



The University of Texas  
Rio Grande Valley™

# Registration

Where can I register?

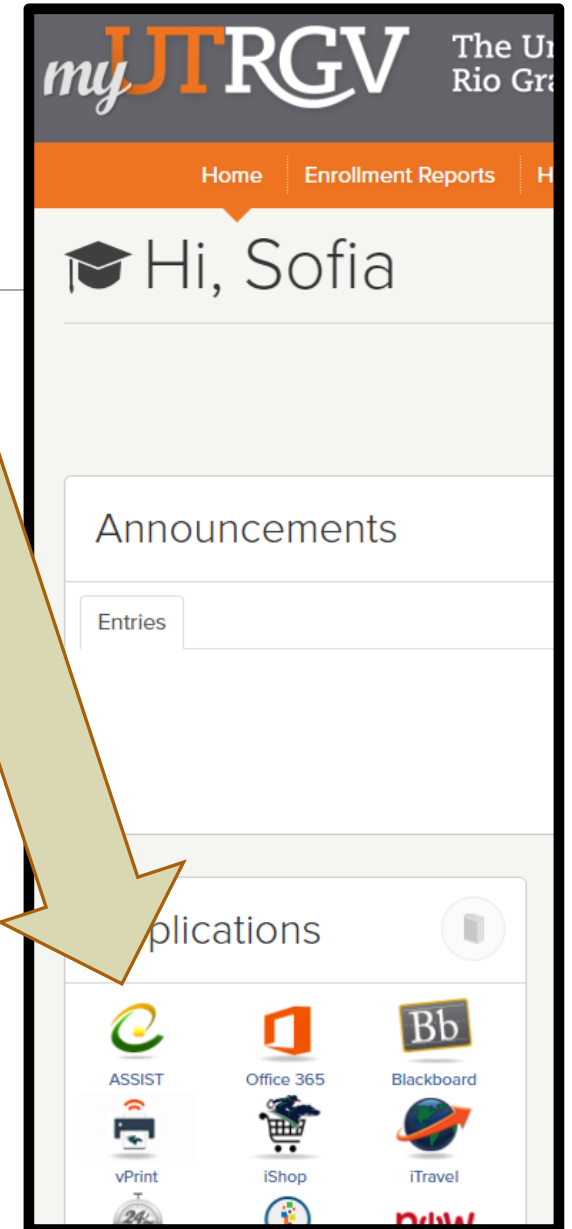
- ASSIST

Log in to ASSIST using your **UTRGV credentials**:

- <https://my.utrgv.edu/home>
- Click on “**ASSIST**” icon

Username/Password issues?

- <https://myaccount.utrgv.edu/en-US/ForgotPassword>









Once in ASSIST, click on **Student Services**, and then **Registration**.

The screenshot shows the UTRGV ASSIST Student Services dashboard. At the top left is the UTRGV logo. At the top right, there is a settings gear icon, a user profile icon, and the name "Brownsville Vaquero". The main heading is "Student Services". Below this is a user profile section with a silhouette icon and the text: "Hello Brownsville, 'Welcome to the UTRGV ASSIST System!'". There are five service tiles arranged in a grid:

- Student Profile**: View your personal and academic information, view/request a transcript, view your degree plan, and apply for graduation.
- Registration**: Build your registration plan/view your advisor plans, view course schedule and register for classes. This tile is highlighted with a red rounded rectangle and a red arrow points to it.
- Financial Aid**: View your financial aid status and documents.
- My Finances**: View and update your student account information, make a payment/payment options, and request a Parking Permit.
- Admissions**: View your Undergraduate application status.

# Select *Register / Drop Classes* to find classes.

What would you like to do?

-  [Prepare for Registration](#)  
View registration status, update student term data, and complete pre-registration requirements.
-  [Register / Drop Classes](#)  
Search and register for classes. Drop classes. View and manage your schedule.
-  [Plan Ahead](#)  
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
-  [Browse Classes](#)  
Looking for classes? In this section you can browse classes you find interesting.
-  [View Registration Information](#)  
View your past schedules and your ungraded classes. (Schedules prior to Fall 2008 are not available.)
-  [Browse Course Catalog](#)  
Look up basic course information like subject, course and description.

Select the term you are registering for and click the *Continue* button.

