

Informed Consent Form
Community Historical Archaeology Project with Schools (CHAPS)

1. You are being asked to participate in interviews for recording and preserving your life history as part of the Community Historical Archaeology Project with Schools initiative. Because of your roots in and knowledge of the South Texas community, The University of Texas—Rio Grande Valley Library welcomes the opportunity to be a repository of these interviews. In general, and as briefly discussed with you, topics planned will cover your memories and experiences regarding your:
 - a) Family history
 - b) Relationship to land.

Our hope is to provide a personable, anecdotal oral history of your life that will enrich the local community, while providing further material from which researchers can draw. Please let us know if there are any topics you would like to discuss or specific questions you want to have asked.

2. The interviews will be videotaped, transcribed, and made available for public and scholarly use by THE UNIVERSITY OF TEXAS—RIO GRANDE VALLEY LIBRARY BORDER STUDIES ARCHIVE. For educational purposes, the general public will have access to these interviews and your words may be quoted in scholarly and popular publications. During the interview, you may request to stop the recording at any time to discuss or clarify how you wish to respond to a question or topic before proceeding.
3. After each tape is transcribed, you will be asked to review both the written transcripts and possibly video and/or audio recordings and provide feedback. If there is anything in the transcript of the interview that you want to have edited, you have the option to do so.
4. There are no anticipated risks to participation in this interview. However, you can withdraw from the interview at any time without prejudice prior to the execution and delivery of a Deed of Gift (See page 3). You will also have the opportunity to make special provisions or restrictions in the Deed of Gift. In the event that you choose to withdraw during the interview, any audio recording or videotape made of the interview will be either given to you or destroyed, and no transcript will be made of the interview.

With your permission, any photographs taken of you or borrowed for duplication during the interview(s) will be kept for further use by THE UNIVERSITY OF TEXAS—RIO GRANDE VALLEY LIBRARY BORDER STUDIES ARCHIVE. If you withdraw from the project, all copies of any photographs will be returned to you. Any negatives or digital images will be destroyed.

5. Subject to the provisions of paragraph six below, upon completion of the interview, the tape and content of the interviews belong to THE UNIVERSITY OF TEXAS—RIO GRANDE VALLEY LIBRARY BORDER STUDIES ARCHIVE, and the information in the interviews can be used by THE UNIVERSITY OF TEXAS—RIO GRANDE VALLEY LIBRARY BORDER STUDIES ARCHIVE in any manner it will determine, including, but not limited to, future use by scholars and researchers in presentations and publications.
6. THE UNIVERSITY OF TEXAS—RIO GRANDE VALLEY LIBRARY BORDER STUDIES ARCHIVE agrees that:

- a. It will not use or exercise any of its rights to the information in the interview prior to the signing of the Deed of Gift.
 - b. The Deed of Gift will be submitted to you for your signature before the interview or, if you choose, after you review the videotapes and transcripts.
 - c. Restrictions on the use of the interviews can be placed in the Deed of Gift by you and will be accepted as amending the UNIVERSITY OF TEXAS—RIO GRANDE VALLEY LIBRARY BORDER STUDIES ARCHIVE’s rights to the content of the interviews.
7. Any restrictions as to use of portions of the interviews indicated by you can be handled by editing those portions out of the final copy of the transcript. Additionally, the original of the videotape can be edited to reflect editing in the transcript.
8. Upon signing the Deed of Gift, any audio or videotapes, photographs or transcripts from the interviews will be kept in THE UNIVERSITY OF TEXAS—RIO GRANDE VALLEY LIBRARY BORDER STUDIES ARCHIVE.
9. To summarize your rights:
- a. You have the right to withdraw at any time from the interviews and any materials created during the interview process will be destroyed or returned to you;
 - b. You have the right to stop the interview process to clarify how you want to proceed with answering a question or any other information you may need to proceed;
 - c. You have the right to refuse to answer or discuss any topic broached during the interview process;
 - d. You have the right to impose restrictions on the use of the material, including sealing portions of the interview or even to choose to remain anonymous. This can be done with an addendum to the Deed of Gift or any restrictions can be implanted into the text of the Deed of Gift;
 - e. And, of course, you have the right to reschedule any planned interview at your discretion.

