COLLEGE OF FINE ARTS FACULTY GRANTS

CFA Outreach and Partnership Grant supports faculty engaging in teaching, research, or creative activity projects in partnership with an institution external to UTRGV or discipline outside of the College of Fine Arts. *$500-2,000 per award*

Criteria. Applications will be evaluated based on one or more of the following criteria:

1. Provide students with career development learning outcomes and job experience through internships and field work.

2. Provide undergraduate and graduate research opportunities in partnership with external organizations.

3. Develop interdisciplinary curriculum between CFA and other UTRGV colleges.

4. Support faculty research and creative activity that involves students in partnership with external organizations.

5. Support faculty research and creative activity that has the potential to lead to future extramural funding.

6. Identify partners to match CFA support through external grants, fellowships, and paid internships.

Proposal and Evaluation Process

1. Applicant(s) will submit their grant proposal to CFA Dean's Office via email (cofa@utrgv.edu) by the deadline.

2. CFA Dean's Office provides all application packets to the College Leadership Committee who conduct the evaluation process as outlined in this document.

3. If members of the CLC apply for a grant, they must recuse themselves from all aspects of that category's review process.

4. All applicants will be invited to the College of Fine Arts Awards Reception where winners will be announced.

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Eligibility Requirements

1. All full-time UTRGV faculty who, at the time of submission, have completed at least two consecutive years of service at UTRGV. Part-time faculty and staff and faculty with 50% or more workload dedicated to administration are not eligible for nomination.

2. Faculty should NOT have been a recipient of the CFA Outreach and Partnership Grant within the last year. If there are co-applicants and one or more applicants have not received the grant in the last three years, the proposal will be considered.

Timeline. The timeline for the CFA Outreach and Partnership Grant is:

Date	Activity
3rd Friday of January	Nominees will be sent the deadline reminder by the CFA Dean's Office.
2nd Friday of February	Deadline for completed application packets to be submitted to the CFA Dean's Office via email to cofa@utrgv.edu. CFA Dean's Office will forward application to the College Leadership Council.
Scheduled March meeting	College Leadership Council will confer and make decisions regarding application.
March 30 or earlier	CFA Dean's Office will contact grant winners and send invitations to College of Fine Arts Awards Reception, including to all grant candidates.
April/May	Grant winners will be announced at the College of Fine Arts Awards Reception

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Preparing the Application Packet

Each applicant(s) should assemble a **single PDF file** that includes all items listed below. The applicant's name(s) and award category should be clearly identified in the file's name (e.g., JaneVaquero_Outreach). Packets should be submitted via email to the CFA Dean's Office at cofa@utrgv.edu no later than the identified deadline. All documents are expected to adhere to the page limits specified in these instructions. Applicants that do not follow the guidance outlined in the instructions below are subject to disqualification.

Application Packet Contents

1. Cover Page containing the following information:
    a. Name of grant
    b. Full name(s) of applicant(s)
    c. Current position of candidate(s) (title, rank, department/school, and college)
    d. Number of years in current position as well as total number of years at UTRGV
    e. UTRGV email address

2. Project Summary (Max. length: Two (2) pages). Describe your project and how it meets the criteria for the grant.

3. Budget. Please provide the amount and brief description of your budget.

    Materials.

    Equipment.

    Travel.

    Summer Stipend.

    Personnel.

    Other.

4. Expected Project Outcomes. (Max. length: Two (2) pages). What will you consider to be successful outcomes of your program and how will you measure effectiveness?