



CEP FACULTY AWARDS PROGRAM
2024-2025

Faculty Service
Award Criteria



Where Excellence Matters



CEP Faculty Awards Program 2024-2025

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A. Description, Criteria, Eligibility, and Nomination Process for Awards in Each Category

Faculty Service

This award honors a faculty member who draws on their professional expertise to serve the department, college, university, profession, and/or broader community in a variety of ways.

Criteria

The selection criteria are as follows:

- The nominee demonstrates engagement and significant contributions in service to the **department**. Examples include but are not limited to advising student groups; mentoring students or faculty; leading faculty development activities; or leading committees.
- The nominee demonstrates engagement and significant contributions to the **college**. Examples include but are not limited to leading faculty development activities; serving or leading curriculum committees; or serving on accreditation preparation teams.
- The nominee demonstrates engagement and significant contributions to the **university**. Examples include but are not limited to serving on curriculum committees, faculty senate, awards committees, etc.
- The nominee demonstrates engagement and significant contributions in the **profession and community**. Examples include but are not limited to serving in a leadership role in professional organizations, serving as editor/reviewer for scholarly journals, serving with other institutions on accreditation and/or program evaluation teams, making public presentations/performances for general community audiences, and/or serving on community advisory boards that reflect

Eligibility

- CEP faculty members with a notable record of contributions in service.
- Has not been a recipient of the CEP Faculty Service Award within the previous three (3) academic years (i.e., 2021-2022, 2022-2023, or 2023-2024).

Nomination Process

- Nominee and nominator contact information.
- One (1) letter of nomination with an overview of nominee's contributions to excellence in service as well as a description of recent service achievements in the past 5 years. Nomination letter should address the criteria for the service award and should not be longer than 2-pages, single-spaced. The nominator should address all criteria in the evaluation rubric.
- Nominee's abbreviated CV with highlighted achievements/activities in service in the previous five years.