

The University of Texas Rio Grande Valley

Registration

Where can I register?

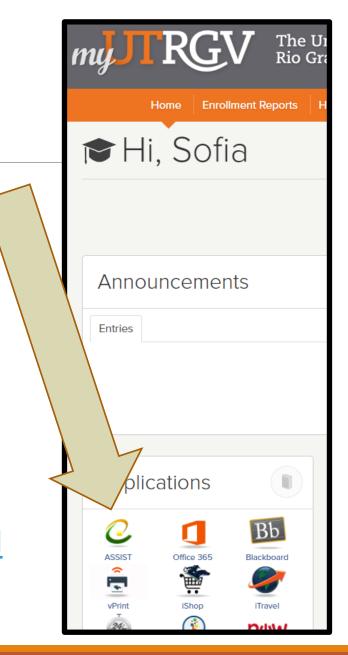
• ASSIST

Log in to ASSIST using your **UTRGV credentials**:

- <u>https://my.utrgv.edu/home</u>
- Click on "ASSIST" icon

Username/Password issues?

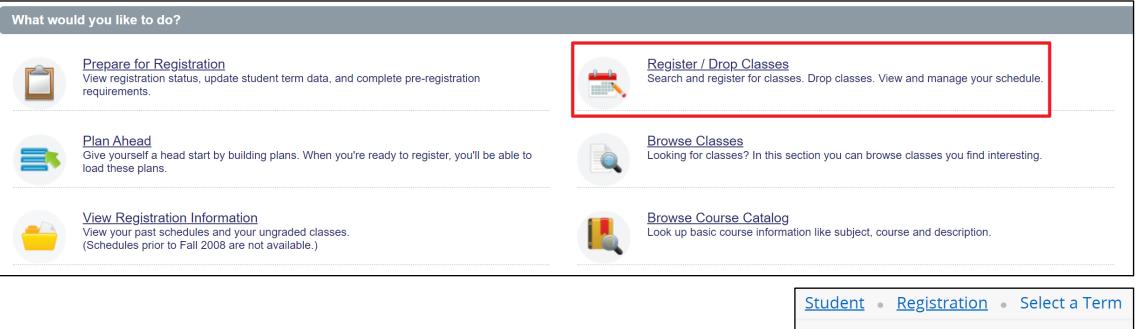
<u>https://myaccount.utrgv.edu/en-US/ForgotPassword</u>



Once in ASSIST, click on *Student Services*, and then *Registration*.

= UTRGV					⋫	Brownsville Vaquero
	lo Brownsville,	es				
		Student Profile View your personal and academic information, view/request a transcript, view your degree plan, and apply for graduation.		Registration Build your registration plan/view your adv plans, view course schedule and register f classes.)
		Financial Aid View your financial aid status and documents.		My Finances View and update your student account information, make a payment/payment of and request a Parking Permit.	ptions,	
		Admissions View your Undergraduate application status.				

Select *Register / Drop Classes* to find classes.



Select the term you are registering for and click the *Continue* button.

S	elect a Term	
	Terms Open for Registration	
		A
L		٩
L	Summer 2021 Module 1	
L	Summer I 2021	
L	Spring 2021 Module 2	
L	Spring 2021 Module 1	
	Spring 2021	•

Click on subject box to get a drop list or type in the subject. Select the subject then click the *Search* button.

Find Classes	Enter CRNs	Plans	Schedule and Options
Enter Your Se Term: Summer	earch Criteria I 2021	0	
	Subject		
	Course Number	Accounting -	- ACCT
	Campus	American Si	Sign Lang - ASLI
Instru	ctional Methods	Anthropolog	egy - ANTH
		Arabic - ARA	AB
		Arts - ARTS	
1	[Search	Clear Advanced Search

Review classes for availability. Closed classes are noted as 'FULL'.

Find Classes Enter CR	KNs F	Plans	Schedul	e and O	ptions										
Search Results — 12 Cla Term: Summer I 2021 Su		ounting - A	ACCT							1		Search A	gain		
Title 🗘	Subject	Course	Section	Hours	CRN≎	Instructor	Meeting Times	Campus	Status	Attribute	Instructional Methods		*		
Intro to Manag Acc Lecture	ACCT	2302	90L	3	60017		SMTWTFS - Type: Class Buil	ling Online	FULL: 0 of 1 seats		Online	Add			
Intro to Manag Acc Lecture	ACCT	Class I	Details f	or Cost	t Acc & M	gt Accounting - A	CCT 3324 90L	×	4 of 5 seats remain.	test code for tst3	Online Synchronous	Add			
		1 Term	n: 202130	CRN : 6	60020					DTUI_COBE Differential Tuition	Online				
Intermediate Accounting I Lecture	ACCT	Class	Details			Associated Term:	Summer I 2021		60 of 60 seats remain.			Add			
		Bookstore Links				CRN: 60020 Campus: Online							- 1		
Cost Acc & Mgt Lecture	ACCT	Cours	e Descrip	otion		Schedule Type: Lo			70 of 70 seats remain.	DTUI_COBE	Online	Add			
Lecture		Facult	ty Profile/	Syllabus	6	Section Number:	90L			Differential Futuon					
Accounting Information		Attributes				Subject: Accountin Course Number: 3	•			DTUI_COBE	_				
Lecture	ACCT	Restri	ctions			Title: Cost Acc & N Credit Hours: 3	Лgt		50 of 50 seats remain.	Differential Tuition	Online	Add	- 1		
		Instructor/Meeting Times				Grade Mode: No S link below for more	Section specified grade mode, please see C e information.	atalog							
		Enroll	ment/Wai	itlist											
		Coreq	uisites												
		Prerec	quisites						Clicking	on class	stitle				
		Cross	Listed C	ourses					will one	n class					
		Linke	d Section	s					will ope	II Class					
		Catalo	og						information window.						
								Close							

Click on Add to place in your preliminary summary, then click Search Again for a new class search.

