Graduate Committee Meeting
December 2, 2022

1) **Chairs Call to Order**
2) **Roll Call**

Members:	College:	Present/Absent
Wanrong Hou	Business and Entrepreneurship	**Absent**
Dumitru Caruntu	Engineering and Computer Science	**Present**
Michelle Abrego	Education and P-16 Integration	**Present**
George Amorin	Fine Arts	**Absent**
Lisa Salinas	Health Professions	**Present**
Rebecca Hernandez	School of Nursing	**Present**
Kimberly Selber	Liberal Arts, Vice Chair	**Present**
Wei Lin	College of Science	**Present**
Candace Robledo	School of Medicine	**Present**
Denise Longoria	School of Social Work	**Present – Joined at 10:25**
Charles Rousch	University Library, Chair	**Present**
Can (John) Saygin	Graduate College, Ex Officio	**Sandra Hansmann on**
Laura Saenz	Curriculum & Institutional Assessment Office, Ex Officio	**Present**

3) **Old Business: Review of Minutes from November 4th, 2022, meeting (Please respond via Teams regarding any revisions needed to the minutes. If no revisions are requested, then the minutes will be accepted through consent.)**
4) **New Business: Review of Submissions**

   a. **College of Business and Entrepreneurship**
      i. **Department of Management**
         1) **New Course, New Program – Jorge Gonzalez**

Name	Type	Comment	Year
MGMT 6340 Strategic Staffing	New Course	This is a new course for the Human Resources Management (MS) – AOP program.	**TBD**
MGMT 6341 Human Resource	New Course	This is a new course for the Human Resources Management (MS) – AOP program.	**TBD**

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Analytics & Planning			
MGMT 6344 Total Compensation Systems Management	New Course	This is a new course for the Human Resources Management (MS) – AOP program.	**TBD**
MGMT 6345 Talent Development & Management	New Course	This is a new course for the Human Resources Management (MS) – AOP program.	**TBD**
Human Resource Management (MS) - Accelerated Online Program	New Program	This is a new program for the Department of Management. **This requires external approval from UT System, THECB, and SACSCOC.**	**TBD**

Motion to approve Change: Dumitru Caruntu
Second: Kimberly Selber
Motion Passes
Notes: When will the program start? We are waiting on Coordinating Board approval, but the hope is to start in the fall. We still need time to market the program and other processes. There will be more discussion about when the implementation should be to have a better start in recruitment. There is room to start in the spring. What are some projections for student enrollment? About 20 students, up to 25. Not all will be full time, but students are able to join the program at any time. The projection is to start with 20 students. We only see 4 new courses, are the others existing courses? Yes, the other courses are already in the course inventory. Are those existing courses in other AOP programs? Yes, they reside in MBA AOP programs. With the existing courses, will you be able to accommodate the increase in students for those courses? Yes, faculty are preparing for it and have already started to develop more sections. How many students are in each section? They are the same for the MBA students, which is about 30 – 40, but can be up to 50 students. If there are 50 students, they set up more sections and other faculty to teach. Is it just one instructor for each section? Yes, each section has its own faculty member. Do you collect feedback from students in all these sections? Yes, sometimes they get over 100 students in one section, so there are accommodations that are made with COLTT. Due some of these large classes, they split the courses accordingly. Will students be able to finish in a year if they start at any time? Yes, the plan is to offer 2 courses per module for Fall and Spring, and 1 per module in the summer.

   b. **College of Liberal Arts**
      i. **Department of Criminal Justice**
         1) **Change Program – Marika Dawkins**

Name	Type	Comment	Year
Criminal Justice (MS) -	Change Program	The letter of intent in the admission requirements has changed from 250-500 words	AY 23 - 24

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[Accelerated Online Program](#)		to 1,000 words. The progression requirement has been removed. There are updates to the degree plan to clarify what the requirements are for the degree. CRIJ 6303, CRIJ 6304, CRIJ 6305, CRIJ 6306, and CRIJ 6307 have been added to the electives section with language stating the course will only count in one section of the degree plan. The research project has been removed as an option for this modality.	
[Criminal Justice (MS)](#)	Change Program	The letter of intent in the admission requirements has changed from 250-500 words to 1,000 words. The progression requirement has been removed. There are updates to the degree plan to clarify what the requirements are for the degree. CRIJ 6303, CRIJ 6304, CRIJ 6305, CRIJ 6306, and CRIJ 6307 have been added to the electives section with language stating the course will only count in one section of the degree plan. Exit options are updated to be more transparent of what happens in practice.	AY 23 - 24

