includes an update to the prerequisite narrative. Update includes removal of INFS 3308 and INFS 3310 so students in the new Business Analytics minor can take the course.	AY 23-24

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INFS 4308 Project Management	Change Course	Change includes an update to the prerequisite narrative. Update includes removal of INFS 3308 and replaced with INFS 3325 so students in the new Business Analytics minor can take the course.	AY 23-24
INFS 4330 Data Mining and Machine Learning	Change Course	Change includes updates to the long course title, short course title, course description, when the course is offered and the prerequisite narrative. Update includes removal of INFS 3308 and replaced with INFS 3325 so students in the new Business Analytics minor can take the course.	AY 23-24
INFS 4397 Health Computer Information Systems	Change Course	Change includes an update to the prerequisite narrative. Update includes removal of INFS 3308 and INFS 3310 so students in the new Business Analytics minor can take the course.	AY 23-24
QUMT 2341 Business Statistics I	Change Course	Change includes updates to the prerequisite narrative. Update includes the removal of INFS 1001 and the Computer Proficiency requirement.	AY 23-24
QUMT 4343 Prescriptive Analytics	Change Course	Change includes updates to the long course title, short course title, and the prerequisite narrative. Update includes the removal of QUMT 3341 and QUMT 3343 so students in the new Business Analytics minor can take the course.	AY 23-24

Representative: Bin Wang

Motion to approve: Marilyn Hagerty

Second: Noelia Alonzo

Motion Unanimously Passes

(3) New Program

Name	Type	Comments	Effective Catalog Year
Business Analytics, Minor	New Program	New Business Analytics minor.	AY 23-24

Representative: Bin Wang

Motion to approve: Marilyn Hagerty

Second: Noelia Alonzo

Motion Unanimously Passes

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(4) Change Program

Name	Type	Comments	Effective Catalog Year
Information Systems, Bachelor of Business Administration	Change Program	Change includes removal of INFS 1001 - Computer Proficiency from the Business Foundation electives and the addition of the new courses: INSF 3325, INFS 3333 & INFS 3375 and removal of Untaught courses: INFS 3330, INFS 4340, INFS 4395.	AY 23-24
Information Systems, Minor	Change Program	Change includes the addition of the new courses: INSF 3325, INFS 3333 & INFS 3375.	AY 23-24

Representative: Bin Wang

Motion to approve: Marilyn Hagerty

Second: Noelia Alonzo

Motion Unanimously Passes

e) College of Health Professions

i) Department of Health and Biomedical Science - **Presenter:** Rachel Villarreal

(1) New Course

Name	Type	Comments	Effective Catalog Year
NUTR 2314 Lifecycle Nutrition	New Course	New course for the BS Nutritional Sciences (Nutrition) concentration and minor.	AY 23-24
NUTR 3225 Nutritional Assessment	New Course	New course will replace NUTR 3125.	AY 23-24
NUTR 3300 Food Product Development	New Course	New course will replace NUTR 3200.	AY 23-24
NUTR 3330 Nutrition Therapy for Sports and Exercise	New Course	New course for all the BS Nutritional Sciences concentrations and minor.	AY 23-24
NUTR 3355 Multicultural Foods	New Course	New course will replace NUTR 3255.	AY 23-24
NUTR 4315 Food Safety and Regulations	New Course	New course for the BS Nutritional Sciences (Food Technology and Management) concentration.	AY 23-24
NUTR 4356 Medical Nutrition Therapy I	New Course	New course will replace NUTR 3357.	AY 23-24
NUTR 4358 Medical Nutrition Therapy II	New Course	New course will replace NUTR 3358.	AY 23-24
NUTR 4359 Community Nutrition	New Course	New course will replace NUTR 4259.	AY 23-24

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Representative: Rachel Villarreal

