

# Undergraduate Committee Meeting

Agenda  
 AY 2022-2023  
 9:00 am – 11:00 am



## AGENDA – April 14, 2023

### 1) Chairs Call to Order

### 2) Roll Call

College	Member
Business and Entrepreneurship	Jennifer Welbourne
Education and P-16 Integration	Janine Schall
Engineering and Computer Science	Mounir Ben Ghali
Fine Arts	Robert Gilbert
Health Professions	Fidencio Mercado
Liberal Arts	Marcela Hebbard
School of Nursing	Dalia Paul
School of Social Work	Noelia Alonzo
Sciences	Tatiana Altecó
University College	Marilyn Hagerty
University Library	Justin White
Ex- Officio	Laura M. Saenz

### 3) Old Business: Approval of Minutes from March 10, 2023, meeting

Please respond via Teams regarding any revisions needed to the minutes by noon on April 13, 2023.

### 4) New Business: Review of Submissions

#### a) Institutional Action Items

#### i) Local Credit by Exam – Presenter: Jonikka Charlton

Name	Current Policy	Changes to Policy	Effective Catalog Year
<a href="#">Local Credit by Exam</a>	<p><b>CREDIT BY EXAMINATION AND EVALUATION</b></p> <p>UTRGV offers college credit by examination to qualified students through a variety of approved examinations. A student may receive up to 30 hours of undergraduate credit by examination through the following programs or methods:</p> <p><b>CEEB Advanced Placement (AP) Tests</b></p> <p>If you are a high school student anticipating course credit through CEEB AP Tests, you should make arrangements to take the proper examination(s) with your high school counselor or AP coordinator. This should be done in time for your scores to be received and evaluated by UTRGV before you begin your first semester. Course credit or exemptions may be obtained in the subjects</p>	<p><b>CREDIT BY EXAMINATION AND EVALUATION</b></p> <p>UTRGV offers college credit by examination to qualified students through a variety of approved examinations. A student may receive up to 30 hours of undergraduate credit by examination through the following programs or methods:</p> <p><b>CEEB Advanced Placement (AP) Tests</b></p> <p>If you are a high school student anticipating course credit through CEEB AP Tests, you should make arrangements to take the proper examination(s) with your high school counselor or AP coordinator. This should be done in time for your scores to be received and evaluated by UTRGV before you begin your first semester. Course credit or exemptions may be obtained in the subjects</p>	AY23-24

<p>listed in the website.</p> <p><b>International Baccalaureate (IB) Tests</b></p> <p>The International Baccalaureate (IB) tests are offered worldwide to students enrolled in programs affiliated with the IB program. The University of Texas Rio Grande Valley will grant credit on IB higher-level tests for the courses listed. Please contact the Office of Undergraduate Admissions for additional information.</p> <p><b>College-Level Examination Program (CLEP)</b></p> <p>Students can earn course credit at UTRGV in a wide variety of subject areas through CLEP Subject Examinations, which are standardized 90-minute, multiple-choice tests.</p> <p>UTRGV does not grant CLEP credit for a class in which the student has received a letter grade. Letter grades do not include courses in which a student has dropped or withdrawn. These exams are administered by the UTRGV Testing Center several times a month throughout the academic year.</p> <p><b>Local Advanced Standing Examinations- For Credit</b></p> <p>Students may acquire college credit through local departmental examinations at UTRGV. Local examinations may not be taken for courses for which an approved CLEP subject examination exists. <b>Students are encouraged to contact the individual academic departments for more information regarding the availability of local examinations, requirements and fees.</b> Credit earned through these exams dose not count toward earned credit hour requirements for academic residency.</p> <p><b>Other Exams</b></p> <p>In addition to the exams listed above, COLLEGE BOARD also offers the following exams: College Composition, College Composition Modular, Natural Science, Humanities, Human Growth &amp; Development, Social Sciences &amp; History, College Mathematics, and Financial Accounting. Although these exams are not currently accepted at UTRGV they may still</p>	<p>listed in the website.</p> <p><b>International Baccalaureate (IB) Tests</b></p> <p>The International Baccalaureate (IB) tests are offered worldwide to students enrolled in programs affiliated with the IB program. The University of Texas Rio Grande Valley will grant credit on IB higher-level tests for the courses listed. Please contact the Office of Undergraduate Admissions for additional information.</p> <p><b>College-Level Examination Program (CLEP)</b></p> <p>Students can earn course credit at UTRGV in a wide variety of subject areas through CLEP Subject Examinations, which are standardized 90-minute, multiple-choice tests.</p> <p>UTRGV does not grant CLEP credit for a class in which the student has received a letter grade. Letter grades do not include courses in which a student has dropped or withdrawn. These exams are administered by the UTRGV Testing Center several times a month throughout the academic year.</p> <p><b>Local Advanced Standing Examinations- For Credit</b></p> <p>Students may acquire college credit through local departmental examinations at UTRGV. Local examinations may not be taken for courses for which an approved CLEP subject examination exists. Credit earned through these exams does not count toward earned credit hour requirements for academic residency. <b>Only institutionally approved local exams may be taken for credit.</b></p> <p><b>Other Exams</b></p> <p>In addition to the exams listed above, COLLEGE BOARD also offers the following exams: College Composition, College Composition Modular, Natural Science, Humanities, Human Growth &amp; Development, Social Sciences &amp; History, College Mathematics, and Financial Accounting. Although these exams are not currently accepted at UTRGV they may still be</p>	
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### ii) Repeat Course Policy – Presenter: Jonikka Charlton