Motion to approve Change: Kimberly Selber
Second: Dumitru Caruntu
Motion Passes
Notes: Denise Longoria is on at 10:25 a. Why remove the exit survey when you could get feedback from students about how the program is going and what the students are doing after graduation? The exit survey is marked as an exit option in order to graduate. They do not want to prevent them from graduating, but they do send surveys to already graduate students. Is the exit survey a requirement in accreditation? This is not a part of accreditation, but they will discuss with their department committee. But for now, since there isn't a current practice they are going to remove it.

   c. **College of Liberal Arts**
      ii. **Department of Anthropology**
         1) **Change Course, Delete Course, Change Program – Rosalynn Vega**

Name	Type	Comment	Year
[ANTH 6317 Field Experience of the Borderlands](#)	Change Course	This course has an update to the Repeat Code. It is going from Non-Repeatable to Repeatable. The maximum hours is changing from 0 to 6. The course description was updated to reflect repeatability.	AY 23 - 24
[ANTH 6385 Topics in Anthropology](#)	Change Course	This course has an update to the Repeat Code. It is going from Repeatable to Multiple Course. The maximum hours is changing from 6 to 9. The	AY 23 - 24

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Name	Type	Comment	Year
		course description was updated to reflect repeatability.	
ANTH 6390 Directed Studies	Change Course	This course has an update to the Repeat Code. It is going from Repeatable to Multiple Course. The maximum hours is changing from 6 to 9. The course description was updated to reflect repeatability.	AY 23 - 24
ANTH 6308 Comparative Colonialisms in the Americas	Delete Course	This is an untaught course.	AY 23 - 24
ANTH 6375 Mexican American Folklore	Delete Course	This is an untaught course.	AY 23 - 24
Interdisciplinary Studies with a Concentration in Anthropology (MAIS)	Change Program	Updates to the degree plan to clarify requirements include: listing of the ANTH courses under the 18 required hours, listing the thesis and non-thesis options separately, and listing that the two other disciplines need to be in the same prefix, certificate, or program. The department is aware that any deviation from the prefix may require a substitution. The program has given a list of possible options within a discipline to DASS. This document is attached in the form.	AY 23 - 24

Motion to approve Change: Kimberly Selber
Second: Michelle Abrego
Motion Passes
Notes: Are MC courses the ones that you can list subtopics? Yes. Are students able to take it 3 times for ANTH 6385? Yes. What is the advantage of having subtopics instead of a single course? They start off gathering data through the special topics and depending on the popularity, they submit for permanent courses. Are there processes for assessment of subtopics? There are currently no regulations to monitor what types of subtopics are taught, but it is recommended that faculty present subtopics to their committee for review and approve.

    d. **College of Liberal Arts**
        i. **Department of Writing and Language Studies - _The ENGL courses below are in the WLS department; however, the concentration appears in the catalog under Literature and Cultural Studies.**
            1) **Change Program – Collin Charlton/Joe Noe**

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ENGL 6322 Theory in Rhetoric, Composition and Literacy	Change Course	There is an update to the Repeat Code from MC to RP and the course description to reflect the repeatability.	AY 22 - 23
ENGL 6323 History of Rhetoric, Composition and Literacy Studies	Change Course	There is an update to the Repeat Code from MC to RP and the course description to reflect the repeatability.	AY 22 - 23
ENGL 6324 Pedagogy in Rhetoric, Composition and Literacy	Change Course	There is an update to the Repeat Code from MC to RP and the course description to reflect the repeatability.	AY 22 - 23
ENGL 6328 Special Topics in Rhetoric, Composition and Literacy Studies	Change Course	There is an update to the Repeat Code from RP to MC.	AY 22 - 23
English with a Concentration in Rhetoric, Composition and Literacy (MA)	Change Program	There are updates to the catalog page to reflect the repeatability of courses and where the additional credit can be applied. The notes are under the Thesis and Non-Thesis Option Required Courses section and the Concentration courses section. The exit option for the Non-thesis students has been updated from written comprehensive exam to portfolio.	AY 23 - 24