Motion to approve: Noelia Alonzo

Second: Dalia Paul

Motion Unanimously Passes

(2) Change Course

Name	Type	Comments	Effective Catalog Year
NUTR 2351 Introduction to Clinical Nutrition	Change Course	Change includes update to the short title and course description.	AY 23-24
NUTR 3201 Phytochemicals and Herbal Medicine	Change Course	Change includes update to the long title, course description and prerequisite narrative. Update includes: the addition of NURT 2351 as a prerequisite and the removal of BIOL 1406/1407 & BIOL 1487/1488. CIP code update effective AY 22-23.	AY 23-24
NUTR 3310 Advanced Nutrition and Exercise Metabolism	Change Course	Change includes update to the short title, course description and prerequisite narrative. Update includes: the addition of "Grade of C or better" to the existing prerequisite of CHEM 2323 and CHEM 2123. CIP code update effective AY 22-23.	AY 23-24
NUTR 3350 Integrative Nutrition and Nutrigenomics	Change Course	Change includes update to the course description and prerequisite narrative. Update includes: the addition of "Grade of C or better" to the existing prerequisite of NUTR 2351.	AY 23-24
NUTR 3354 Food Systems Management	Change Course	Change includes update to the course description and prerequisite narrative. Update includes: the addition of "Grade of C or better" to the existing prerequisite of NUTR 3452. CIP code update effective AY 22-23.	AY 23-24
NUTR 3362 Quantity Foods	Change Course	Change includes update to the course description and prerequisite narrative. Update includes: the addition of "Grade of C or better" to the existing prerequisite of NUTR 3452. CIP code update effective AY 22-23.	AY 23-24
NUTR 3452 Culinary Nutrition	Change Course	Change includes update to the short title, long title, and course description. CIP code update effective AY 22-23.	AY 23-24

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NUTR 3456 Experimental Foods	Change Course	Change includes update to the course description, weekly lab hours and prerequisite narrative. Update includes: the addition of “Grade of C or better” to the existing prerequisite of NUTR 3452. CIP code update effective AY 22-23.	AY 23-24
NUTR 4310 Nutritional Education and Counseling	Change Course	Change includes update to the course description and prerequisite narrative. Update includes: the addition of “Grade of C or better” to the existing prerequisite of NUTR 2351. CIP code update effective AY 22-23.	AY 23-24
NUTR 4357 Research Methods in Nutrition	Change Course	Change includes update to the course description, schedule type, weekly lecture/lab hours and prerequisite narrative. Update includes: the addition of “Grade of C or better” to the existing prerequisite of MATH 1343, MATH 1342 & NUTR 2351. CIP code update effective AY 22-23.	AY 23-24

Representative: Rachel Villarreal
Motion to approve: Noelia Alonzo
Second: Dalia Paul
Motion Unanimously Passes

(3) Delete Course

The following courses will be deleted for AY 23-24 but will have an updated CIP code for AY 22-23 to maximize formula funding: NUTR 2401, NUTR 3102, NUTR 3200, NUTR 3255, NUTR 4259, and NUTR 4301.

Name	Type	Comments	Effective Catalog Year
NUTR 2401 Food and Clinical Pathogens	Delete Course	Course will be replaced with BIOL 3401 in the program of study.	AY 23-24
NUTR 3102 Functional Foods and Nutraceuticals	Delete Course	Course replaced with NUTR 3201.	AY 23-24
NUTR 3125 Nutritional Assessment	Delete Course	Course replaced with new course NUTR 3225.	AY 23-24
NUTR 3200 Food Product Development	Delete Course	Course replaced with new course NUTR 3300. This course has been untaught for 4+ years and must be removed as per THECB rules.	AY 23-24
NUTR 3255 Multicultural Foods	Delete Course	Course replaced with new course NUTR 3355.	AY 23-24

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NUTR 3357 Medical Nutrition Therapy I	Delete Course	Course replaced with new course NUTR 4357.	AY 23-24
NUTR 3358 Medical Nutrition Therapy II	Delete Course	Course replaced with new course NUTR 4358.	AY 23-24
NUTR 4259 Introduction to Community Nutrition	Delete Course	Course replaced with new course NUTR 4359.	AY 23-24
NUTR 4301 Research Thesis in Nutrition	Delete Course	This course has been untaught for 4+ years and must be removed as per THECB rules.	AY 23-24