Name	Current Policy	Changes to Policy	Effective Catalog Year
<a href="#">Repeat Course Policy</a>	<p><b>REPEATING COURSES</b></p> <p><b>Repeating Coursework Completed At UTRGV</b></p> <p>Students may repeat (i.e., take a second or subsequent time) a previously completed course under two circumstances: (a) repeating the course for additional credit and (b) repeating the course to improve the course grade. These two types of repeats are explained further below.</p> <p>Before repeating any course, students should contact their academic advisor to determine the application of credits from the second or subsequent enrollment in the course toward meeting program requirements. Students are also advised to check with the Office of Financial Aid to determine how grades earned from repeated coursework may impact their financial aid eligibility status.</p> <p>The University of Texas Rio Grande Valley’s policy for repeating coursework is stated below.</p> <p><b>Repeating Courses for Additional Credit</b></p> <p>Certain courses in the catalog have been approved and marked in the student registration system (ASSIST) as repeatable for additional credit beyond the first successful completion of the course. Examples of these courses are special topic courses, performance courses, research experiences, internships and similar courses approved by the program and institution to be repeated for additional credit. All semester credit hours and grade points from each completion of the course taken are included in the student’s record, in the number of hours earned at</p>	<p><b>REPEATING COURSES</b></p> <p><b>Repeating Coursework Completed At UTRGV</b></p> <p>Students may repeat (i.e., take a second or subsequent time) a previously completed course under two circumstances: (a) repeating the course for additional credit and (b) repeating the course to improve the course grade. These two types of repeats are explained further below.</p> <p>Before repeating any course, students should contact their academic advisor to determine the application of credits from the second or subsequent enrollment in the course toward meeting program requirements. Students are also advised to check with the Office of Financial Aid to determine how grades earned from repeated coursework may impact their financial aid eligibility status.</p> <p>The University of Texas Rio Grande Valley’s policy for repeating coursework is stated below.</p> <p><b>Repeating Courses for Additional Credit</b></p> <p>Certain courses in the catalog have been approved and marked in the student registration system (ASSIST) as repeatable for additional credit beyond the first successful completion of the course. Examples of these courses are special topic courses, performance courses, research experiences, internships and similar courses approved by the program and institution to be repeated for additional credit. All semester credit hours and grade points from each completion of the course taken are included in the student’s record, in the number of hours earned at</p>	<p>AY23-24</p>

