

# CECS College Council Meeting

## Minutes – 04/05/2024

### **11AM Start**

**Present:** Maysam Pournik, Erik Enriquez, Thang Pham, Domingo Molina, Nantakan Wongkasem, Majid Hosseini, Alley Butler

1. Conflict between Centers and Departments
  - Met with dean
  - Requested meetings with center directors and department chairs, to prepare report
  - Plan is to complete next year
2. Travel Support
  - Dean is willing to match departmental support up to \$1k.
  - Subcommittee is preparing updated travel support guidelines
  - \$2k total from department and college will allow for covering most travel expenses
  - The subcommittee discussed modifying eligibility requirements to not only be a match of departmental support, but an option to get only college support with departmental approval. Will allow for support even when department funds are limited
3. Differences in Evaluations and Criteria among Departments / Workload / Merit Guidelines
  - Teaching criteria has been reviewed to make suggestions toward parity across departments
  - Drafted update items including:
    - i. details on considerations of student evaluation
    - ii. policies for peer evaluation
    - iii. updates to consideration of continuous improvement of teaching methods/quality
    - iv. Also drafted some suggestions for extra effort considerations
  - Draft has started on service criteria, to be completed.
  - Merit discussions will start after evaluation criteria updates. Subcommittee will look at what other institutions follow to find options for suggested changes to merit guidelines

**Meeting adjourns at 12PM**