

Academic Colleges: Faculty Evaluation Deadlines 2021-2022

**Although this document provides key deadlines, the subsequent review level is encouraged to begin once the previous review level is concluded, including the appeal periods. Each review level is programmed to “auto advance”; this means that whether there is a response or not, the dossier may automatically advance to the next step. Regardless of how the dossier advances (manual or automatic), the decision noted stands.

Applicable resources can be found here: <https://www.utrgv.edu/academicaffairs/faculty-resources/faculty-reviews/index.htm>

A. Tenure & Promotion to Associate Professor Promotion to Full Professor

Due Dates/Deadlines*

1. Department Committee Chair & Alternate Chair Identified	Spring 2021
2. Candidate Dossier Submission	September 16, 2021
3. Department Tenure/Promotion Committee Review <i>Candidate response</i>	October 8, 2021 <i>Within 10 Business Days of Review</i>
4. Department Chair Review <i>Candidate response</i>	November 1, 2021 <i>Within 10 Business Days of Review</i>
5. College Tenure/Promotion Committee Review <i>Candidate response</i>	December 1, 2021 <i>Within 10 Business Days of Review</i>
6. College Dean Review <i>Candidate response</i>	January 14, 2022 <i>Within 10 Business Days of Review</i>
7. University Committee Review <i>Candidate response</i>	February 18, 2022 <i>Within 10 Business Days of Review</i>
8. Provost Review <i>Candidate response</i>	April 4, 2022 <i>Within 10 Business Days of Review</i>
9. President’s Review	May 6, 2022
10. Board of Regents approval	August 2022

*In the Promotion &/or Tenure Pathway, there are approximately 25 days in between review levels. There are 10 days for the faculty to request reconsideration, 10 days for the review level to consider the request for reconsideration, and 5 days for the faculty member to submit a reply to the response. (ADM 06-505)

Other Related Deadlines

Candidates going up for Tenure/Promotion or Promotion to Full Professor in the next academic year **must** submit External Review request to Department Chair.

March 1, 2022

Candidates who are going up for Tenure/Promotion and do not want to take advantage of the 2020 UT System automatic one-year extension must submit the [Opt-Out Request form](#).

March 1, 2022

B. Annual Evaluation for Tenured Faculty

1. Department Committee Chair & Alternate Chair Identified
2. Candidate Dossier Submission
3. Department Committee Review
Candidate response
4. Department Chair Review
Candidate response
5. College Dean Review

Due Dates/Deadlines

Spring 2021
September 16, 2021
October 8, 2021
Within 10 Business Days of Review
November 19, 2021
Within 10 Business Days of Review
February 1, 2022

C. Annual Evaluation for Tenure-Track Faculty

1. Department Committee Chair & Alternate Chair Identified
2. Candidate Dossier Submission
3. Department Committee Review
Candidate response
4. Department Chair Review
Candidate response
5. College Committee Review (year 4 or if applicable)
Candidate response
6. College Dean Review
Candidate response
7. Provost Review (year 4 and non-renewal appeals)
Candidate response

Due Dates/Deadlines

Spring 2021
September 16, 2021
October 8, 2021
Within 10 Business Days of Review
November 1, 2021
Within 10 Business Days of Review
December 1, 2021
Within 10 Business Days of Review
January 14, 2022
Within 10 Business Days of Review
May 20, 2022
Within 10 Business Days of Review

D. First-Year Faculty Evaluation

1. Department Committee Chair & Alternate Chair Identified
2. Candidate Dossier Submission
3. Department Committee Review
Candidate response
4. Department Chair Review
Candidate response
5. College Dean Review

Due Dates/Deadlines

Spring 2021
January 19, 2022
February 9, 2022
Within 10 Working Days of Review
March 8, 2022
Within 10 Working Days of Review
April 22, 2022

E. Post-Tenure Review

1. Department Committee Chair & Alternate Chair Identified	Spring 2021
2. Department Committee Established	September 6, 2021
3. Candidate Post-Tenure Dossier Submission	September 16, 2021
4. Department Committee Review	October 8, 2021
<i>Candidate response</i>	<i>Within 10 Business Days of Review</i>
5. Department Chair Review	November 12, 2021
<i>Candidate response</i>	<i>Within 10 Business Days of Review</i>
5. College Dean Review	January 10, 2022
<i>Candidate response</i>	<i>Within 10 Business Days of Review</i>
6. College Committee Review (at request of dean)	February 11, 2022
7. Provost Review	May 6, 2022
8. President's Final Recommendation	June 3, 2022

Due Dates/Deadlines

F. Annual Evaluation/Promotion for Full Time Non-Tenure Track Lecturers, Professors of Practice, and Clinical Faculty

1. Department Committee Chair & Alternate Chair Identified	Spring 2021
2. Candidate Dossier Submission	September 16, 2021
<i>Candidate response</i>	<i>Within 10 Business Days of Review</i>
3. Department or College Committee Review	October 8, 2021
<i>Candidate response</i>	<i>Within 10 Business Days of Review</i>
4. Department Chair Review	November 22, 2021
<i>Candidate response</i>	<i>Within 10 Business Days of Review</i>
5. College Dean Review	January 28, 2022
<i>Candidate response</i>	<i>Within 10 Business Days of Review</i>
6. Deans Issue Reappointment Letter/Notification of Non-Renewal	March 22, 2022
<i>Candidate response</i>	<i>Within 10 Business Days of Review</i>
7. Promotion Recommendations Due to Provost	April 8, 2022
8. Provost Decisions on Promotions	July 1, 2022

Due Dates/Deadlines