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	<p>UTRGV, and the student’s grade point average (GPA) calculation when appropriate. These courses have been approved to be repeatable for additional credit but have limited repeatability. It is important for students to acquaint themselves with the number of repeats allowed for a specific course and the number of credits applicable to their program of study.</p> <p><b>Repeating Courses to Improve Grades</b></p> <p>Most courses in the catalog are non-repeatable and can only satisfy program requirements once. Students may enroll in non-repeatable courses to improve their course grade and grade point average; however, students may only complete (drops and withdrawals are excluded) a non-repeatable course two times without special approval. Students who have taken a non-repeatable course two times must seek special approval from the department chair/school director and the Dean (or designee) of the student’s major or minor (if the repeated course is fulfilling a minor requirement) to enroll in a non-repeatable course for a third time. Students will also need special approval for any enrollment beyond the third.</p> <p>A student cannot enroll in a non-repeatable course for which he or she has an unresolved grade of I (incomplete). Courses taught under two different prefixes (i.e., cross listed in the catalog and course registration), but have the same or similar title and course descriptions are considered the same course for repeat counting.</p>	<p>UTRGV, and the student’s grade point average (GPA) calculation when appropriate. These courses have been approved to be repeatable for additional credit but have limited repeatability. It is important for students to acquaint themselves with the number of repeats allowed for a specific course and the number of credits applicable to their program of study.</p> <p><b>Repeating Courses to Improve Grades</b></p> <p>Most courses in the catalog are non-repeatable and can only satisfy program requirements once. Students may enroll in non-repeatable courses to improve their course grade and grade point average. Students who have earned a grade of C or higher in the first attempt of a course should consult with an advisor before repeating a course to discuss the potential impact of earning a lower grade on a second or subsequent attempt.</p> <p>A student cannot enroll in a non-repeatable course for which he or she has an unresolved grade of I (incomplete). Courses taught under two different prefixes (i.e., cross listed in the catalog and course registration), but have the same or similar title and course descriptions are considered the same course for repeat counting.</p>	
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<p>According to Texas Education Code 54.014, a resident undergraduate student attempting the same class, excluding designated repeatable courses, for the third time will be charged tuition at the nonresident undergraduate student rate for the same number of semester credit hours. See catalog section on Three-Attempt Course Fees.</p> <p><b><i>Impact Of Repeating Non-Repeatable Courses on Grade Point Average</i></b></p> <p>If a student has completed a non-repeatable course to improve his or her grade more than once, then the last or most recent grade from all completions will be used in the GPA calculation. This is the case even if the last grade is lower than a prior grade. Course completions prior to the last one will be marked on the transcript with "E" (excluded).</p> <p><b>Repeating Coursework Transferred to UTRGV</b></p> <p><b><i>Repeating Transferred Course Work for Additional Credit at UTRGV</i></b></p> <p>Courses transferred for credit as equivalent to UTRGV course work from another institution may not be repeated at UTRGV for additional credit under any circumstance.</p> <p><b><i>Repeating Transferred Courses to Improve Grades</i></b></p> <p>Students who have previously completed a course at another institution may enroll in the equivalent course at UTRGV to improve his or her grade. <b>Students are limited to two completions at UTRGV to improve his or her grade without special approval. To enroll in a course a third time at UTRGV, students may request approval from the department chair/school director and the Dean (or designee) of the student's major or minor (if the repeated course is fulfilling a minor requirement). Students will also need special approval for any enrollment beyond the third enrollment at UTRGV.</b></p>	<p>According to Texas Education Code 54.014, a resident undergraduate student attempting the same class, excluding designated repeatable courses, for the third time will be charged tuition at the nonresident undergraduate student rate for the same number of semester credit hours. See catalog section on Three-Attempt Course Fees.</p> <p><b><i>Impact Of Repeating Non-Repeatable Courses on Grade Point Average</i></b></p> <p>If a student has completed a non-repeatable course to improve his or her grade more than once, then the last or most recent grade from all completions will be used in the GPA calculation. This is the case even if the last grade is lower than a prior grade. Course completions prior to the last one will be marked on the transcript with "E" (excluded).</p> <p><b>Repeating Coursework Transferred to UTRGV</b></p> <p><b><i>Repeating Transferred Course Work for Additional Credit at UTRGV</i></b></p> <p>Courses transferred for credit as equivalent to UTRGV course work from another institution may not be repeated at UTRGV for additional credit under any circumstance.</p> <p><b><i>Repeating Transferred Courses to Improve Grades</i></b></p> <p>Students who have previously completed a course at another institution may enroll in the equivalent course at UTRGV to improve his or her grade. <b>Students who have earned a grade of C or higher in the first attempt of a course should consult with an advisor before repeating a course to discuss the potential impact of earning a lower grade on a second or subsequent attempt.</b></p>
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	<p><b>Impact of Repeating Non-repeatable Courses on Grade Point Average for Transferred Courses</b></p> <p>If a student completes an equivalent non-repeatable course at UTRGV <b>after</b> previously completing it at another institution, then the last grade from all completions at UTRGV will be used in the GPA calculation. Course completions prior to the last one will be marked on the transcript with “E” (excluded). Any grades from an equivalent course completed at another institution <b>after</b> the completion of the course at UTRGV will not replace the UTRGV course grade.</p>	<p><b>Impact of Repeating Non-repeatable Courses on Grade Point Average for Transferred Courses</b></p> <p>If a student completes an equivalent non-repeatable course at UTRGV <b>after</b> previously completing it at another institution, then the last grade from all completions at UTRGV will be used in the GPA calculation. Course completions prior to the last one will be marked on the transcript with “E” (excluded). Any grades from an equivalent course completed at another institution <b>after</b> the completion of the course at UTRGV will not replace the UTRGV course grade.</p>	
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### iii) B3 Scholar Designation - **Presenter: Katherine Christoffersen**