[Student](#) • [Registration](#) • [Select a Term](#)

### Select a Term

Terms Open for Registration

- Summer 2021 Module 1
- Summer I 2021**
- Spring 2021 Module 2
- Spring 2021 Module 1
- Spring 2021

Click on **subject box** to get a drop list or type in the subject. Select the subject then click the **Search** button.

The screenshot shows a web interface for finding classes. At the top, there are four tabs: "Find Classes" (highlighted in blue), "Enter CRNs", "Plans", and "Schedule and Options". Below the tabs is a section titled "Enter Your Search Criteria" with an information icon. The search term is set to "Term: Summer I 2021". There are four input fields: "Subject", "Course Number", "Campus", and "Instructional Methods". The "Subject" field is active, showing a dropdown menu with the following options: "Accounting - ACCT" (highlighted in blue), "American Sign Lang - ASLI", "Anthropology - ANTH", "Arabic - ARAB", and "Arts - ARTS". At the bottom, there is a "Search" button (highlighted with a red box), a "Clear" link, and an "Advanced Search" link.

# Review classes for availability. Closed classes are noted as 'FULL'.

Find Classes | Enter CRNs | Plans | Schedule and Options

**Search Results — 12 Classes**  
Term: Summer I 2021 | Subject: Accounting - ACCT Search Again

Title	Subject	Course	Section	Hours	CRN	Instructor	Meeting Times	Campus	Status	Attribute	Instructional Methods	
<a href="#">Intro to Manag Acc Lecture</a>	ACCT	2302	90L	3	60017		S M T W T F S - Type: Class Building	Online	<b>FULL: 0 of 1 seats ...</b>		Online	<input type="button" value="Add"/>
<a href="#">Intro to Manag Acc Lecture</a>	ACCT								4 of 5 seats remain.	test code for tst3	Online Synchronous	<input type="button" value="Add"/>
<a href="#">Intermediate Accounting I Lecture</a>	ACCT								60 of 60 seats remain.	DTUI_COBE Differential Tuition	Online	<input type="button" value="Add"/>
<a href="#">Cost Acc &amp; Mgt Lecture</a>	ACCT								70 of 70 seats remain.	DTUI_COBE Differential Tuition	Online	<input type="button" value="Add"/>
<a href="#">Accounting Information... Lecture</a>	ACCT								50 of 50 seats remain.	DTUI_COBE Differential Tuition	Online	<input type="button" value="Add"/>

**Class Details for Cost Acc & Mgt Accounting - ACCT 3324 90L**

**Term:** 202130 | **CRN:** 60020

**Class Details**

**Bookstore Links**

**Course Description**

**Faculty Profile/Syllabus**

**Attributes**

**Restrictions**

**Instructor/Meeting Times**

**Enrollment/Waitlist**

**Corequisites**

**Prerequisites**

**Cross Listed Courses**

**Linked Sections**

**Catalog**

**Associated Term:** Summer I 2021  
**CRN:** 60020  
**Campus:** Online  
**Schedule Type:** Lecture  
**Instructional Method:** Online  
**Section Number:** 90L  
**Subject:** Accounting - ACCT  
**Course Number:** 3324  
**Title:** Cost Acc & Mgt  
**Credit Hours:** 3  
**Grade Mode:** No Section specified grade mode, please see Catalog link below for more information.

**Clicking on class title will open class information window.**

Click on **Add** to place in your preliminary summary, then click **Search Again** for a new class search.

**Search Results — 12 Classes**  
 Term: Summer I 2021 Subject: Accounting - ACCT

[Search Again](#)

Title	Subject	Course	Section	Hours	CRN	Instructor	Meeting Times	Campus	Status	Attribute	Instructional Methods	
<a href="#">Intro to Manag Acc Lecture</a>	ACCT	2302	90L	3	60017		S M T W T F S - Type: Class Building:	Online	170 of 170 s...		Online	<a href="#">Add</a>
<a href="#">Intro to Manag Acc Lecture</a>	ACCT	2302	TST	3	64125	<a href="#">Michelle Madrid (...)</a>	S M T W T F S 01:00 PM - 02:10 PM Ty	Edin...	4 of 5 seats ...	test code for tst3	Online Synchronous	<a href="#">Add</a>
<a href="#">Intermediate Accounting I Lecture</a>	ACCT	3321	90L	3	61239	<a href="#">GiGi D. Test (Prim...</a>	S M T W T F S - Type: Class Building:	Online	60 of 60 sea...	DTUI_COBE Differential Tuition	Online	<a href="#">Add</a>
<a href="#">Cost Acc &amp; Mgt Lecture</a>	ACCT	3324	90L	3	60020		S M T W T F S - Type: Class Building:	Online	70 of 70 sea...	DTUI_COBE Differential Tuition	Online	<a href="#">Add</a>
<a href="#">Accounting Information Sy... Lecture</a>	ACCT	3326	90L	3	60024		S M T W T F S - Type: Class Building:	Online	50 of 50 sea...	DTUI_COBE Differential Tuition	Online	<a href="#">Add</a>

