

## PATHWAYS FOR REVIEW DEADLINES 2020 – 2021

Although this document provides key deadlines, the subsequent review level is encouraged to begin once the previous review level is concluded, including the appeal periods. Each review level is programed to “auto advance”; this means that whether there is a response or not, the dossier may automatically advance to the next step. Regardless of how the dossier advances (manual or automatic), the decision noted stands.

Applicable resources can be found here:

<https://www.utrgv.edu/academicaffairs/faculty-resources/faculty-reviews/index.htm>

### **A. Promotion &/or Tenure Pathways**

### **Due Dates/Deadlines\***

- |  |                                      |
|--|--------------------------------------|
| 1. Candidate applies to Department Chair                   | September 10, 2020                   |
| 2. Department Tenure/Promotion Committee Review            | September 11 – 25, 2020              |
| 3. <i>Candidate Opportunity to Respond (if requested)</i>  | Within 10 Working Days of            |
| 4. Tenure Vote (All tenure faculty within Department)      | Within 1 Day                         |
| 5. Department Chair Review                                 | October 12 – 23, 2020                |
| 6. <i>Candidate Opportunity to Respond (if requested)</i>  | Within 10 Working Days of Review     |
| 7. College Tenure/Promotion Committee                      | November 9 – 27, 2020                |
| 8. <i>Candidate Opportunity to Respond (if requested)</i>  | Within 10 Working Days of Review     |
| 9. College Dean Review                                     | December 14, 2020 – January 11, 2021 |
| 10. <i>Candidate Opportunity to Respond (if requested)</i> | Within 10 Working Days of Review     |
| 11. University Committee Review                            | January 25 – February 12, 2021       |
| 12. <i>Candidate Opportunity to Respond (if requested)</i> | Within 10 Working Days of Review     |
| 13. EVP Review   | February 22 – April 5, 2021          |
| 14. <i>Candidate Opportunity to Respond (if requested)</i> | Within 10 Working Days of Review     |
| 15. President’s Review and Recommendation to BOR           | April 14 – May 3, 2021               |
| 16. Board of Regents approval                              | August 2021                          |

#### **Other related deadlines**

Candidates going up for Tenure/Promotion or Promotion to Full Professor in the next academic year **must** submit External Review request to Department Chair.

March 1, 2021

Candidates who are going up for Tenure/Promotion who want to opt-out of the one-year extension must submit the Opt-Out Request form. [Click here.](#)

March 1, 2021

\*In general, there are approximately 25 days in between review levels. There are 10 days for the faculty to request reconsideration, 10 days for the review level to consider the request for reconsideration, and 5 days for the faculty member to submit a reply to the response. (ADM 06-505)

**B. Annual Review Pathways  
(Full-Time Faculty Evaluation)**

1. Candidate applies to Department Chair
2. Department Annual Review Committee
3. *Candidate Opportunity to Respond (if requested)*
4. Department Chair Review
5. *Candidate Opportunity to Respond (if requested)*
6. College Annual Review Committee (if requested)
7. College Dean Review (if applicable)

**Due Dates/Deadlines**

September 10, 2020  
September 11 – 25, 2020  
Within 10 Working Days of Review  
October 12 – 23, 2020  
Within 10 Working Days of Review  
November 9 – 27, 2020  
January 4 – 25, 2021

**C. Tenure-Track Pathways**

1. Candidate applies to Department Chair
2. Department Committee Review
3. *Candidate Opportunity to Respond (if requested)*
4. Department Chair Review
5. *Candidate Opportunity to Respond (if requested)*
6. College Committee (years 4 & 6, or if applicable)
7. *Candidate Opportunity to Respond (if requested)*
8. College Dean Review
9. *Candidate Opportunity to Respond (if requested)*
10. EVP Review (years 4 & 6, or if applicable)
11. *Candidate Opportunity to Respond (if requested)*

**Due Dates/Deadlines**

September 10, 2020  
September 11 – 25, 2020  
Within 10 Working Days of Review  
October 12 – 23, 2020  
Within 10 Working Days of Review  
November 9 – 27, 2020  
Within 10 Working Days of Review  
December 31 – February 17, 2021  
Within 10 Working Days of Review  
March 3 – May 21, 2021  
Within 10 Working Days of Review

**Other related deadlines**

Candidates going up for Tenure/Promotion in the next academic year **must** submit External Review request to Department Chair.

March 1, 2021

Candidates who are going up for Tenure/Promotion who want to opt-out of the one-year extension must submit the Opt-Out Request form. [Click here.](#)

March 1, 2021

#### **D. First Year Faculty Review Pathways**

1. Candidate applies to Department Chair
2. Department Committee Review
3. *Candidate Opportunity to Respond (if requested)*
4. Department Chair Review
5. *Candidate Opportunity to Respond (if requested)*
6. College Committee (if applicable)
7. *Candidate Opportunity to Respond (if requested)*
8. College Dean Review
9. *Candidate Opportunity to Respond (if requested)*
10. EVP Review (if applicable)
11. *Candidate Opportunity to Respond (if requested)*

#### **Due Dates/Deadlines**

January 20, 2021  
January 21 – February 3, 2021  
Within 10 Working Days of Review  
February 15 – February 26, 2021  
Within 10 Working Days of Review  
March 15 – 26, 2021  
Within 10 Working Days of Review  
April 12 – 23, 2021  
Within 10 Working Days of Review  
May 10 – 21, 2021  
Within 10 Working Days of Review

#### **E. FT Lecturer, Professors in Practice, and Clinical Faculty Renewal and/or Promotion Review**

1. Candidate submits file with formal letter to Department Chair
2. Department or College Committee Review
3. Department Chair Review
4. College Dean Review
5. Deans Issue Reappointment Letters or Notifications of Non-Renewal
6. Promotion Recommendations due to EVP
7. EVP Decisions on Promotions

#### **Due Dates/Deadlines**

September 10, 2020  
September 11 – October 16, 2020  
October 26 – November 27, 2020  
December 7 – March 12, 2021  
March 26, 2021  
April 1, 2021  
July 1, 2021

## **F. Post-Tenure Review**

## **Due Dates/Deadlines**

- |   |                               |
|---|-------------------------------|
| 1. Department Committee Established                     | September 7, 2020             |
| 2. Candidate submits Post-Tenure folder                 | September 10, 2020            |
| 3. Department Committee Recommendation                  | September 11 – 25, 2020       |
| 4. <i>Candidate Opportunity to Respond (if needed)</i>  |                               |
| 5. Department Chair Recommendation                      | October 12 – 23, 2020         |
| 6. <i>Candidate Opportunity to Respond (if needed)</i>  |                               |
| 5. College Dean Recommendation                          | November 10 – January 4, 2021 |
| 6. <i>Candidate Opportunity to Respond (if needed)</i>  |                               |
| 7. College Committee Evaluation (if applicable)         | January 19 – February 5, 2021 |
| 9. EVP Review/Recommendation                            | February 19 – May 7, 2021     |
| 10. <i>Candidate Opportunity to Respond (if needed)</i> |                               |
| 11. President Review/Recommendation (if applicable)     | May 10 – 21, 2021             |
| 12. <i>Candidate Opportunity to Respond (if needed)</i> |                               |
| 13. President's Final Recommendation (if applicable)    | May 31 – June 5, 2021         |

### **Other related deadlines**

The Office of the EVP will provide the Deans' offices with the list of their faculty members who are due for post-tenure review during the next academic year. The Deans' offices shall then notify their respective faculty members accordingly.

March 1, 2021