UTRGV logo

# Course number: Course title

**Syllabus**

**Term (e.g., Spring 2025)**

*Subject to any new Texas legislative mandate changes.*

# Course Information (Required on all syllabi per HB 2504)

**Meeting Days, Time, Location:**

[**Campus Maps**](https://www.utrgv.edu/maps/)

**Course Modality: Choose** OneOnline Asynchronous Courses (OASYNC) | Online Synchronous Courses (OSYNC) | Hybrid/Reduced Seating Courses (REDUC) | Traditional Face-to-Face Courses (TR) | Accelerated Online Programs (VIRT) | Interactive Video Courses (ITV)

# Instructor Information (Required on all syllabi per HB 2504)

**Instructor Name**:

**UTRGV E-mail**:  
**Office Phone**:  
**Office Location**:   
**Office Hours**:

# Course Description, Prerequisites & Course Modality *(Required)*

Special Designations

[**Service Learning**](https://www.utrgv.edu/cte/resources-new/approaches-to-learning/service_learning/index.htm), [**Sustainable Development Goals**](https://www.utrgv.edu/sustainability/resources-and-guides/guides-for-faculty/index.htm), [**Honors Course**](https://www.utrgv.edu/honors/)

Course Assignments & Learning Objectives (Required on all syllabi per HB 2504)

Learning Objectives for Core Curriculum Requirements (REQUIRED – if course is approved for the general education core curriculum)

# Assessment of Learning/Grading Policy (Required on all syllabi per HB 2504)

UTRGV’s grading policy is to use straight letter grades (A, B, C, D, or F) (no + or -).

# Required Readings, Technology Needs, and Resource Materials (Required on all syllabi per HB 2504)

# Tentative Calendar of Activities (Required on all syllabi per HB 2504)

|  |  |  |  |
| --- | --- | --- | --- |
| **Week, Date,**  **Theme/Topic** | **Learning Objective** | **Readings Due** | **Assignments Due** |
| Week # (08/27 - 08/31)  Theme/Topic A  We will… |  | * Ch. 1 – * TED Talk Video * Infographic | Initial Discussion Board Post (09/02 @ 11:59 pm) |

# **Course Policies and Procedures**(*optional*)

LEARNING AND TEACHING ENVIRONMENT (*optional*)

ATTENDANCE (*optional*)

[**UTRGV’s attendance policy**](https://utrgv.smartcatalogiq.com/2022-2023/Student-Policies/Academic-Policies-and-Procedures/Attendance)

ABSENCES/SICK POLICY(*optional*)

*Should you elect to record your instruction, sample syllabus language is included here:*

The use of classroom recordings is governed by the Federal Educational Rights and Privacy Act (FERPA), UTRGV’s acceptable-use policy, and UTRGV HOP Policy STU 02-100 Student Conduct and Discipline. A recording of class sessions will be kept and stored by UTRGV, in accordance with FERPA and UTRGV policies. Your instructor will not share the recordings of your class activities outside of course participants, which include your fellow students, teaching assistants, or graduate assistants, and any guest faculty or community-based learning partners with whom we may engage during a class session. You may not share recordings outside of this course. As referenced in [UTRGV HOP Policy STU 02-100 Student Conduct and Discipline](https://www.utrgv.edu/hop/policies/stu-02-100.pdf), doing so may result in disciplinary action.

Artificial Intelligence (AI) Technologies (*optional*)

To learn more about AI technology, please visit the [Center for Online Learning and Teaching Technology AI Technology website](https://www.utrgv.edu/online/teaching-online/elearning-topics/chatgpt/index.htm). Please modify as you see fit and align to your teaching values, beliefs, and course learning objectives.

ACADEMIC INTEGRITY (*optional*)

Academic integrity is fundamental in our actions, as any act of dishonesty conflicts as much with academic achievement as with the values of honesty and integrity. Violations of academic integrity include, but are not limited to: [cheating, plagiarism (including self-plagiarism), and collusion](https://www.utrgv.edu/srr/students/academic-dishonesty/avoiding-academic-dishonesty/index.htm); submission for credit of any work or materials that are attributable in whole or in part to another person; taking an examination for another person; any act designed to give unfair advantage to a student; or the attempt to commit such acts ([Board of Regents Rules and Regulations](https://www.utsystem.edu/board-of-regents/rules/10901-statement-of-u-t-system-values-and-expectations), STU 02-100, and [UTRGV Academic Integrity Guidelines](https://www.utrgv.edu/srr/students/academic-integrity/index.htm)).  **All violations of Academic Integrity will be reported to Student Rights and Responsibilities through** [**Vaqueros Report It**](https://www.utrgv.edu/student-life/report-it/index.htm)**.**

