

## Graduate Committee Meeting

Agenda

AY 2021-2022

Meeting Time 10:00 am – 12:00 pm

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### Graduate Committee Meeting

November 5, 2021

1) Chairs Call to Order

2) Roll Call

<b>Members:</b>	<b>College:</b>	<b>Present/Absent</b>
Charles Roush	University Library	<b>Present</b>
Nancy Razo	College of Education & P-16 Integration	<b>Present</b>
George Amorim	College of Fine Arts	<b>Present</b>
Mataz Alcoutlabi	College of Engineering and Computer Science	<b>Present</b>
Lilia Fuentes	School of Nursing	<b>Present</b>
Helene Krouse	School of Medicine	<b>Present</b>
Leyla Feize	School of Social Work	<b>Present</b>
Wanrong Hou	Vackar College of Business and Entrepreneurship	<b>Present</b>
Kimberly Selber	College of Liberal Arts	<b>Present</b>
Lisa Salinas	College of Health Professions	<b>Present</b>
Rupesh Kariyat	College of Science	<b>Present</b>
Sandra Hansmann	Graduate College, Ex Officio	<b>Present</b>
Laura Saenz	Curriculum & Institutional Assessment Office, Ex Officio	<b>Present</b>

3) Old Business: Review of Minutes from October 1, 2021, meeting 1006 am

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### 4) New Business: Review of Submissions

#### a) College of Engineering and Computer Science

##### i) Department of Informatics and Engineering Systems - **Presenter: Fitra Khan**

##### (1) New Courses, Change Course, Change Program

Name	Type	Comments	Effective Year
<a href="#">CYBI 6300 Topics in Cyberspace and Informatics</a>	New Course	This is a new course for the MS in Informatics.	AY 22-23
<a href="#">CYBI 6304 Foundations of Informatics &amp; Cyberspace I</a>	New Course	This is a new course for the MS in Informatics.	AY 22-23
<a href="#">CYBI 6306 Foundations of Informatics &amp; Cyberspace II</a>	New Course	This is a new course for the MS in Informatics.	AY 22-23
<a href="#">CYBI 6375 Data Science for Business Intelligence with Python</a>	New Course	This course was previously under prefix CSCI for the MS in Informatics, and now will be CYBI. The MSIN has been moved from the Computer Science department to the Informatics and Engineering Systems department, therefore this course has a change in department.	AY 22-23
<a href="#">CYBI 6378 Statistics and Data Analysis with Python</a>	New Course	This course was previously under prefix CSCI for the MS in Informatics, and now will be CYBI. The MSIN has been moved from the Computer Science department to the Informatics and Engineering Systems department.	AY 22-23
<a href="#">CYBI 6381 Independent Research and Study</a>	New Course	This is a new course for the MS in Informatics.	AY 22-23
<a href="#">CYBI 7301 Thesis I</a>	New Course	New course for MS in Informatics.	AY 22-23
<a href="#">CYBI 7302 Thesis II</a>	New Course	New course for MS in Informatics.	AY 22-23
<a href="#">CYBI 6302 Foundations of Software and Programming Systems</a>	Change Course	The prerequisites have been removed.	AY 22-23

## Graduate Committee Meeting

Agenda

AY 2021-2022

Meeting Time 10:00 am – 12:00 pm



<a href="#">CYBI 6303 Principles of Information Technology Systems</a>	Change Course	The prerequisites have been removed.	AY 22-23
<a href="#">CYBI 6305 Foundations of Algorithms and Programming Languages</a>	Change Course	The prerequisites have been removed.	AY 22-23
<a href="#">CYBI 6312 Advanced Internet Applications Programming</a>	Change Course	There is a change in prerequisites.	AY 22-23
<a href="#">CYBI 6314 E-Commerce Systems and Implementation</a>	Change Course	There is a change in prerequisites.	AY 22-23
<a href="#">CYBI 6315 Applied Database Systems</a>	Change Course	The prerequisites have been removed.	AY 22-23
<a href="#">CYBI 6318 Cybersecurity and Forensics</a>	Change Course	There is a change in prerequisites.	AY 22-23
<a href="#">CYBI 6364 Advanced Digital Forensics</a>	Change Course	The prerequisites have been removed.	AY 22-23
<a href="#">CYBI 6365 Network Management and Security</a>	Change Course	Prerequisites have been added.	AY 22-23
<a href="#">Master of Science in Informatics, MS</a>	Change Program	There is a change in program name from Information Technology to Informatics. There is a change in CIP Code. There are updates to the Content at the top of the catalog page, including adding leveling requirements. There is an update to the degree plan that includes replacing CYBI 6302 and CYBI 6305 with CYBI 6304 and CYBI 6306.	AY 22-23