Representative: Rachel Villarreal

Motion to approve: Noelia Alonzo

Second: Dalia Paul

Motion Unanimously Passes

(4) Change Program

Name	Type	Comments	Effective Catalog Year
Nutritional Sciences (Food Technology and Management), Bachelor of Science	Change Program	Change includes updates to the program overview including Major admission , Progression and Graduation requirements. The addition of Math 1342 to the major specific 020 Mathematics area and replacing the deleted courses with the new courses in the major and concentration areas.	AY 23-24
Nutritional Sciences (Nutrition), Bachelor of Science	Change Program	Change includes updates to the program overview including Major admission , Progression and Graduation requirements. The addition of Math 1342 to the major specific 020 Mathematics area and replacing the deleted courses with the new courses in the major and concentration areas.	AY 23-24
Nutritional Sciences (Nutrition and Fitness), Bachelor of Science	Change Program	Change includes updates to the program overview including Major admission , Progression and Graduation requirements. The addition of Math 1342 to the major specific 020 Mathematics area and replacing the deleted courses with the new courses in the major and concentration areas.	AY 23-24
Nutritional Sciences, Minor	Change Program	Change includes updates to the program overview including Major admission , Progression and Graduation requirements.	AY 23-24

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		Decreasing the minor hours from 21 to 18 hours and replacing the deleted courses with the new courses in the Required and Prescribed Electives area.	
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Representative: Rachel Villarreal

Motion to approve: Noelia Alonzo

Second: Dalia Paul

Motion Unanimously Passes

NOTES: The proposal comments were updated to include “admission” to major requirements.

(5) Delete Program

Name	Type	Comments	Effective Catalog Year
Nutritional Sciences (Research), Bachelor of Science	Delete Program	Concentration will be deleted due to no student enrollment.	AY 23-24

Representative: Rachel Villarreal

Motion to approve: Noelia Alonzo

Second: Dalia Paul

Motion Unanimously Passes

Informational Items

Name	Type	Comments	Effective Catalog Year
MATH 2346 Mathematics for Electrical and Computer Engineers	Change Course	Administrative change. Update to include CSCI 1470 to the prerequisite narrative.	AY 22-23
MEDH 4301 Senior Seminar in Medical Humanities	Change Course	This is an administrative clean-up of CIP codes.	AY 23-24
NURS 3203 Pharmacology I	Change Course	Administrative change. CIP code change. No other change.	AY 22-23
NURS 4203 Pharmacology II	Change Course	Administrative change. CIP code change. No other change.	AY 22-23
NURS 3302 Pharmacology	Change Course	Administrative change. CIP code change. No other change.	AY 22-23
HPRS 4300 Pharmacology for Health Professional	Change Course	Administrative change. CIP code change. No other change.	AY 22-23

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5. Guests Speakers – Questions regarding undergraduate admission application processes

-Do students select their first choice major and then they are either admitted directly to a major or a pre-major? Is this decision automated and done by the undergraduate admissions office?

-How is the process of transitioning students from pre-major to direct major implemented?

-Is there a specific time limit a student is allowed to remain in the pre-major?

-What happens to a pre-major student who fails to qualify for transition to direct major? What academic counseling support is provided to those students? Will there be a Change of Pre-Major Request Form?

Marybel from Admission discussed programs with pre-majors and the different processes between Admissions, Registrar's office, and the major department. Programs with pre- majors are set up in ApplyTexas. If the major admission criteria is met before the census date, the Admissions office will switch them from pre-major to major. Once the census date has passed, the major department must review and determine who will be changed from pre-major to major and inform the Registrar's office to make the change.

For the pre-major populations that change to major, the Registrar's office will work with the departments to make the major change official.

For students that are not admitted to the major, each department will work with their students to help clear any criteria not met, refer or help the student choose another major.

6. Announcements/Informational Items – Laura Saenz, Ex-Officio

a) Next Meeting – February 10th

i) This is the last meeting for approving department-initiated changes to existing programs.

7. Adjournment @ 10:57am.