# **Student Support Resources** (*optional*)

|  |  |
| --- | --- |
| **Center Name** | **E-mail** |
| [Advising Center](https://www.utrgv.edu/advising/) | [AcademicAdvising@utrgv.edu](mailto:AcademicAdvising@utrgv.edu) |
| [Career Center](https://www.utrgv.edu/careercenter/) | [CareerCenter@utrgv.edu](mailto:CareerCenter@utrgv.edu) |
| [Counseling Center](https://www.utrgv.edu/counseling/) | [Counseling@utrgv.edu](mailto:Counseling@utrgv.edu) |
| [Food Pantry](https://www.utrgv.edu/foodpantry/) | [FoodPantry@utrgv.edu](mailto:FoodPantry@utrgv.edu) |
| [Learning Center](https://www.utrgv.edu/tutoring/) | [LearningCenter@utrgv.edu](mailto:LearningCenter@utrgv.edu) |
| [University Library](https://www.utrgv.edu/library/) | [circulation@utrgv.edu](mailto:circulation@utrgv.edu) |
| [Writing Center](https://www.utrgv.edu/writingcenter/) | [WC@utrgv.edu](mailto:WC@utrgv.edu) |
| [UCentral](https://www.utrgv.edu/ucentral/) | [ucentral@utrgv.edu](mailto:ucentral@utrgv.edu) |

## Technical Support (*optional*)

## If you need assistance with course technology (Blackboard) at any time, please contact the [Center for Online Learning and Teaching Technology (COLTT)](https://www.utrgv.edu/online/).

# **University Policy Statements**

SEXUAL MISCONDUCT AND MANDATORY REPORTING (Required)

In accordance with UT System regulations, your instructor is a “Responsible Employee” for reporting purposes under Title IX regulations and so must report any instance of sexual misconduct, which includes sexual assault, stalking, dating violence, domestic violence, and sexual harassment to the [Office of Title IX and Equal Opportunity](https://www.utrgv.edu/otixeo/) ([otixeo@utrgv.edu](mailto:otixeo@utrgv.edu)). More information can be found on the [OTIXEO website](https://www.utrgv.edu/otixeo/). If students, faculty, or staff would like confidential assistance, or have questions, they can contact [OAVP (Office for Advocacy & Violence Prevention)](https://www.utrgv.edu/oavp/).

STUDENT ACCESSIBILITY SERVICES

[Student Accessibility Services](https://www.utrgv.edu/accessibility/) has offices on Brownsville and Edinburg campuses. [Visit the SAS web page to learn more and explore accessibility services](https://www.utrgv.edu/accessibility/).

STUDENTS WITH DISABILITIES

Students with a documented disability (physical, psychological, learning, or other disability which affects academic performance) who would like to receive reasonable academic accommodations should contact [**Student Accessibility Services (SAS**](https://www.utrgv.edu/accessibility/)**)** for additional information. The student must apply for accommodations using the [*mySAS* portal](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.utrgv.edu%2FmySAS&data=05%7C01%7Cvanessa.ceballos%40utrgv.edu%7C87d26c6f203d469ec1be08da2a18e5c0%7C990436a687df491c91249afa91f88827%7C0%7C0%7C637868583678310879%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=K04ReUTHURXodvmiIJr06UUYASk8gjm14nTrLVCbr1k%3D&reserved=0) and is responsible for providing sufficient documentation of the disability to SAS. Upon submission of the request, students should expect to participate in an interactive discussion, or an intake appointment, with SAS staff. Accommodations may be requested at any time but are not retroactive, meaning they are valid moving forward after approval by SAS. Students should contact SAS early in the semester/module for guidance.

Students who experience a broken bone, severe injury, or undergo surgery may also be eligible for temporary accommodations. Please contact [**Student Accessibility Services (SAS**](https://www.utrgv.edu/accessibility/)**)** for more information.

PREGNANCY, PREGNANCY-RELATED, AND PARENTING ACCOMODATIONS (

Title IX of the Education Amendments of 1972 prohibits discrimination based on sex, which includes discrimination based on pregnancy, marital status, or parental status.

Students seeking accommodations related to pregnancy, pregnancy-related condition, or parenting should submit the request using the form found at [Pregnancy and Parenting | UTRGV](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.utrgv.edu%2Faccessibility%2Fpregnancy-parenting%2Findex.htm&data=05%7C01%7Cvanessa.ceballos%40utrgv.edu%7C87d26c6f203d469ec1be08da2a18e5c0%7C990436a687df491c91249afa91f88827%7C0%7C0%7C637868583678310879%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=B%2BxNfxUKW5BXRId4TG67InysX5wOyIqnttFxlKyHfvM%3D&reserved=0).

#### MANDATORY COURSE EVALUATION PERIOD

#### Students have the opportunity to complete an ONLINE evaluation of this course, accessed through your [my.UTRGV account](http://my.utrgv.edu/). Course evaluations are used by the instructor to inform revisions of the course to ensure student success. Course evaluations are also used by the instructor for annual performance review and promotion applications, teaching award applications, among others.

#### Online evaluations will be available on or about:

Spring Module 1 (7 weeks) February 19 – 25 2025

Spring 2025 Regular Term April 16 – May 7, 2025

Spring Module 2 (7 weeks) April 16 – 22, 2025