

The University of Texas Rio Grande Valley

Registration

Where can I register?

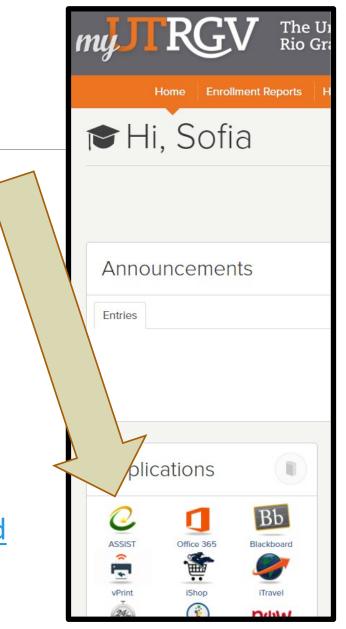
• ASSIST

Log in to ASSIST using your **UTRGV credentials**:

- <u>https://my.utrgv.edu/home</u>
- Click on "ASSIST" icon

Username/Password issues?

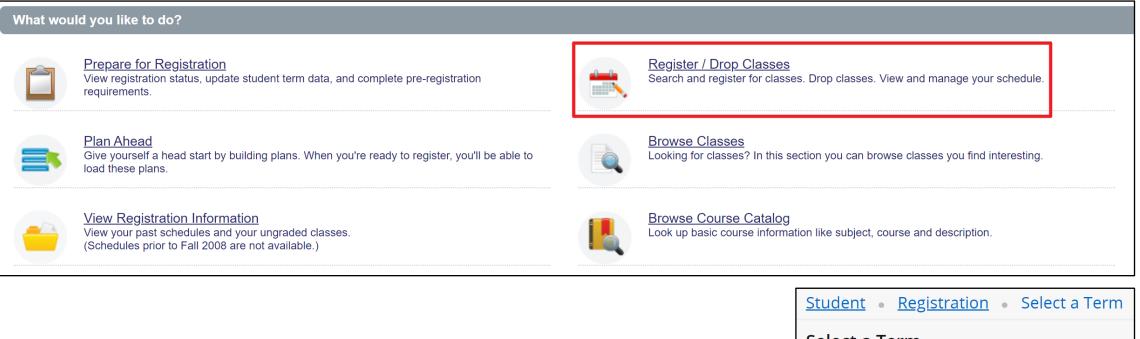
<u>https://myaccount.utrgv.edu/en-US/ForgotPassword</u>



Once in ASSIST, click on *Student Services*, and then *Registration*.

= UTRGV		🗱 🖸 Brownsville Vaquero
	ervices ownsville, ne to the UTRGV ASSIST System!"	
*	Student Profile Registration View your personal and academic information, view/request a transcript, view your degree plan, and apply for graduation. Build your registration plan/view your applies of the plans, view course schedule and register classes.	
	Financial Aid My Finances View your financial aid status and documents. View and update your student account information, make a payment/paymen and request a Parking Permit.	
SOO C	Admissions View your Undergraduate application status.	

Select *Register / Drop Classes* to find classes.



Select the term you are registering for and click the *Continue* button.

Se	elect a Term
•	Terms Open for Registration
	Summer 2021 Module 1
	Summer I 2021
	Spring 2021 Module 2
	Spring 2021 Module 1
	Spring 2021

Click on subject box to get a drop list or type in the subject. Select the subject then click the *Search* button.

Find Classes	Enter CRNs	Plans Schedule and Options							
Enter Your So Term: Summer	earch Criteria I 2021								
	Subject								
	Course Number	Accounting - ACCT	^						
	Campus	American Sign Lang - ASLI							
Instru	ctional Methods	Anthropology - ANTH							
		Arabic - ARAB							
		Arts - ARTS	-						
	[Search Clear Advanced Search							

Review classes for availability. Closed classes are noted as 'FULL'.

Find Classes Enter CR	RNs F	Plans	Schedul	le and Op	otions										
Search Results — 12 Cla Term: Summer I 2021 Su		ounting - A	ACCT									Search Agai	in		
Title 🗘	Subject	Course	Section	Hours	CRN≎	Instructor	Meeting Times	Campus	Status	Attribute	Instructional Methods		*		
Intro to Manag Acc Lecture	ACCT	2302	90L	3	60017		SMTWTFS - Type: Class Build	ing: Online	FULL: 0 of 1 seats		Online	Add			
Intro to Manag Acc Lecture	ACCT	Class I	Details f	or Cost	Acc & M	lgt Accounting - A	CCT 3324 90L	×	4 of 5 seats remain.	test code for tst3	Online Synchronous	Add	Т		
		1 Term: 202130 CRN: 60020								DTUI COBE			11		
Intermediate Accounting I Lecture	ACCT	Class	Details			Associated Term: Summer 2021			60 of 60 seats remain.	Differential Tuition	Online	Add			
		Bookstore Links				CRN: 60020							-11		
Cost Acc & Mgt	ACCT	Cours	e Descrip	otion		Campus: Online Schedule Type: L			70 of 70 seats remain.	DTUI_COBE	Online	Add			
Lecture		Facult	ty Profile/	Syllabus	3	Instructional Met Section Number:				Differential Tuition	Onine	Add			
		Attrib	utes			Subject: Accounting - ACCT Course Number: 3324				DTUI_COBE			11		
Accounting Information Lecture	ACCT	Restrictions				Title: Cost Acc & M Credit Hours: 3			50 of 50 seats remain.	Differential Tuition Online		Add			
		Instructor/Meeting Times				Grade Mode: No S	Section specified grade mode, please see C	talog					_		
		Enroll	ment/Wai	itlist		link below for more	e mormation.								
		Coreq	uisites												
		Prerec	quisites						Clicking	Clicking on class title					
		Cross	Listed C	ourses					-						
		Linke	d Section	s					will ope	n class					
		Catalog							informa	tion window.					
								lose							