Title 🗘	Subject	Course	Section	Hours	CRN 🗘	Instructor	Meeting Times	Campus	Status	Attribute	Instructional Methods	
tro to Manag Acc ecture	ACCT	2302	90L	3	60017		SMTWTFS - Type: Class Building:	Online	170 of 170 s		Online	Add
tro to Manag Acc ecture	ACCT	2302	TST	3	64125	Michelle Madrid (S M T W T F S 01:00 PM - 02:10 PM Ty	Edin	4 of 5 seats	test code for tst3	Online Synchronous	Add
ntermediate Accounting I ecture	ACCT	3321	90L	3	61239	GiGi D. Test (Prim	SMTWTFS - Type: Class Building:	Online	60 of 60 sea	DTUI_COBE Differential Tuition	Online	Add
Cost Acc & Mgt ecture	ACCT	3324	90L	3	60020		SMTWTFS - Type: Class Building:	Online	70 of 70 sea	DTUI_COBE Differential Tuition	Online	Add
<u>accounting Information Sy</u>	ACCT	3326	90L	3	60024		S M T W T F S - Type: Class Building:	Online	50 of 50 sea	DTUI_COBE	Online	Add

If you have the CRN numbers, you may add them under the *Enter CRNs* tab, entering the CRN number and clicking on *Add to Summary*.

Click on Add Another CRN to add more classes to your preliminary summary.

	Register fo	or Classes			
l	Find Classes	Enter CRNs	Plans	Schedule and Options	
	Enter Cour Term: Summer		• Number	rs (CRNs) to Register	
	CRN 64125 CRN	nother CRN Ad	Intro to Mana	ag Acc ACCT 2302, TST	

Classes added will be displayed in *Class Schedule* and *Summary* windows. Select from drop down box to *Add* or *Drop* the class. Then click on *Submit*.

Schedule Details									Summary									
Class Schee	Class Schedule for Summer I 2021							Title	Details	Hou	II CRN	Schedule Typ	Status		Action		Instructional	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday			4007.000	2	64405	1	Destrution	\mathbf{X}	Add		Online Currek
12pm									<i>_ <u>Intro to Manag Acc</u></i> ◀	ACCT 230	3	64125	Lecture	Pending		Add		Online Synch
izpiii									Rhetoric & Composi	ENGL 130	3	60257	Lecture	Registered		None		Online Async
1pm						Intro to Manag Acc			•							None		•
2pm									•							Drop		
3pm																		
4nm								-	Total Hours Registered:	3 Billing: 3 CEU	J: 0 M ii	n:0 Max: 7						
Panels	•			· · ·		· · · ·									Condi	tional Add and Drop	0	Submit

To add yourself to the waitlist for a closed class, select the "Add to Waitlist" action, then click the *Submit* button.

Summary	_			_	_								
Title	Details	Hou	CRN	Schedule Typ	Status	Action	Instructional						
Intro to Manag Acc	ACCT 230	3	60017	Lecture	Pending	Add	Online						
Rhetoric & Composi	Rhetoric & Composi ENGL 130 3 60257 Lecture Registered Add												
•						Remove	•						
						Add to Waitlist							
Total Hours Registered: 3	Total Hours Registered: 3 Billing: 3 CEU: 0 Min: 0 Max: 7												
,	Conditional Add and Drop 1 Submit												

Common Registration Errors

https://www.utrgv.edu/ucentral/registration/registration-errors/index.htm

- Academic Standing prohibits registration
- Student Status prohibits registration
- You are not permitted to register at this time
- You may not add or drop classes due to holds on your record
- SR
- Prerequisite Required
- Special Approval

- Program Restriction
- Open Reserved for Wait List
- Specific "Major" Required
- Class Restriction
- Corequisite Required
- Linked Course Required
- Maximum Hours Exceeded
- Time Conflict
- Cohort Restriction
- Duplicate Course with Section
- Duplicate CR

If you need additional assistance, please contact U-Central.

By phone (888) 882-4026

Email at <u>Ucentral@utrgv.edu</u>

Live Chat by visiting the U-Central Website by clicking the chat button at the bottom right corner

https://www.utrgv.edu/ ucentral/index.htm U Central Division of Strategic Enrollment and Student Affairs



U Central is UTRGV's one-stop service center for student support, including Financial Aid, Registration, Admissions, and the Bursar's Office. U Central serves a vital role in the overall efforts of Strategic Enrollment to provide essential resources that support the success of students. ****Due to the coronavirus pandemic, U Central is changing hours of operation. Please look at the COVID-19 tab above for updates.