If you have the CRN numbers, you may add them under the *Enter CRNs* tab, entering the CRN number and clicking on *Add to Summary*.

Click on *Add Another CRN* to add more classes to your preliminary summary.

**Register for Classes**

Find Classes **Enter CRNs** Plans Schedule and Options

**Enter Course Reference Numbers (CRNs) to Register**

Term: Summer I 2021

CRN  Intro to Manag Acc ACCT 2302, TST

CRN

[+ Add Another CRN](#) **Add to Summary**



Classes added will be displayed in *Class Schedule* and *Summary* windows. Select from drop down box to *Add* or *Drop* the class. Then click on *Submit*.

Title	Details	Hour	CRN	Schedule Typ	Status	Action	Instructional
<a href="#">Intro to Manag Acc</a>	ACCT 230...	3	64125	Lecture	Pending	Add	Online Synchron
<a href="#">Rhetoric &amp; Composi...</a>	ENGL 130...	3	60257	Lecture	Registered	None	Online Asynch

Total Hours | Registered: 3 | Billing: 3 | CEU: 0 | Min: 0 | Max: 7

Conditional Add and Drop ? **Submit**

To add yourself to the waitlist for a closed class, select the *“Add to Waitlist”* action, then click the *Submit* button.

Title	Details	Hour	CRN	Schedule Typ	Status	Action	Instructional
<a href="#">Intro to Manag Acc</a>	ACCT 230...	3	60017	Lecture	Pending	Add	Online
<a href="#">Rhetoric &amp; Composi...</a>	ENGL 130...	3	60257	Lecture	Registered	Remove	Online Asynch

Total Hours | Registered: 3 | Billing: 3 | CEU: 0 | Min: 0 | Max: 7

Conditional Add and Drop ? **Submit**

# Common Registration Errors

<https://www.utrgv.edu/ucentral/registration/registration-errors/index.htm>


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- Academic Standing prohibits registration
- Student Status prohibits registration
- You are not permitted to register at this time
- You may not add or drop classes due to holds on your record
- SR
- Prerequisite Required
- Special Approval
- Program Restriction
- Open – Reserved for Wait List
- Specific “Major” Required
- Class Restriction
- Corequisite Required
- Linked Course Required
- Maximum Hours Exceeded
- Time Conflict
- Cohort Restriction
- Duplicate Course with Section
- Duplicate CR

If you need additional assistance, please contact U-Central.

By phone (888) 882-4026

Email at  
[Ucentral@utrgv.edu](mailto:Ucentral@utrgv.edu)

Live Chat by visiting the U-Central Website by clicking the chat button at the bottom right corner 

<https://www.utrgv.edu/ucentral/index.htm>



The screenshot shows the U-Central website homepage. At the top, it says "U Central" and "Division of Strategic Enrollment and Student Affairs". Below this is a navigation menu with links for Home, Registration, Grades and Transcripts, Paying for College, Graduation, Student Resources, Faculty & Staff Resources, Contact Us, and COVID-19 updates. The main content area features a large banner with the UTRGV logo and the text "Earlier IS Better". To the right of this banner is a red box with white text that says "FASFA Application is now available. School Code 003599" and "www.fafsa.gov". Below the banner, it says "WELCOME TO U CENTRAL" and provides a brief description of U-Central's role as a one-stop service center for student support. A small chat icon is visible in the bottom right corner of the website.



The screenshot shows the U-Central live chat interface. It is a window titled "U Central" with a close button in the top right corner. The interface contains several input fields: "Name", "Email", and "Phone Number". Below these fields is a dropdown menu labeled "Choose a problem statement?". At the bottom of the window is a red button labeled "Start Chat".