**Motion to approve change: Kimberly/Wonrong**

**Second: George**

**Motion Passes**

**Notes: New courses** - Do these courses have a flow and why are there no prerequisites? For the prerequisites we could prevent students from enrolling in these courses by declaring the program, and any other type of student would be taken on a case-by-case bases. The courses don't have a course flow so students can take what they need. Are Independent studies allowed? We refrain from developing these due to having difficulty with establishing a syllabus and its difficult at the degree audit level due to students wanting to substitute for the course. These courses are also not in the degree plan as an elective, so we should not have as many issues. Are current students in the program going to be allowed to use this course to fulfill the

## Graduate Committee Meeting

Agenda

AY 2021-2022

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degree requirements? Yes, they will. Will students be allowed to take a 1 credit hour course if the student doesn't finish Thesis II in time? Students would either get into CYBI 6381 or they could take an incomplete grade, so they are able to re-enroll. These types of courses are generally repeatable. It's recommended to make the Thesis II repeatable, as it is currently non-repeatable. What happens if the student takes the course more than twice and getting letter grades that affect the GPA? Pass/Fail or Credit/No Credit would prevent any impact on GPA but will count toward their degree plan. For thesis, we do not use Satisfactory and Incompletes due to the course not counting credits toward the degree plan.

**Change Courses** – If we change the prerequisite of consent of instructor what problems would that bring up? If you have a list of students, you can override before enrollment to prevent any issues. The consent of instructor is dealt at the scheduling level and is controlled at the instructor level. The instructor will be checking every semester, but it should be clear in the catalog that a student needs consent from instructor. This prerequisite should be applied to all the change courses and any others that don't have prerequisites.

**Change Program** – The change in CIP code will be difficult to get approval, but the name change can be approved. The recommendation is to approve the name change first, then work on the CIP code after the name approval. The CIP code is in informatics, and once the program is fully established, then we could show why the change is needed. The CIP code will be changed by CIA.

### b) College of Engineering and Computer Science

#### i) Department of Computer Science - **Presenter: Zhixiang Chen**

##### (1) Delete course

Name	Types	Comments	Effective Year
<a href="#">CSCI 6375 Data Science for Business Intelligence with Python</a>	Delete Course	This deletion is due to the MS in Informatics moving from the Computer Science department to the Informatics and Engineering Systems department. The prefix will be changed to CSCI to CYBI.	AY 22-23
<a href="#">CSCI 6378 Statistics and Data Analysis with Python</a>	Delete Course	This deletion is due to the MS in Informatics moving from the Computer Science department to the Informatics and Engineering Systems department. The	AY 22-23

## Graduate Committee Meeting

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		prefix will be changed to CSCI to CYBI.	
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**Motion to approve change: Kimberly**

**Second: Charles**

**Motion Passes**

**Notes:**

### c) College of Liberal Arts

#### i) Department of Anthropology- **Presenter: Sarah Rowe**

##### (1) Change course, New course

Name	Type	Comments	Effective Year
<a href="#">ANTH 6320</a> <a href="#">Anthropology of Conflict and Human Rights</a>	Change course	There is a change in long course title, short course title, and course description to better fit the new faculty member teaching the course.	AY 22-23
<a href="#">ANTH 6303 Forensic Anthropology</a>	New course	This is a new course that for Anthropology MAIS. Degree plan does not list specific ANTH courses. No change program form needed. <b>Proposal includes a cross-leveling with ANTH 4303. The approval to cross level will be considered at the Joint UG/GR committee.</b>	AY 22 - 23

**Motion to approve change: Wanrong**

**Second: Helene**

**Motion Passes**

**Notes:** Is it cross leveled or cross listed? Cross level is between two level of students. This course is tied to an individual faculty, what happens if the faculty leaves? It's subjective to the program and faculty. It could be that a faculty member is coming in with more updated perspective. Currently the faculty member is on a 3-year lecturer, but they are hiring for a 10-year faculty to teach these courses. The program courses are all tied to faculty members. There needs to be a sentence added to the justification that courses are typically tied to a faculty member due to the discipline. The 6303 was made through the special topics course due to the high demand for the course.

### 5) Other Action Items

- a) Dr. Saenz wants to set up a joint committee to review cross-leveled courses. Some tentative dates have been submitted for January and Feb. We are also going to be reviewing fast-track programs.

## **Graduate Committee Meeting**

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### **6) Announcements or Other Informational Items**

- i) Next meeting – December 3<sup>rd</sup>

### **7) Adjournment**

- a) 11:21