

UTRGV ACADEMIC AFFAIRS EXECUTIVE COUNCIL

OCTOBER 27, 2016

1:30PM – 4:30 PM

EDINBURG CAMPUS, COE DEAN'S
CONFERENCE ROOM

MEMBERS PRESENT	Havidán Rodríguez, Ala Qubbaj, Nina Young, Lisa Smith, Mark Kroll, Patricia McHatton, Steve Block, Alexander Domijan, Dave Jackson, Michael Lehker, Marie Mora, Mark Kroll, Mark Anderson, Eduardo Gutierrez, Marcy de Leon, Cynthia Brown, Frank Zecca (for Jeff Graham), Theresa Maldonado, Walter Diaz, Kristin Croyle, Steven Lieberman, Bobbette Morgan
MEMBERS EXCUSED	Jeff Graham, Parwinder Grewal, Maggie Hinojosa, Dora Saavedra
OTHERS PRESENT	
REVIEW OF MINUTES	September 16, 2016 Minutes Approved

AGENDA TOPICS

STUDENT DISTRIBUTION MAPPING

SUSAN BROWN

DISCUSSION	Dr. Susan Brown presented on a major initiative focusing on mapping student geographical distribution in the RGV. An email was recently sent to the Deans providing access to the SharePoint site that includes student data and zip codes in the four counties. This information will be updated every semester. Colleges can select their respective departments to view their data at the undergraduate and graduate level. The mapping will also show if students are taking classes in person or online.
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OUTSIDE EMPLOYMENT

DIANE SHEPPARD & WILSON BALLARD

DISCUSSION	Outside employment/activities for faculty and exempt staff, compensated and uncompensated, should be preapproved and/or disclosed. The decision matrix answers questions regarding which activities need to be preapproved and/or disclosed. The matrix can be found on the Outside Interests and Activities Online Portal.
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PROVOST ANNOUNCEMENTS

HAVIDÁN RODRÍGUEZ

DISCUSSION	<p>Update on Bailey's October 21st Memo President Bailey's memo was discussed regarding the allocation of funds to address issues related to salary equity, compression, and inversion, as well as the "soft hiring freeze."</p> <p>Gender Equity Study The gender equity analysis for the Colleges of Liberal Arts and Sciences has been completed. The impacted faculty received letters notifying them of an equity adjustment effective October 1st. The next review will be for the RCV College of Business and Entrepreneurship and the College of Education and P-16 Integration; followed by the Colleges of Fine Arts and Engineering and Computer Science in the Spring of 2017, and the College Health Affairs in the Summer of 2017.</p> <p>At this time, other equity adjustments are being considered.</p> <p>Inversion/Compression Study An inversion/compression study has already been initiated with the expectation that this process will be completed by the Spring/Summer of 2017. This study includes tenured and tenure-track faculty. A separate analysis will take place in the Spring of 2017 for clinical faculty (excluding SOM).</p> <p>STARs/Rising STARs/Cluster Hires UT System is soliciting proposals for STARs faculty. For the Rising STARs, the focus will be on cluster hires in the STEM fields. The primary focus of these cluster hires are to expand/enhance institutional research capacity in critical areas and to build doctoral/PhD programs. The funding for this program is meant to supplement start-up funding for STARs faculty.</p> <p>This is an excellent opportunity to generate a critical mass of researchers in an area of interest for the institution, our corresponding colleges, and the RGV.</p> <p>Joint Appointments UTRGV has guidelines in place for faculty joint appointments; these guidelines can be found on the Office of the Provost website under Faculty Resources.</p>
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	<p>Use of Facilities/Space, Approvals, And Safety and Security Issues Due to safety and security issues that have emerged, any changes in the utilization of physical space needs approval at various levels. Please consult with Dr. Cynthia Brown before implementing any changes.</p> <p>Donations & Purchases of Equipment Facilities needs to be informed of purchases or donations of major equipment, before purchase orders are made or major gifts are accepted. Please consult with Dr. Cynthia Brown before proceeding with equipment donations or purchases, which require modifications to physical space. Also, all donations must be channeled through Institutional Advancement.</p>
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HOP POLICY EDITS FROM FACULTY SENATE