10. If you have questions about the oral history interview project or procedures, you can contact:

Margaret Dorsey, Ph.D.	or	Lupe A. Flores
Curator, Border Studies Archive		Curatorial Assistants
University of Texas-Rio Grande Valley		UT-RGV
1201 W. University Drive		1201 W. University Drive
Edinburg, TX 78539		Edinburg, TX 78539
Margaret.dorsey@utrgv.edu		Tel: (956) 363-3164
		Email: lupe.flores01@utrgv.edu

Interviewer(s) signature _____,
 Interviewer 1 (Date) Interviewer 2 (Date) Interviewer 3 (Date)

I agree to participate in this interview.

Interviewee Printed Name: _____

Interviewee signature: _____

Address: _____, _____, _____

Phone number: _____ Date: ____/____/____
Email address: _____

DEED OF GIFT

Release of Interviewee

I, _____ of _____ [address],
_____ [city], County of _____, Texas _____ [zip] herein permanently
give, convey, and assign to THE UNIVERSITY OF TEXAS—RIO GRANDE VALLEY
LIBRARY BORDER STUDIES ARCHIVE, my interview (or oral memoir), consisting of _____
[one, two, etc.] interviews conducted on _____ [date(s)].

In so doing I understand that my interview (or oral memoir) will be made available to researchers and may be quoted from, published or broadcast in any medium (consisting of all forms of print or electronic media, including the Internet or other emerging, future technologies that may be developed) that THE UNIVERSITY OF TEXAS—RIO GRANDE VALLEY LIBRARY BORDER STUDIES ARCHIVE shall deem appropriate.

In making this gift I fully understand that I am conveying all legal title and literary property rights which I have, or may be deemed to have, in my interview (or oral memoir) as well as my rights, title and interest in any copyright which may be secured under the laws now, or later, in force and effect in the United States of America. My conveyance of copyright encompasses the exclusive rights of: reproduction, distribution, preparation of derivative works, public performance (including digital audio transmission), public display, digitization or Internet publication as well as all renewals and extensions.

_____ Date _____
[Interviewee signature]

Release of Interviewer

I, _____, who conducted an interview or interviews with _____ (name of interviewee) on or about _____ [date], do herein permanently give, convey and assign same to THE UNIVERSITY OF TEXAS—RIO GRANDE VALLEY LIBRARY BORDER STUDIES ARCHIVE.

In so doing I understand that the interview (or oral memoir) will be made available to researchers and may be quoted from, published or broadcast in any medium (consisting of all forms of print or electronic media, including the Internet or other emerging, future technologies that may be developed) that THE UNIVERSITY OF TEXAS—RIO GRANDE VALLEY LIBRARY BORDER STUDIES ARCHIVE shall deem appropriate.

In making this gift I fully understand that I am conveying all legal title and literary property rights which I have, or may be deemed to have, in this interview or interviews (or oral memoir) as well as all my right, title and interest as a joint author in any copyright which may be secured under the laws now, or later, in force and effect in the United States of America. My conveyance of copyright encompasses the exclusive rights of: reproduction, distribution, preparation of derivative works, public performance (including digital audio transmission), public display, digitization or Internet publication as well as all renewals and extensions.

Signature of Interviewer: _____ Date: _____

I, _____ [UTRGV agent/representative], accept the interview (or oral memoir) of _____ [name of interviewee] for inclusion into THE UNIVERSITY OF TEXAS—RIO GRANDE VALLEY LIBRARY BORDER STUDIES ARCHIVE.

Signature of Agent/Representative: _____ Date: _____