



*College of Health Professions*  
*Remote Work Policy*

It shall be the policy of the College of Health Professions that any faculty who teaches exclusively in a recognized online program or teaches exclusively online coursework that is approved for online instruction by the University Undergraduate/Graduate Curriculum Committee, shall be eligible to work remotely with approval of the Academic Unit Head and Dean. If remote work is approved, both the faculty member and chair must complete a remote work agreement form and file it with the Office of the Dean prior to the remote work start date. The approval for remote work may be terminated at any time at the discretion of the Academic Unit Head or Dean.

Faculty approved for remote work will relinquish their assigned university office space. Faculty approved for remote work must still participate in required school/department, college and university meetings, trainings, and events, as well as complete all school/department requirements for tenure, promotion, renewal and annual evaluation. Remote work faculty are not exempt from school/department, college, and university service activities.

The institution will provide the necessary equipment and materials needed by the employee to effectively perform their duties but will not duplicate resources between the central workplace and remote work location.