Click on Add to place in your preliminary summary, then click Search Again for a new class search.

Title 🗘	Subject	Course	Section	Hours	CRN 🗘	Instructor	Meeting Times	Campus	Status	Attribute	Instructional Methods	
<u>tro to Manag Acc</u> ecture	ACCT	2302	90L	3	60017		SMTWTFS - Type: Class Building:	Online	170 of 170 s		Online	Add
<u>ntro to Manag Acc</u> .ecture	ACCT	2302	TST	3	64125	Michelle Madrid (S M T W T F S 01:00 PM - 02:10 PM Ty	Edin	4 of 5 seats	test code for tst3	Online Synchronous	Add
ntermediate Accounting I .ecture	ACCT	3321	90L	3	61239	GiGi D. Test (Prim	SMTWTFS - Type: Class Building:	Online	60 of 60 sea	DTUI_COBE Differential Tuition	Online	Add
<u>Cost Acc & Mgt</u> .ecture	ACCT	3324	90L	3	60020		SMTWTFS - Type: Class Building:	Online	70 of 70 sea	DTUI_COBE Differential Tuition	Online	Add
Accounting Information Sy	ACCT	3326	90L	3	60024		SMTWTFS - Type: Class Building:	Online	50 of 50 sea…	DTUI_COBE Differential Tuition	Online	Add

If you have the CRN numbers, you may add them under the Enter CRNs tab, entering the CRN number and clicking on Add to Summary.

Click on Add Another CRN to add more classes to your preliminary summary.

Register f	or Classes		
Find Classes	Enter CRNs	Plans	Schedule and Options
Enter Cou Term: Summer		Number	s (CRNs) to Register
CRN 64125 CRN	nother CRN Ad	Intro to Mana	ag Acc ACCT 2302, TST

Classes added will be displayed in *Class Schedule* and *Summary* windows. Select from drop down box to *Add* or *Drop* the class. Then click on *Submit*.

Schedule Eschedule Details								Summary										
Class Schedule for Summer I 2021								Title	Details	Hou	ui CRN	Schedule Typ	Status		Action		Instructional	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday											
								····	Intro to Manag Acc	ACCT 230	3	64125	Lecture	Pending		Add	•	Online Synch
12pm									Rhetoric & Composi	ENGL 130	3	60257	Lecture	Registered	À	None		Online Asyncl
1pm						Intro to Manag Acc			•							None		•
2pm									Þ							Drop		λ.
3pm																		
4nm								•	Total Hours Registered:	3 Billing: 3 CEU	J: 0 Mi i	n:0 Max:7	7					
Panels	•														Condi	tional Add and Drop		Submit

To add yourself to the waitlist for a closed class, select the "Add to Waitlist" action, then click the *Submit* button.

Summary											
Title	Details	Hou	CRN	Schedule Typ	Status	Action	Instructional				
Intro to Manag Acc	ACCT 230	3	60017	Lecture	Pending	Add	Online				
Rhetoric & Composi	ENGL 130	3	60257	Lecture	Registered	Add	Online Asynch				
•		Remove	•								
						Add to Waitlist					
Total Hours Registered: 3 Billing: 3 CEU: 0 Min: 0 Max: 7											
Conditional Add and Drop 1 Submit											

Common Registration Errors

https://www.utrgv.edu/ucentral/registration/registration-errors/index.htm

- Academic Standing prohibits registration
- Student Status prohibits registration
- You are not permitted to register at this time
- You may not add or drop classes due to holds on your record
- SR
- Prerequisite Required
- Special Approval

- Program Restriction
- Open Reserved for Wait List
- Specific "Major" Required
- Class Restriction
- Corequisite Required
- Linked Course Required
- Maximum Hours Exceeded
- Time Conflict
- Cohort Restriction
- Duplicate Course with Section
- Duplicate CR

If you need additional assistance, please contact U-Central.

By phone (888) 882-4026

Email at <u>Ucentral@utrgv.edu</u>

Live Chat by visiting the U-Central Website by clicking the chat button at the bottom right corner

https://www.utrgv.edu/ ucentral/index.htm U Central Division of Strategic Enrollment and Student Affairs



U Central is UTRGV's one-stop service center for student support, including Financial Aid, Registration, Admissions, and the Bursar's Office. U Central serves a vital role in the overall efforts of Strategic Enrollment to provide essential resources that support the success of students. ****Due to the coronavirus pandemic, U Central is changing hours of operation. Please look at the COVID-19 tab above for updates.