Name	Type	Comments	Effective Catalog Year
B3 SCHOLAR SEAL GRADUATION REQUIREMENTS	New Catalog Language	<p>The B3 Scholar Seal develops undergraduate students’ bilingualism, biculturalism, and biliteracy through relevant coursework and formally acknowledges these skills through a certificate program. To fulfill the B3 Scholar Seal requirements and graduate with the B3 Scholar Seal, students complete courses that are taught in Spanish or bilingually and courses that incorporate culturally relevant pedagogy. Students also have the option of completing two Spanish classes as part of the Seal requirements. For details about these tracks, visit the <a href="#">B3 Scholar Seal website</a>. Students must also complete all degree requirements to receive the B3 Scholar Seal.</p> <p>Students who graduate as B3 Scholars will have this designation recorded on their transcripts. They will also have the distinction recognized upon graduation and receive a certificate which will be provided after the degree is awarded.</p>	AY23-24

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### b) College of Fine Arts

#### i) Department of Theatre - **Presenter: Trey Mikolasky**

##### (1) Change Course

Name	Type	Comments	Effective Catalog Year
<a href="#">THTF 2361 Introduction to Video and Film Editing</a>	Change Course	Changes include updates to the long/short titles and the course description.	AY23-24
<a href="#">THTF 4361 Advanced Video and Film Editing</a>	Change Course	Changes include updates to the long/short titles and the course description.	AY23-24

#### ii) Department of Music – **Presenter: Jason Mitchell**

##### (1) New Course

Name	Type	Comments	Effective Catalog Year
<a href="#">MUEN 1001 Music Ensemble</a>	New Course	New course for students who wish to enroll in one of the Music Ensembles without declaring a major or minor in Music. This is a Non-Credit Course.	AY23-24

### c) College of Engineering and Computer Science

#### i) Department of Civil Engineering - **Presenter: Jungseok Ho, Jorge Vidal**

##### (1) Approval of permanent cross-leveling

CIVE 6311 Open Channel Flow	CIVE 4350 Open Channel Flow
CIVE 6326 Advanced Asphalt Pavement Materials	CIVE 4340 Advanced Asphalt Pavement Materials

##### (2) Change Course

Name	Type	Comments	Effective Catalog Year
<a href="#">CIVE 4392 Civil Engineering Senior Project</a>	Change Course	The course description has been corrected to include CIVE 4190 instead of CIVE 4391 which was effective catalog year 2017. Catalogs 2019-2022 have been updated. Catalogs 2017 & 2018 will need to be updated in Banner. Change also includes an update to the Prerequisite Narrative. Update includes: A grade of C or better in CIVE 4391, and maximum 15 credit hours enrolled in the term.	AY23-24

