

# Course number: Course title

**Syllabus**

**Term (e.g., Spring 2025)**

**Course Type (**check one that applies**):**

|  |  |
| --- | --- |
|  Directed or Independent Study |  Thesis or Dissertation |
|  Comprehensive Examination\* |  Continued Registration\* |
|  Internship or Practicum |  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

#

# Note: \* Exempt from Course Description/Goals/Deliverables, SLO & Grading Criteria info below

# **Instructor Information**

|  |  |
| --- | --- |
| * Instructor Name:
 | * Office Location:
 |
| * UTRGV E-mail:
 | * Office Hours:
 |
| * Office Phone:
 |  |

# **Course Description, Goals & Deliverables:**

**Expected Interactions with the Student(s):** *e.g., weekly, monthly, as needed*

**Program SLOs:**

|  |
| --- |
|  |
|  |
|  |

**Grading Criteria:**

|  |  |  |
| --- | --- | --- |
| **Item** | **Description** | **Percentage of Grade** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

# **University Policy Statements**

SEXUAL MISCONDUCT AND MANDATORY REPORTING (Required)

In accordance with UT System regulations, your instructor is a “Responsible Employee” for reporting purposes under Title IX regulations and so must report any instance of sexual misconduct, which includes sexual assault, stalking, dating violence, domestic violence, and sexual harassment to the [Office of Title IX and Equal Opportunity](https://www.utrgv.edu/otixeo/) (otixeo@utrgv.edu). More information can be found on the [OTIXEO website](https://www.utrgv.edu/otixeo/). If students, faculty, or staff would like confidential assistance, or have questions, they can contact [OAVP (Office for Advocacy & Violence Prevention)](https://www.utrgv.edu/oavp/).

STUDENT ACCESSIBILITY SERVICES

[Student Accessibility Services](https://www.utrgv.edu/accessibility/) has offices on Brownsville and Edinburg campuses. [Visit the SAS web page to learn more and explore accessibility services](https://www.utrgv.edu/accessibility/).

STUDENTS WITH DISABILITIES

Students with a documented disability (physical, psychological, learning, or other disability which affects academic performance) who would like to receive reasonable academic accommodations should contact [**Student Accessibility Services (SAS**](https://www.utrgv.edu/accessibility/)**)** for additional information. The student must apply for accommodations using the [*mySAS* portal](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.utrgv.edu%2FmySAS&data=05%7C01%7Cvanessa.ceballos%40utrgv.edu%7C87d26c6f203d469ec1be08da2a18e5c0%7C990436a687df491c91249afa91f88827%7C0%7C0%7C637868583678310879%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=K04ReUTHURXodvmiIJr06UUYASk8gjm14nTrLVCbr1k%3D&reserved=0) and is responsible for providing sufficient documentation of the disability to SAS. Upon submission of the request, students should expect to participate in an interactive discussion, or an intake appointment, with SAS staff. Accommodations may be requested at any time but are not retroactive, meaning they are valid moving forward after approval by SAS. Students should contact SAS early in the semester/module for guidance.

Students who experience a broken bone, severe injury, or undergo surgery may also be eligible for temporary accommodations. Please contact [**Student Accessibility Services (SAS**](https://www.utrgv.edu/accessibility/)**)** for more information.

PREGNANCY, PREGNANCY-RELATED, AND PARENTING ACCOMODATIONS

Title IX of the Education Amendments of 1972 prohibits discrimination based on sex, which includes discrimination based on pregnancy, marital status, or parental status.

Students seeking accommodations related to pregnancy, pregnancy-related condition, or parenting should submit the request using the form found at [Pregnancy and Parenting | UTRGV](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.utrgv.edu%2Faccessibility%2Fpregnancy-parenting%2Findex.htm&data=05%7C01%7Cvanessa.ceballos%40utrgv.edu%7C87d26c6f203d469ec1be08da2a18e5c0%7C990436a687df491c91249afa91f88827%7C0%7C0%7C637868583678310879%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=B%2BxNfxUKW5BXRId4TG67InysX5wOyIqnttFxlKyHfvM%3D&reserved=0).

#### MANDATORY COURSE EVALUATION PERIOD

#### Students have the opportunity to complete an ONLINE evaluation of this course, accessed through your [my.UTRGV account](http://my.utrgv.edu/). Course evaluations are used by the instructor to inform revisions of the course to ensure student success. Course evaluations are also used by the instructor for annual performance review and promotion applications, teaching award applications, among others.

#### Online evaluations will be available on or about:

Spring Module 1 (7 weeks) February 19 – 25 2025

Spring 2025 Regular Term April 16 – May 7, 2025

Spring Module 2 (7 weeks) April 16 – 22, 2025