HAVIDÁN RODRÍGUEZ

DISCUSSION	The Provost will meet with Drs. Qubbaj, Morgan, and Saavedra to discuss process and procedures for review of HOP policies.
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INTERNATIONAL TRAVEL

HAVIDÁN RODRÍGUEZ

DISCUSSION	International travel must be authorized before the travel begins. Reimbursements will not be made if the travel was not pre-approved. The International Travel guidelines can be found on the Office of the Provost website.
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EXPANDING EDUCATIONAL OPPORTUNITIES

HAVIDÁN RODRÍGUEZ

DISCUSSION	The following articles were distributed and discussed: http://www.houstonchronicle.com/local/education/campus-chronicles/article/Competition-in-Rio-Grande-Valley-as-A-M-gets-10161724.php?t=00cc7886c7 and http://www.themonitor.com/news/education/weslaco-helps-support-local-tamuk-engineering-program/article_175476d8-959f-11e6-a356-bb7354be491f.html .
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REGIONAL ACCREDITORS WILL PUSH TO IMPROVE GRADUATION RATES

HAVIDÁN RODRÍGUEZ

DISCUSSION	The following article was distributed and discussed: http://www.chronicle.com/blogs/ticker/regional-accreditors-will-push-to-improve-graduation-rates/114403?elqTrackId=08d2a04d81024f16aa0e2493a2c9f248&elq=f09867ee87d04f6f8a4c46004e7fb735&elqaid=10791&elqat=1&elqCampaignId=4093 .
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FACULTY DEVELOPMENT LEAVE

ALA QUBBAJ

DISCUSSION	The official guidelines can be found on the Office of the Provost website under Faculty Resources.
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COLLEGE AWARDS/RECOGNITIONS OF FACULTY ACHIEVEMENTS

ALA QUBBAJ

DISCUSSION	Faculty awards at the College level provide good opportunities to recognize and reward our faculty.
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UNIFORM COMPENSATION PLAN FOR LECTURERS

HAVIDÁN RODRÍGUEZ

DISCUSSION	All colleges should develop criteria and guidelines for compensation of Lecturers to ensure consistency. All colleges should submit their proposed guidelines to the Provost's office for review and approval.
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UPDATES

	<p>Student Success</p> <ul style="list-style-type: none"> - Spring registration will be opening soon. - The dates/times for the Fall 2016 Commencement are posted on-line. <p>Faculty Affairs & Diversity</p> <ul style="list-style-type: none"> - The tenure/promotion process is moving to an on-line system; the RCV COBE has been the pilot college this year. - The 2017 Regents Outstanding Teaching Awards is open for nominations; workshops have been conducted. - Approximately 60 faculty members were awarded travel support in the Fall 2016 cycle through the expanded Faculty Travel Support Program.
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	<ul style="list-style-type: none"> - Equity and Diversity Advocate Training for faculty search committees is currently underway; search committee members need to undergo training every two years. <p>Faculty Senate</p> <ul style="list-style-type: none"> - During the last Faculty Senate meeting, the LNG Memorandum of Understanding with UTRGV was discussed; after much discussion, a proposed resolution was not passed. <p>Women’s Faculty Network</p> <ul style="list-style-type: none"> - More than one-quarter (26%) of all full-time women faculty, from all seven colleges, the School of Medicine, and the University College at UTRGV have participated in at least one of the two meetings conducted thus far. The October 11th meeting focused on raising breast cancer awareness. The next meeting will be held on Tuesday, November 15th, from 9:00-10:15 a.m.
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ADJOURNMENT	Meeting adjourned at 4:30 pm
NEXT MEETING	November 17, 2016, 1:30 – 4:30 pm