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ii) Department of Electrical and Computer Engineering – **Presenter: Andres Medina**

(1) Change Course

Name	Type	Comments	Effective Catalog Year
<a href="#">EECE 2319 Numerical Computation and Data Visualization</a>	Change Course	Change includes adding the new approved Major Specific Core Curriculum course CSCI 1381 to the Prerequisite Narrative.	AY23-24
<a href="#">EECE 3435 Microprocessor Systems</a>	Change Course	Change includes adding the new approved Major Specific Core Curriculum course CSCI 1381 to the Prerequisite Narrative.	AY23-24

(2) Change Program

Name	Type	Comments	Effective Catalog Year
<a href="#">Electrical Engineering, Bachelor of Science Electrical Engineering</a>	Change Program	Change includes an update to the Program Overview and the Major Specific 090 Section of the Core Curriculum to remove CSCI 1380 and add the new CSCI 1381 course.	AY23-24

d) College of Sciences

i) Department of Mathematical and Statistical Science – **Presenter: Tim Huber**

(1) Change Course

Name	Type	Comments	Effective Catalog Year
<a href="#">MATH 2346 Mathematics for Electrical and Computer Engineers</a>	Change Course	Change includes adding the new approved Major Specific Core Curriculum course CSCI 1381 to the Prerequisite Narrative and removing CSCI 1380.	AY23-24

e) School of Nursing

i) Department of Nursing – **Presenter: Lilia Fuentes**

(1) Change Course

Name	Type	Comments	Effective Catalog Year
<a href="#">NURS 3212 Mental Health Clinical</a>	Change Course	Changes include updates to the Schedule Type from Practicum to Lab, Weekly Lecture hours from 2 to 0 and Weekly Lab hours from 0 to 8.	AY23-24



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<a href="#">NURS 3304 Fundamentals of Nursing Clinical/Lab</a>	<b>Change Course</b>	Changes include updates to the Schedule Type from Practicum to Lab, Weekly Lecture hours from 3 to 0 and Weekly Lab hours from 0 to 12.	AY23-24
<a href="#">NURS 3311 Adult Health I Clinical</a>	<b>Change Course</b>	Changes include updates to the Schedule Type from Practicum to Lab, Weekly Lecture hours from 3 to 0 and Weekly Lab hours from 0 to 12.	AY23-24
<a href="#">NURS 4202 Community Health Clinical</a>	<b>Change Course</b>	Changes include updates to the Schedule Type from Practicum to Lab, Weekly Lecture hours from 2 to 0 and Weekly Lab hours from 0 to 8.	AY23-24
<a href="#">NURS 4301 Adult Health II Clinical</a>	<b>Change Course</b>	Changes include updates to the Schedule Type from Practicum to Lab, Weekly Lecture hours from 3 to 0 and Weekly Lab hours from 0 to 12.	AY23-24
<a href="#">NURS 4305 Family Health Clinical</a>	<b>Change Course</b>	Changes include updates to the Schedule Type from Practicum to Lab, Weekly Lecture hours from 3 to 0 and Weekly Lab hours from 0 to 12.	AY23-24
<a href="#">NURS 4307 Leadership in Nursing Clinical</a>	<b>Change Course</b>	Changes include updates to the Schedule Type from Lecture to Lab, Weekly Lecture hours from 3 to 0 and Weekly Lab hours from 0 to 12.	AY23-24

### f) College of Business and Entrepreneurship

#### i) Department of Information Systems – **Presenter: Bin Wang**

##### (1) New Course

Name	Type	Comments	Effective Catalog Year
<a href="#">INFS 3385 Data Wrangling and Warehousing</a>	<b>New Course</b>	New course in the Business Analytics Foundation area of the new BBA Business Analytics major for AY24-25.	<b>TBD</b>
<a href="#">INFS 4360 Healthcare Analytics</a>	<b>New Course</b>	New course option in the Advanced Business Analytics Core area of the new BBA Business Analytics major for AY24-25.	<b>TBD</b>
<a href="#">QUMT 4370 Big Data Analytic Platforms and Applications</a>	<b>New Course</b>	New course in the Business Analytics Foundation area of the new BBA Business Analytics major for AY24-25.	<b>TBD</b>