Motion to approve Change: Denise Longoria
Second: Dumitru Caruntu
Motion Passes
Notes: Dr. Charlton is not able to make it to the meeting. Dr. Noe will be presenting on his behalf. For English with a Concentration in Rhetoric, Composition, and Literacy (MA) OICA discovered that ENGL 6309 is an untaught course. The course has been removed from the program of study and is noted in the audit trail. The department also added ENGL 6326 and ENGL 6329 to the degree plan. For ENGL 6322, are there subtopics needed for the students or what is the need to have them repeatable? The idea is to develop the skills to practice in theory and to use those skills as students examine writing and application to other theories. Is everyone required to take the course twice? No, students can choose to take it twice or once. How is a student going to know they are taking a different topic on ENGL 6322? It's based on the faculty member teaching the course. Is there a way to make notations about the difference in the course? No. Per leadership, it becomes very difficult to monitor the difference between the first and second attempt if it is done at the faculty member level and assigned by the GPC. If there is nothing on the transcript with a subtopic, students will not be able to show that they had a particular focus. For the portfolio, how is it assigned, is there a course, and how is that assessed? There isn't a course for it, it's done with the department. It runs similarly as a thesis in that they have a committee, use work they have already done and assess what they have learned in the portfolio. It is essentially a revision or review of everything the student has done throughout the student's path. ENGL 6322, ENGL 6323, and ENLG 6324 will remain MC. OCIA will make the update to the forms.

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e. **College of Health Professions**
    i.   **School of Rehabilitation Services and Counseling**
        1) **New Course – Saara Grizzell**

Name	Type	Comment	Year
REHS 7100 Internship in Clinical Rehabilitation Counseling	New Course	This is a new course for the MS in Clinical Rehabilitation Counseling. The course will be used to break up the internship hours needed to complete the program. These courses are extension courses and will not be placed on the degree plan.	AY 22 - 23
REHS 7200 Internship in Clinical Rehabilitation Counseling	New Course	This is a new course for the MS in Clinical Rehabilitation Counseling. The course will be used to break up the internship hours needed to complete the program. These courses are extension courses and will not be placed on the degree plan.	AY 22 - 23

Motion to approve Change: Dumitru Caruntu
Second: Michelle Abrego
Motion Passes
Notes: Is there a reason why the courses aren't repeatable instead of an extension course? It's problematic for the program's course sequence and if a student takes 3 hours, it will cost more for students. There needs to be consistency with course hours for accreditation standards. Why are students not completing their hours during the term? Covid had an impact, workload, and sometimes sites don't give the needed hours, or clients may cancel their sessions. Is this normal in your industry? Yes, and it is also a standard for the university. It is needed for liability issues regarding insurance. Are students ever upset that they did not get enough hours and have to take another course? The students are aware upfront that it's up to the site supervisor regarding their hours. How are you managing the cost of the 1-hour course? Yes, they are identifying students early on that aren't meeting the hours. They work with the site and the student to mitigate.

Informational Items

Name	Type	Comment	Year
ENGL 6326 Professional Writing	Change Course	This is an administrative clean-up of RP codes. This course is being changed from NR to RP with a max credit of 6.	AY 22 - 23
ENGL 6352 Special Topics Workshop in Creative Writing	Change Course	This is an administrative clean-up of RP codes. This course is being changed from NR to RP with a max credit of 6.	AY 22 - 23
PHAS 5230 Pharmacology III	Change Course	This is an administrative change to update the CIP Code to the correct one.	AY 22 - 23
PHAS 5329 Pharmacology II	Change Course	This is an administrative change to update the CIP Code to the correct one.	AY 22 - 23

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HIST 5310 Readings of the History of the West	Change Course	This is to reactivate the course to be taught in Spring 2022.	AY 22 - 23
CLAS 7100 Continuing Thesis in the College of Liberal Arts	Change Course	There is an update to the Repeat Code from Non-Repeatable to Repeatable. There is an update to the max hours from 0 to 2.	AY 22 - 23
MUEN 6133 Chamber Music for Strings	Change Course	There is an update to the Repeat Code from Non-Repeatable to Repeatable. There is an update to the max hours from 0 to 6.	AY 22 - 23
MUEN 6134 Chamber Music for Guitar	Change Course	There is an update to the Repeat Code from Non-Repeatable to Repeatable. There is an update to the max hours from 0 to 6.	AY 22 - 23
MUEN 6135 Chamber Music for Piano	Change Course	There is an update to the Repeat Code from Non-Repeatable to Repeatable. There is an update to the max hours from 0 to 6.	AY 22 - 23
MUEN 6136 Chamber Music for Percussion	Change Course	There is an update to the Repeat Code from Non-Repeatable to Repeatable. There is an update to the max hours from 0 to 6.	AY 22 - 23

5) **Announcements or Other Informational Items**
    i)   Next meeting – January 13th

6) **Adjournment**
    a) **Motion: Michelle Abrego**
    b) **Second Rebecca Hernandez**
    c) **11:14 a**