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### (2) New Program

Name	Type	Comments	Effective Catalog Year
<a href="#">Business Analytics, Bachelor of Business Administration</a>	New Program	New BBA major for AY24-25. <b>Proposal will require external approval.</b>	TBD

### g) College of Liberal Arts

#### i) School of Interdisciplinary Programs and Community Engagement – **Presenter: Cathryn Merla-Watson**

##### (1) Change Program

Name	Type	Comments	Effective Catalog Year
<a href="#">Gender and Women's Studies, Minor</a>	Change Program	Change includes the addition of CRIJ 3327, CRIJ 3350 & REHS 3320 to the Gender and Women's Studies Electives group.	AY23-24
<a href="#">Gender and Women's Studies, Certificate</a>	Change Program	Change includes the addition of CRIJ 3327, CRIJ 3350 & REHS 3320 to the Certificate Requirements group.	AY23-24

### Informational Items

Name	Type	Comments	Effective Catalog Year
<a href="#">ADST 3303 Case Management in Addiction Studies</a>	New Course	Correction from February 10, 2023, UG Meeting. Removed statement "Credit cannot be earned for ADST 3303 and REHS 3303" and will be managed through a Modification to Degree Audit (MDA).	AY23-24
<a href="#">ADST 4301 Assessment in Addiction Studies</a>	New Course	Correction from February 10, 2023, UG Meeting. Removed statement "Credit cannot be earned for ADST 4301 and REHS 4301" and will be managed through a Modification to Degree Audit (MDA).	AY23-24
<a href="#">ADST 4302 Job Placement in Addiction Studies</a>	New Course	Correction from February 10, 2023, UG Meeting. Removed statement "Credit cannot be earned for ADST 4302 and REHS 4302" and will be managed through a Modification to Degree Audit (MDA).	AY23-24
<a href="#">ADST 4303 Case Management II in Addiction Studies</a>	New Course	Correction from February 10, 2023, UG Meeting. Removed statement "Credit cannot be earned for ADST 4303 and REHS 4303" and will be managed through a Modification to Degree Audit (MDA).	AY23-24
<a href="#">ADST 4330 Practicum I in Addiction Studies</a>	New Course	Correction from February 10, 2023, UG Meeting. Removed statement "Credit cannot be earned for ADST 4330 and REHS 4330" and will be managed through a Modification to Degree Audit (MDA).	AY23-24

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<a href="#">ADST 4602 Practicum II in Addiction Studies</a>	<b>New Course</b>	Correction from February 10, 2023, UG Meeting. Removed statement “Credit cannot be earned for ADST 4602 and REHS 4602” and will be managed through a Modification to Degree Audit (MDA).	AY23-24
<a href="#">Bachelor of Business Administration (BBA) in Information Systems</a>	<b>Request to change CIP Code</b>	The Bachelor of Business Administration (BBA) in Information Systems at UTRGV has a highly technical curriculum with required coursework in business IT infrastructure, Java programming, networking and the Internet, database, systems analysis, and IT project management. In addition, it has technical and quantitative elective coursework in Python programming, data mining and machine learning, health computer information systems, ERP implementation, data visualization, data wrangling and data warehousing, big data analytics, and so on. Given the highly technical nature of the program, we request to change the program CIP code to 11.0401 similar to the following information systems programs offered in business schools in other Texas public higher education institutions.	AY23-24

### 5) Announcements – Laura Saenz, Ex-Officio

- a) Chair remarks – Dr. Ben Ghalia
- b) Members and Colleges with Expiring Terms
  - i) Mounir Ben Ghalia – Engineering and Computer Science
  - ii) Janine Schall – Education and P-16 Integration
- c) Next Meeting – September 2023
- d) Change of Committee Meeting Dates

### 6) Adjournment